



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		10/27/14		
Department:		Budget & Research		
Department Head		Karen Rhodes-Whitley		
Agenda Coordinator (include phone #): Ben Petty (7146)				
CAPTION				
An Ordinance of the City of Plano, Texas, approving the carrying-forward of certain fiscal year 2013-14 funds to fiscal year 2014-15; and providing an effective date.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2014-15	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget		0	0	0
Encumbered/Expended Amount		0	0	0
This Item		0	3,537,223	0
BALANCE		0	3,537,223	0
FUND(S): GENERAL FUND, PLANO TELEVISION NETWORK FUND, SUSTAINABILITY & ENVIRONMENTAL SERVICES FUND, CONVENTION & TOURISM FUND AND MUNICIPAL DRAINAGE FUND.				
COMMENTS: Funds are available from the FY 2013-14 approved budget in the listed funds as carry-forwards into FY 2014-15 for the completion of various projects and other purchases. STRATEGIC PLAN GOAL: Carrying-forward of available funds for the completion of projects relates to the City's Goal of Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
The Ordinance approves the FY 2013-14 Carry-Forward List to FY 2014-15 and sets the level of transfers for the various funds, as reviewed by City Council.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
2013-14 Carry-Forward Request Log				

An Ordinance of the City of Plano, Texas, approving the carrying-forward of certain fiscal year 2013-14 funds to fiscal year 2014-15; and providing an effective date.

WHEREAS, on September 8, 2014, the City Council approved the Budget for fiscal year 2014-15 by passing Ordinance 2014-9-5; and

WHEREAS, State law provides that cities have the authority to carry-forward funds from previous fiscal year to the current fiscal year; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that it is in the best interest of the City and its citizens to carry-forward remaining funds from fiscal year 2013-14 to fiscal year 2014-15.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. Subject to the applicable provisions of State law and the City Charter, the City Council hereby approves carrying-forward the funds listed below from the fiscal year 2013-14 Budget to the fiscal year 2014-15 Budget:

A.	General Fund	\$2,624,224
B.	Plano Television Network	\$538,500
C.	Sustainability & Environmental Services Fund	\$348,995
D.	Convention and Tourism Fund	\$20,000
E.	Municipal Drainage Fund	\$5,504

Section II. This Ordinance shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 27th day of October, 2014.

Harry LaRosiliere, MAYOR

ATTEST:

Lisa C. Henderson, City Secretary

APPROVED AS TO FORM:

