



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/25/10		
Department:		Budget		
Department Head		Karen Rhodes-Whitley		
Agenda Coordinator (include phone #): Casey Srader x5152				
CAPTION				
An Ordinance of the City of Plano, Texas, approving the carrying forward of certain fiscal year 2009-10 funds to fiscal year 2010-11; and providing an effective date.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2010-11	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	0	0	0
Encumbered/Expended Amount	0	0	0	0
This Item	0	2,967,174	0	2,967,174
BALANCE	0	2,967,174	0	2,967,174
FUND(S): GENERAL FUND, WATER & SEWER FUND, SUSTAINABILITY & ENVIRONMENTAL SERVICES FUND, MUNICIPAL DRAINAGE FUND, PC REPLACEMENT FUND AND ECONOMIC DEVELOPMENT FUND.				
COMMENTS: Funds are available from the FY 2009-10 approved budget in the listed funds as carry forwards into FY 2010-11 for the completion of various projects and other purchases.				
STRATEGIC PLAN GOAL: Carrying forward of available funds for the completion of projects relates to the City's Goal of "Financially Strong City with Service Excellence."				
SUMMARY OF ITEM				
The Ordinance approves the FY 2009-10 Carry Forward List to FY 2010-11 and sets the level of transfers for the various funds, as reviewed by the City Council.				
List of Supporting Documents: 2009-10 Carry Forward Request Log			Other Departments, Boards, Commissions or Agencies	

An Ordinance of the City of Plano, Texas, approving the carrying forward of fiscal year 2009-10 funds to fiscal year 2010-11; and providing an effective date.

WHEREAS, on September 13, 2010, the City Council approved the budget for fiscal year 2010-2011 by passing Ordinance 2010-9-8; and

WHEREAS, State law provides that cities have the authority to carry forward funds from the previous fiscal year to the current fiscal year; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that it is in the best interest of the City and its citizens to carry forward remaining funds from fiscal year 2009-2010 to fiscal year 2010-2011.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. Subject to the applicable provisions of State law and the City Charter, the City Council hereby approves carrying forward the funds listed below from the fiscal year budget 2009-2010 to the fiscal year budget 2010-2011:

A.	General Fund	\$2,481,063
B.	Water & Sewer Fund	\$265,965
C.	Sustainability & Environmental Services Fund	\$51,868
D.	Municipal Drainage Fund	\$104,849
E.	PC Replacement Fund	\$55,829
F.	Economic Development Fund	\$7,600

Section II. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 25th day of October, 2010.

Phil Dyer, MAYOR

ATTEST:

Diane Zucco, CITY SECRETARY

APPROVED AS TO FORM:

Diane C. Wetherbee, CITY ATTORNEY

CARRY FORWARD REQUESTS

2009-10 FUNDS TO 2010-11

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
		<u>BUDGETED PROJECTS/ITEMS</u>					
115	City Secretary	Training	\$ 628	Conference Registration and travel costs for certification & recertification courses.	115.6309	115.6309	\$ 628
215	Non-Departmental	Medicare Settlement	\$ 750,000	To cover special Medicare settlement.	215.6127	215.6127	\$ 750,000
		Retirement Payout funds	\$ 813,616	Funding available from retirements budgeted in 2009-10 but not used.	215.6109	215.6109	\$ 813,616
219	Financial Systems Admin.	Printer	\$ 1,724	Printer(s) will not be received until October, need CF to cover purchase (the order is currently billed to Fund 66).	219.6252	219.6252	\$ 1,724
321	Records Management	Travel/Professional Development	\$ 2,300	Open Records Conference, November 2010.	321.6307	321.6307	\$ 2,300
		Training	\$ 700	Laserfiche Training class.	321.6309	321.6309	\$ 700
352	Facilities Maintenance	Utility Gas Account Overage	\$ 70,000	Lower budgeted natural gas and warmer than usual winter precipitated this overage. Will use in anticipated increased gas prices next budget year.	352.6332	352.6332	\$ 70,000
383	MP3 Program	Municipal Marketing Consultant	\$ 10,000	Consultant fees for MP3 class, municipal marketing project.	383.6312, 383.6307, 383.6346, 383.6353	383.6312	\$ 10,000
534	PSC	Tower Security	\$ 176,553	Tower Security Camera Project (approved in 2008-09 Budget).	534.8452	534.8452	\$ 176,553
556	Emergency Management	EOC/Training Facility	\$ 261,278	Supplemental funds required to complete the new EOC facility.	556.8416	556.8416	\$ 62,312
					556.8451	556.8451	\$ 2,700
					556.8452	556.8452	\$ 5,000

