



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/24/11		
Department:		Budget		
Department Head		Karen Rhodes-Whitley		
Agenda Coordinator (include phone #): Carla Rude x7407				
CAPTION				
An Ordinance of the City of Plano, Texas, approving the carrying-forward of certain fiscal year 2010-11 funds to fiscal year 2011-12; and providing an effective date.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2011-12	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	1,572,361	0	1,572,361
BALANCE	0	1,572,361	0	1,572,361
FUND(S): GENERAL FUND, WATER & SEWER FUND, SUSTAINABILITY & ENVIRONMENTAL SERVICES FUND, MUNICIPAL DRAINAGE FUND.				
COMMENTS: Funds are available from the FY 2010-11 approved budget in the listed funds as carry-forwards into FY 2011-12 for the completion of various projects and other purchases. STRATEGIC PLAN GOAL: Carrying-forward of available funds for the completion of projects relates to the City's Goal of Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
The Ordinance approves the FY 2010-11 Carry-Forward List to FY 2011-12 and sets the level of transfers for the various funds, as reviewed by the City Council.				
List of Supporting Documents: 2010-11 Carry-Forward Request Log			Other Departments, Boards, Commissions or Agencies	

An Ordinance of the City of Plano, Texas, approving the carrying-forward of certain fiscal year 2010-11 funds to fiscal year 2011-12; and providing an effective date.

WHEREAS, on September 12, 2011, the City Council approved the Budget for fiscal year 2011-12 by passing Ordinance 2011-9-8; and

WHEREAS, State law provides that cities have the authority to carry-forward funds from the previous fiscal year to the current fiscal year; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that it is in the best interest of the City and its citizens to carry-forward remaining funds from fiscal year 2010-11 to fiscal year 2011-12.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. Subject to the applicable provisions of State law and the City Charter, the City Council hereby approves carrying-forward the funds listed below from the fiscal year 2010-11 Budget to the fiscal year 2011-12 Budget:

A.	General Fund	\$1,059,325
B.	Water & Sewer Fund	\$423,995
C.	Sustainability & Environmental Services Fund	\$6,800
D.	Municipal Drainage Fund	\$82,241

Section II. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 24th day of October, 2011.

Phil Dyer, MAYOR

ATTEST:

Diane Zucco, CITY SECRETARY

APPROVED AS TO FORM:

Diane C. Wetherbee, CITY ATTORNEY

**CARRY-FORWARD REQUESTS
2010-11 FUNDS TO 2011-12**

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
<u>BUDGETED PROJECTS/ITEMS</u>							
112	City Manager	City Council Retreat	\$ 30,000	Consultant fees, room rental, etc. Unable to hold the 2010-11 retreat during the fiscal year, 2011-12 will most likely have 2 retreats.	112.6312	112.6312	\$ 30,000
214	Municipal Courts	Collection Services	\$ 4,900	September 2011 court collections service invoice not received by Sept 30th.	214.6312	214.6312	\$ 4,900
215	Non-Departmental	Special Events	\$ 9,665	\$2,300 to cover Overtime for Plano International Festival, scheduled for Oct. 1, and \$7,365 for Taste of Downtown Plano Event, Oct 22, 2011.	215.6499	215.6111	\$ 9,665
		Priority Based Budgeting, Fiscal Health & Wellness final billing	\$ 2,500	Funds required for final portion of contract.	215.6312	215.6312	\$ 2,500
		CSL Marketing Group	\$ 41,000	Contract/Project in progress	215.6312	215.6312	\$ 41,000
		Retirement Payout Funds	\$ 586,000	Funding available from retirements re-estimated in 2010-11.	215.6109	215.6109	\$ 586,000
321	Records Management	HOV Services Contract	\$ 10,000	New microfilming reader printers maintenance contract due date is November 2011.	321.6313	321.6313	\$ 10,000
381	Human Resources	Performance Management & Evaluation System	\$ 25,000	New Employee Performance & Evaluation system has not been chosen, project will not be completed in 2010-11.	381.6312	381.6312	\$ 25,000
383	MP3 Program	Speaker Fees	\$ 2,000	MP3 Projects completion and speaker fees.	383.6312 \$1500 383.6441 \$500	383.6312	\$ 2,000
534	PSC	Learning Management System	\$ 8,000	Power DMS policy and learning management system, purchase in progress.	534.6251	534.6251	\$ 8,000
556	Emergency Management	EOC/Training Facility	\$ 25,000	Pedestrian Gate Camera.	556.8452	556.8452	\$ 25,000
		Fire Station #9 Weather Bug	\$ 7,000	To provide timely weather info and warnings, a station is needed at FS #9, will be added to existing station subscriptions.	556.8452	556.8452	\$ 7,000
		EOC Audio Visual System	\$ 70,415	Project recently completed, invoice not received.	556.6208. EOC	556.6208. EOC	\$ 70,415