Paige Mims, City Attorney

CARRY FORWARD REQUESTS 2013-14 FUNDS TO 2014-15							
Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
BUDGETED PROJECTS/ITEMS							
111	City Council	Food	\$ 15,000	Due to Toyota and other economic development activities anticipated this upcoming year.	111.6204	111.6204	\$ 15,000
215	Non-Departmental	Retiree - Personnel Services	\$ 500,000	This is requested to be carried forward for projected retiree payout in FY 2014-15	215.6199	215.6199	\$ 500,000
215	Non-Departmental	Contracts-Professional Services	\$ 500,000	For various projects that were not completed during FY 2013-14.	215.6312	215.6312	\$ 500,000
352	Facilities	Utilities - Gas	\$ 50,000	It is anticipated that gas prices will increase to meet demand for an expected cooler and wetter winter, predicted by meteorologists from the effects of El Nino.	352.6332	352.6332	\$ 50,000
352	Facilities	Utilities - Electric	\$ 100,000	Due to milder than expected temperatures during the summer months, Facilities did not utilize the fully approved budget. However, this was outside the norm, and expect temperatures to be in the normal range for the upcoming year.	352.6331	352.6331	\$ 100,000
534	Public Safety Communications	Uniforms & Apparal	\$ 3,500	Uniforms for PSC staff which includes shirts/jackets.	534.6205	534.6205	\$ 3,500
552	Fire	Uniforms & Apparal	\$ 140,000	New uniforms for all Fire rank personnel. Due to thorough testing and requirements that must be met by vendor, this large uniform order was not able to take place in FY 2013-14 as originally intended. This purchase is anticipated to take place within the next 60 days.	552.6205	552.6205	\$ 138,000
619	Property Standards	Rolling Stock	\$ 44,200	For the purchase of two (2) city fleet vehicles for use during property maintenance inspections. These will be used by Speciliasit position that was approved in the FY 2013-14 budget, but has yet to be filled.	619.8421	619.8421	\$ 44,200
621	Neighborhood Reinvestment	Contracts-Professional Services	\$ 596,767	A neighborhood study and related services, as well as contractor's fees and implementation of the Great Update Rebate program.	621.6499	621.6499	\$ 511,625
622	Planning	Contracts-Professional Services	\$ 3,800	To fulfill Bob Gibbs contract for consulting work on the retail development pilot project.	622.6312	622.6312	\$ 3,800
622	Planning	Contracts-Professional Services	\$ 11,932	To complete the upgrade of the Planning Conference Room 2E with any remaining funds to be used on the upgrades to suite 250.	622.6312	622.6312	\$ 11,932
622	Planning	Donations	\$ 10,000	Donations from Lennar Homes for disbursement for Love Where You Live events.	622.4931	622.4931	\$ 10,000
622	Planning	Contracts-Professional Services	\$ 5,000	To complete the purchase of a Block Party Trailer which is still currently under construction.	622.6312	622.8416	\$ 5,000
624	Building Inspections	Wearing Apparel	\$ 1,700	To complete the purchase of a bulk clothing purchase for Inspectors.	624.6205	624.6205	\$ 1,700
632	Creative Arts	Contracts-Professional Services	\$ 14,000	For the procurement and installation of Wi-Fi capabilities at the Amphitheater at Oak Point Park.	632.6229	632.6229	\$ 14,000
632	Creative Arts	Contracts-Professional Services	\$ 13,000	For the procurement and installation of Wi-Fi capabilities at the Amphitheater at Oak Point Park.	632.6312	632.6312	\$ 13,000
634	Park Field Services	Maintenance Parts & Supplies	\$ 10,000	Additional funding is needed for the purchase of parts for off-season median and rights-of-way irrigation reparis due to 2013-14 drought damage to aid with system recovery and restoration. Funds will be required for repair materials due to damage caused by surface undulation and also shifting and contracting soils.	634.6229	634.6229	\$ 10,000
634	Park Field Services	Training	\$ 10,000	Budgeted funds for required backflow and irrigation personnel CEU's were not used, because training at a reasonable cost and distance was not available throughout the year. Additional funds will help staff with the necessary training in FY 2014-15	634.6309	634.6309	\$ 10,000
634	Park Field Services	Contracts-Professional Services	\$ 55,000	Reductions in regular rights-of-way and median contract mowing and landscape maintenance due to the ongoing drought. Additional funds would be needed for drought recovery in FY 2014-15 in these areas.	634.6312	634.6312	\$ 55,000
638	Park Technical Services	Advertising	\$ 16,945	There is offsetting revenue associated with advertising received from our brochure each session. We would like to "re-invest" this into marketing/display items as well as use this funding to advertise a major award that Park Technical Services may receive.	638.6306	638.6306	\$ 16,945
638	Park Technical Services	Travel/Professional Development	\$ 3,284	These funds will help staff attend training for Active Network training which is our software we use, as well as attend both sessions that our national congress is holding in October of 2014 and September of 2015.	638.6307	638.6307	\$ 3,284
638	Park Technical Services	Contracts-Professional Services	\$ 1,550	We are tranisitioning to a new software system for registrations as our current system is no longer supported after 2016.	638.6312	638.6312	\$ 1,550
643	Park Support Services	Overtime	\$ 7,500	Due to not being fully staffed during parts of FY 2013-14, overtime was not utilized, however, additional funding will be needed due to trail damage as a result of the ongoing drought.	643.6111	643.6111	\$ 7,500
643	Park Support Services	Contracts-Professional Services	\$ 125,000	Additional work will be needed in FY 2014-15 for tree trimming, maintenance and removals with qualified contractors. Due to drought conditions, a backlog of tree work has taken place within Parks maintained sites.	643.6312	643.6312	\$ 125,000