CARRY FORWARD REQUESTS

2009-10 FUNDS TO 2010-11

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
					556.8453	556.8453	\$ 180,266
					556.8454	556.8454	\$ 11,000
619	Property Standards	Contracts-Professional Services	\$ 19,500	To pay for outstanding Contracted Services for various property abatements as well as for public nuisance abatements costs expected to increase in FY 2010-11.	619.6312	619.6312	\$ 19,500
		Contracts-Other	\$ 20,000	To pay for outstanding Contract Work Orders that have not been invoiced yet, to cover graffiti abatement cost increases due to legislative mandates expected in 2011, and to pay for document imaging of departmental records during FY 2010-11.	619.6319	619.6319	\$ 20,000
622	Planning	Contracts-Professional Services	\$ 40,651	To complete 2nd phase of consulting work on Zoning Ordinance.	622.6312	622.6312	\$ 40,651
		Contracts-Professional Services	\$ 8,000	ESRI/Laserfiche Search Tools, modifications to existing web interface and migration of existing documents.	622.6312	622.6312	\$ 8,000
		Contracts-Professional Services	\$ 5,000	Public Meeting Facilitation Services for the Comprehensive Plan update meetings in Oct and Nov 2010.	622.6312	622.6312	\$ 5,000
623	Rental Registration./Inspection	Hardware-Non Capital	\$ 4,700	Purchase of notepad units has been delayed due to ongoing system development challenges, also needs these funds to purchase notepads for the vacant Rental Registration positions expected to be filled in a couple of months.	623.6252	623.6252	\$ 4,700
634	Park Field Services	Contractual: Median Tree Trimming, Plant Replacement, Striping selected parking lots	\$ 50,000	Projects delayed: Tree trimming due to drought in June - August, excess rain in September. Median Plant replacement delayed due to rain in Sept. Parking lot stripes delayed in Sept. due to rain.	634.6312	634.6312	\$ 50,000

CARRY FORWARD REQUESTS

2009-10 FUNDS TO 2010-11

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
637	Athletic Fields Maint	Sand, Clay & Loam	\$ 9,107	Continuation of the re-leveling of undulating athletic fields project continues after the drought of 2005-06.	637.6223	637.6223	\$ 9,107
		Field Marking & Sanitation	\$ 29,000	Funds will be used for contractual employees to mark athletic fields and clean restrooms for athletic tournament events (instead of using regular employees OT hours).	637.6312	637.6312	\$ 29,000
647	Sports Turf Maintenance	Chemicals	\$ 39,000	Additional funds will be required in 2010-11 to purchase post-emergent chemicals used to treat athletic fields because the chemical used in the past is no longer available.	647.6212	647.6212	\$ 39,000
		Contractual Mowing	\$ 29,000	Missed mowing rotations in 2009-10 due to rain and with 2 vacant equipment operator positions in CC 649 (Sports Turf District) the department requests funds to be used for contractual mowing.	647.6312	647.6312	\$ 29,000
648	Ground Maint. Svcs.#2	Water Utilities/landscape maintenance at Legacy	\$ 52,000	Invoice for landscaping maintenance/water at Legacy location for FY 2008-09 contract and the 2009-10 contract period from Hewlett Packard (EDS) has not been received by the City.	648.6333	648.6333	\$ 52,000
651	Recreation Administration	Senior Transportation Program	\$ 15,800	Would like to carry forward into FY 10/11 to support the invoices for September that have not been received, and have something available to support the funding received from DART, if funds are all expended.	651.6319	651.6319	\$ 15,800
681	Library Administration	Library Wi-Fi implementation project	\$ 16,550	Project is still making its way to the top of the Technology Service project list.	681.6252	681.6252	\$ 16,550
684	Schimelpfenig Library	Computer hardware-Non-Capital	\$ 105	Printer(s) will not be received until October, need CF to cover purchase (the order is currently billed to Fund 66).	684.6208	684.6252	\$ 105