**CARRY-FORWARD REQUESTS
2010-11 FUNDS TO 2011-12**

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
		Teleconferencing Modules	\$ 16,770	Items already ordered by Technology Services, in charge back account 066.1705, reserve funds for invoice.	556.8453	556.8453	\$ 16,770
619	Property Standards	Contracts-Other	\$ 3,085	To pay for outstanding Contracted Services for various property abatements as well as for public nuisance abatements costs expected to increase in FY 2011-12.	619.6319	619.6319	\$ 3,085
		Outside Printing	\$ 2,500	Design change, printing delayed for stickers and tags used by field employees.	619.6319	619.6319	\$ 2,500
623	Rental Registration /Inspection	Contracts-Professional Services	\$ 3,085	To pay for outstanding Contracted Services for various property abatements as well as for public nuisance abatements costs expected to increase in FY 2011-12.	623.6312	623.6312	\$ 3,085
		Outside Printing	\$ 2,500	Design change, printing delayed for stickers and tags used by field employees.	623.6301	623.6301	\$ 2,500
622	Planning	Contracts-Professional Services	\$ 12,611	To complete Final Stage of consulting work on Zoning Ordinance.	622.6312	622.6312	\$ 12,611
		Contracts-Professional Services	\$ 8,000	ESRI/Laserfiche Search Tools, modifications to existing web interface and migration of existing documents.	622.6312	622.6312	\$ 8,000
634	Park Field Services	Overtime	\$ 2,000	Extreme Drought conditions of FY 2010-11 will require add'l damage recovery OT in FY 2011-12.	634.6111	634.6111	\$ 2,000
		Minor Apparatus	\$ 3,000	Extreme Drought conditions of FY 2010-11 have delayed irrigation improvements that will use cellular technology, delayed until FY 2011-12.	634.6208	634.6208	\$ 3,000
		Training	\$ 3,000	Extreme Drought conditions of FY 2010-11 have delayed irrigation improvements, training courses have not been local, delayed training until FY 2011-12.	634.6309	634.6309	\$ 3,000
		Contracts-Professional Services	\$ 57,000	Extreme Drought conditions of FY 2010-11 have delayed irrigation improvements until FY 2011-12.	634.6312	634.6312	\$ 57,000
		Cellular Air Time	\$ 2,500	Extreme Drought conditions of FY 2010-11 have delayed irrigation improvements that will use cellular technology, delayed until FY 2011-12.	634.6323	634.6323	\$ 2,500
		Licenses, Certificates	\$ 450	Irrigation licenses are renewed every 3 years, request to carry-forward funds until renewals are due.	634.6446	634.6446	\$ 450