CARRY FORWARD REQUESTS 2013-14 FUNDS TO 2014-15							
Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
644	Grounds Maintenance Services #1	Contracts-Professional Services	\$ 5,000	Due to drought conditions, regularly scheduled mowing and landscaping has not taken place. Additional funds will be needed in FY 2014-15 for landscaping rehabilitation due to drought related damage.	644.6312	644.6312	\$ 5,000
647	Sports Turf Maintenance	Contracts-Professional Services	\$ 250,000	Due to the drought impact, these funds are requested to be used contractually to recover athletic fields damaged by the drought if water restrictions are lifted in FY 2014-15. Funds will be used to make sod repairs and to mitigate undulating surfaces at various sports fields with targets being Russell Creek Fields S, T, U, V as a priority.	647.6312	647.6312	\$ 250,000
647	Sports Turf Maintenance	Chemical	\$ 22,500	An extra round of fertilizer for athletic fields and facilities will be funded with this request. With the additional fertilization, this will promote healthy grass on sports fields, practice and warm-up areas that is better able to recover from the intensive uses by leagues, tournaments and the general public.	647.6212	647.6212	\$ 22,500
647	Sports Turf Maintenance	Educational & Recreational	\$ 10,000	Equipping four (4) ball fields at Russell Creek, eleven 11 ball fields at High Point Park and five (5) ball fields at Archgate Park at 50% of cost with the other 50% coming from the cooperation of local sports leagues.	647.6215	647.6215	\$ 10,000
648	Grounds Maintenance Services #2	Utilities - Water	\$ 78,000	Annual fee payable per agreement with Hewlett Packard has not been completed and will be submitted on the date required by Hewlett Packard (Legacy Association).	648.6333	648.6333	\$ 78,000
658	Grounds Maintenance Services #3	Contracts-Professional Services	\$ 32,000	Due to drought conditions, regularly scheduled mowing and landscaping has not taken place. Additional funds will be needed in FY 2014-15 for landscaping rehabilitation due to drought related damage.	658.6312	658.6312	\$ 32,000
682	Technical Services	Publications	\$ 75,000	For building up the digital collection of ebooks and eAudiobooks. This is important to the continuous building process we are in with our digital collections. With digital copies costing between 2 to 3 times more than paper copy, we would like to retain these funds to extend our goal of expansion.	682.6203	682.6203	\$ 75,000
684	Schimelpfenig Library	Office Supplies	\$ 688	Expecting additional need for office supplies in FY 2014-15.	684.6201	684.6201	\$ 688
01	Subtotal General Fund		\$ 2,751,366				\$ 2,624,224
181	Plano Television Network	Contracts-Professional Services	\$ 2,500	Requested for the creation of a new Team Plano site for employee information	181.6312	181.6312	\$ 2,500
202	CATV Equipment Replacement	Implements & Apparatus	\$ 500,000	For the purchase and installation of cameras and camera control units.	202.8416	202.8416	\$ 500,000
202	CATV Equipment Replacement	Implements & Apparatus	\$ 31,000	For the purchase and installation of new broadcast lights and lighting control system in the council chambers. Not budgeted for, however, it is highly recommended due to several power surges that have effected our control of the current broadcast light in the chamber.	202.8416	202.8416	\$ 31,000
281	Website Services	Contractual Repair	\$ 5,000	Requested for the creation of a new Team Plano site for employee information	281.6314	281.6314	\$ 5,000
18	Plano Television Network		\$ 538,500				\$ 538,500
712	Environmental Ed.& Community Outreach	Minor Apparatus	\$ 5,495	Cargo trailer designed to carry cleanup supplies and educational materials for community wide litter cleanup events.	712.6208	712.6208	\$ 5,495