CARRY FORWARD REQUESTS

2009-10 FUNDS TO 2010-11

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
719	Neighborhood Maint.	Safe Street Program	\$ 20,000	Maintenance Costs required to repair existing speed cushions previously installed under program.	719.6208	719.6208	\$ 20,000
721	Engineering	Consulting Services	\$ 35,851	Consulting for the proposed changes to the City's Storm Water Management Program.	721.6312	721.6312	\$ 35,851
01 Subtotal General Fund			\$ 2,481,063				\$ 2,481,063
421	Customer & Utility Svcs	Minor Apparatus	\$ 5,000	AMR Project-Water Meters and Fixed Network Devices.	421.6208	422.6229	\$ 5,000
		Travel	\$ 11,000	AMR Project-Water Meters and Fixed Network Devices.	421.6307	422.6229	\$ 11,000
		Contractual Labor	\$ 6,000	AMR Project-Water Meters and Fixed Network Devices.	421.6312	422.6229	\$ 6,000
		Contractual Repair	\$ 5,000	AMR Project-Water Meters and Fixed Network Devices.	421.6314	422.6229	\$ 5,000
		Print Shop	\$ 5,000	AMR Project-Water Meters and Fixed Network Devices.	421.6348	422.6229	\$ 5,000
		Associations	\$ 9,500	AMR Project-Water Meters and Fixed Network Devices.	421.6443	422.6229	\$ 9,500
422	Utility Billing Field Svcs	Maintenance Parts & Supplies	\$ 96,500	AMR Project-Water Meters and Fixed Network Devices.	422.6229	422.6229	\$ 96,500
723	Utility Planning	Consulting Services	\$ 18,965	Consulting for the proposed changes to the City's Storm Water Management Program.	723.6312	723.6312	\$ 18,965
763	Utility District #2	Debris Hauling Contract	\$ 20,000	Invoices for September Hauling Services will not be received until October.	763.6319	763.6319	\$ 20,000
765	Meter Services	CHGOUT of Water Meters	\$ 89,000	Installed fewer meters than was anticipated for FY 2009-10, need funds for Change-out program.	765.6272	765.6272	\$ 89,000
41 Subtotal Water & Sewer			\$ 265,965				\$ 265,965

CARRY FORWARD REQUESTS

2009-10 FUNDS TO 2010-11

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
712	Environ. Education	Education Center Landscaping	\$ 28,018	Delayed construction, delayed landscaped installation.	712.6206	712.6216	\$ 28,018
714	Compost Marketing	Fuel Tank for Custer Road Grind Site	\$ 9,600	Fuel tank required for the grinder and the front end loaders. NTMWD down-sized their tank at the site and the City needs to purchase their own 1,000 gal. tank for use at the site.	714.6314	714.8416	\$ 9,600
717	Sustainability	Metal sign	\$ 6,450	Bidding for the graphics delayed the purchase and installation of the sign for EEC.	717.6301	717.6301	\$ 6,450
		Graphic Artist	\$ 3,000	Evaluating Bids for graphics. Need add'l funds for bid.	717.6312	717.6312	\$ 3,000
		Lawnmower exchange program	\$ 4,800	Remaining Grant funds have not been awarded.	717.6499	717.6499	\$ 4,800
45	Subtotal Sustainability & Environmental Services		\$ 51,868				\$ 51,868
471	Municipal Drainage Operations	Concrete	\$ 60,000	Required to cover September concrete invoices that will not be received until October 2010.	472.6225	472.6225	\$ 60,000
472	Municipal Drainage Admin.	Contract-Professional Services	\$ 23,589	Use with Engineering Funds to contract a consultant to evaluate proposed changes to Storm Water Mgmt. Program/ modification to iSWM procedures.	472.6312	472.6312	\$ 23,589
473	Storm Water	Contract-Professional Services	\$ 21,260	TCEQ requires new Storm Water monitoring effective January 2012, monitoring contract must be in place prior to that date. Uncertain of exact cost for monitoring.	473.6312	473.6312	\$ 21,260
47	Subtotal Municipal Drainage Fund		\$ 104,849				\$ 104,849