**CARRY-FORWARD REQUESTS
2010-11 FUNDS TO 2011-12**

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
643	Park Support	Licenses, Certificates	\$ 2,500	Playground Safety Inspection Certification courses have not been local, delay training until FY 2011-12.	643.6446	643.6446	\$ 2,500
648	Ground Maintenance District #2	Water Utilities/Landscape Maintenance at Legacy	\$ 78,000	Invoice for landscaping maintenance/water at Legacy location for contract period from Hewlett Packard (EDS) has not been received by the City.	648.6333	648.6333	\$ 78,000
658	Ground Maintenance District #3	Contracts-Professional Services	\$ 8,900	Funding for unanticipated mowing contract price increases as well as irrigation repairs and landscaping rehab due to 2011 drought damage.	658.6312	658.6312	\$ 8,900
		Botanical/Agricultural	\$ 8,000	Funding for bulk fertilizer application rescheduled to Oct 2011 due to drought.	658.6216	658.6216	\$ 8,000
		Maintenance Parts & Supplies	\$ 3,000	Funding for purchase of irrigation parts for off-season in-house repairs of systems due to 2011 drought damage.	658.6229	658.6229	\$ 3,000
651	Recreation Administration	Senior Transportation Program	\$ 7,359	Invoices for September that have not been received, and have something available to support the funding received from DART, if funds are all expended.	651.6319	651.6319	\$ 7,359
688	Parr Library	Repair Lighting in Display Cases	\$ 2,734	Unable to get correct sized wiring and lights installed before year-end.	688.6312	688.6208	\$ 2,734
721	Engineering	Evaluate Street Conditions	\$ 10,851	Contract with the City of Dallas for special street equipment to evaluate street conditions and identify repairs more efficiently.	721.6312	721.6312	\$ 10,851
01	Subtotal General Fund		\$1,059,325				\$1,059,325
421	Customer & Utility Svcs	Contractual Labor	\$ 15,000	Funds to be applied to replacement of kiosk for utility payment.	421.6312	421.8452	\$ 15,000
422	Utility Billing Field Svcs	Postage	\$ 75,000	Funds to be applied to AMR Project-Water Meters and Fixed Network Devices.	422.6202	422.6229	\$ 75,000
		Maintenance Parts & Supplies	\$ 225,000	AMR Project-Water Meters and Fixed Network Devices.	422.6229	422.6229	\$ 225,000
		Contractual Labor	\$ 35,000	Funds to be applied to AMR Project-Water Meters and Fixed Network Devices.	422.6312	422.6229	\$ 35,000
723	Utility Planning	2011 Water Quality Study	\$ 16,906	Additional costs associated with Water Quality Study.	723.6312	723.6312	\$ 16,906

**CARRY-FORWARD REQUESTS
2010-11 FUNDS TO 2011-12**

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
PROTECTED CARRY FORWARD FUNDS							
PROTECTED FUNDS:							
01.532	Police: LEOSE Funds	State LEOSE (Law Enforcement Officer Standards and Education) Funds	\$ 126,192	State LEOSE (Law Enforcement Officer Standards and Education) funds are used for training, as authorized by Chief of Police, and mandated by state law. LEOSE regulations and this sub account started in 1997. At the end of each fiscal year the remaining funds are carried forward to the next fiscal year.	01.532.6309. LEOSE	01.532.6309. LEOSE	\$ 126,192
01.532	Police: TICKET Funds	Major Criminal Investigation Expense Funds are protected by State Law	\$ 25,000	Funds in this sub-account are used for expenses of major criminal investigations. The balance of this sub-account is carried-forward at the end of each fiscal year to sub-account 01.532.6312.TICKET.	532.6312. TICKET	532.6312. TICKET	\$ 25,000
02	Sproles Library Fund	Special Library Funding	\$ 34,208	Specially designated Library funds, exempt from Budget process.			Fund Balance
14.131	911 Wireline Fees	Funds are protected by State Law	Fund Balance	911 System upgrade to include Text Message Module, Data Content, \$30,000.	131.8451	131.8451	Fund Balance
19.233	Teen Court Program Fund		Fund Balance				Fund Balance
20.234	Municipal Court. Tech Fund		Fund Balance				Fund Balance
55.232	Courts Building Security Fund		Fund Balance				Fund Balance
73.689	Library Memorial Fund	Donations	Fund Balance				Fund Balance
86.276	Juvenile Case Manager Fund		Fund Balance		86.276	86.276	Fund Balance
0170.242	Economic Development Incentive Fund	Economic Development Incentives	Fund Balance	Carry-forward remaining fund balance for future projects.	242.6319	242.6319	Fund Balance
PROTECTED CARRY FORWARD FUNDS APPROVED							