714	Compost Marketing & Operations	Landscape Bags	\$ 20,000	Due to delays in contracted bidder's (Diversified Plastics) manufacturing of two cubic foot mulch bags, there is a high probability that we will utilize these additional funds in re-bid or re-order needs.	714.6281	714.6281	\$ 14,000
714	Compost Marketing & Operations	Contracts-Professional Services	\$ 40,000	These items were delayed until the 2nd Regional Compost Agreement is executed between NTMWD and Plano's Environmental Waste Service Division which is anticipated in the second quarter of FY 2014-15. Contracted hauling of Texas Pure products between Custer and Compost sites.	714.6312	714.6312	\$ 40,000
714	Compost Marketing & Operations	Contractual Repair	\$ 40,000	These items were delayed until the 2nd Regional Compost Agreement is executed between NTMWD and Plano's Environmental Waste Service Division which is anticipated in the second quarter of FY 2014-15. Various contractual repairs to the two (2) Texas Pure operational facilities.	714.6314	714.6314	\$ 40,000
714	Compost Marketing & Operations	Implements & Apparatus	\$ 65,000	These items were delayed until the 2nd Regional Compost Agreement is executed between NTMWD and Plano's Environmental Waste Service Division which is anticipated in the second quarter of FY 2014-15. Various equipment modifications to enhance operational efficiencies and improve Texas Pure product quality.	714.8416	714.8416	\$ 65,000
714	Compost Marketing & Operations	Rolling Stock	\$ 55,000	These items were delayed until the 2nd Regional Compost Agreement is executed between NTMWD and Plano's Environmental Waste Service Division which is anticipated in the second quarter of FY 2014-15. Various equipment upgrades to enhance operational efficiencies and improve Texas Pure product quality.	714.8421	714.8421	\$ 55,000
748	Solid Waste Collections	Outside Printing	\$ 19,000	Finalizing and printing the revised Environmental Waste new homeowner informational packet which is provided throughout the year to all new homeowners moving into Plano. In addition, these funds will be used to complete the roll-out of the Recycle Right Plano educational campaign and Recycle Right All Star Program.	748.6301	748.6301	\$ 19,000
752	Commercial Recycling	Contracts-Professional Services	\$ 60,000	Funded supplement for FY 2013-14, however, projects were delayed. Finalizing and completing the 20-year Solid Waste Plan.	752.6312	752.6312	\$ 60,000
752	Commercial Recycling	Contracts-Other	\$ 50,500	Funded supplement for FY 2013-14, however, projects were delayed. Finalizing and completing Plano's Construction & Demolition Recycling Enhancement program.	752.6319	752.6319	\$ 50,500
45	Subtotal Sustainability & Environmental Services		\$ 354,995				\$ 348,995

CARRY FORWARD REQUESTS 2013-14 FUNDS TO 2014-15							
Cost Center	Department Name	Description	Total Amount Requested	Reason	Object Codes:		Approval Amount
					From	To	
125	Convention & Tourism Bureau	Furniture & Fixtures	\$ 20,000	Due to trying to plan purchasing the new furniture at the same time as the renovations of the Plano Centre, delays were incurred. CVB is moving forward with purchasing the new furniture with these approved funds. This was an approved funded supplement for FY 2013-14.	125.8411	125.8411	\$ 20,000
46	Convention & Tourism		\$ 20,000				\$ 20,000
472	Municipal Drainage Administration	Contracts-Professional Services	\$ 5,504	Requested to be carried forward in order to offset an unanticipated increase in the cost of Aerial Photography provided by the North Texas Council of Governments for use in evaluating and developing improvements to Plano's municipal drainage system.	472.6312	472.6312	\$ 5,504
47	Municipal Drainage		\$ 5,504				\$ 5,504
GRAND TOTAL CARRY FORWARDS REQUESTED			\$ 3,670,365	GRAND TOTAL CARRY FORWARDS APPROVED			\$ 3,537,223