CARRY FORWARD REQUESTS

2009-10 FUNDS TO 2010-11

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
58	PC Replacements-PSC	Computer Hardware	\$ 55,829	Public Safety Communications did not receive all the PC's that were to be replaced on Supplement #58534005.	58.6252	58.6252	\$ 55,829
58	Subtotal PC Replacement Fund		\$ 55,829				\$ 55,829
76.226	Economic Development	Economic Impact Studies	\$ 7,600	To fund economic impact studies for the FY 2010-11 Economic Development Projects.	226.6312	226.6312	\$ 7,600
76	Subtotal Economic Development Fund		\$ 7,600				\$ 7,600
GRAND TOTAL CARRY FORWARDS REQUESTED			\$ 2,967,174	GRAND TOTAL CARRY FORWARDS APPROVED			\$ 2,967,174
							\$ -
PROTECTED CARRY FORWARD FUNDS							
	PROTECTED FUNDS:						
01.532	Police: LEOSE Funds	State LEOSE (Law Enforcement Officer Standards and Education) funds	\$ 140,171	State LEOSE (Law Enforcement Officer Standards and Education) funds are used for training, as authorized by Chief of Police, and mandated by state law. LEOSE regulations and this sub account started in 1997. At the end of each fiscal year the remaining funds are carried forward to the next fiscal year.	01.532.6309. LEOSE	01.532.6309. LEOSE	\$ 144,382
01.532	Police: TICKET Funds	Major Criminal Investigation Expense Funds are protected by State Law	\$ 25,000	Funds in this sub account are used for expenses of major criminal investigations. The balance of this sub account is carried forward at the end of each fiscal year to sub account 01.532.6312.TICKET.	532.6312. TICKET	532.6312. TICKET	\$ 25,000

CARRY FORWARD REQUESTS

2009-10 FUNDS TO 2010-11

Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
01.582	Health FDA Grant Funds	Grant funds received in Sept. 2010 are for programming to be expensed in Fy 2010-11	\$ 2,500		582.4846	582.4846	\$ 2,500
02	Sproles Library Fund	Special Library funding	\$ 31,780	Specially designated Library funds, exempt from Budget process.			Fund Balance
14.131	911 Wireline Fees	Funds are protected by State Law	Fund Balance	911 System upgrade, Supplement #131002, waiting on vendor/RFP Depot.	131.8416	131.8416	Fund Balance
19.233	Teen Court Program Fund		Fund Balance				Fund Balance
20.234	Municipal Court. Tech Fund		Fund Balance				Fund Balance
55.232	Courts Building Security Fund		Fund Balance				Fund Balance
73.689	Library Memorial Fund	Donations	\$ 20,995	Unused fund balance from 2009-10, will be used for projects and materials in FY 2010-11.	73.689	73.689	Fund Balance
76.231	Economic Development Incentive Fund	Incentive Fund	Fund Balance	Carry forward remaining fund balance for future projects.	231.6319	231.6319	Fund Balance
86.276	Juvenile Case Manager Fund		Fund Balance		86.276	86.276	Fund Balance
PROTECTED CARRY FORWARD FUNDS APPROVED							