



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		July 25, 2016		
Department:		Neighborhood Services		
Department Head		Lori Feild Schwarz		
Agenda Coordinator (include phone #): Doris Carter ext. 8209				
CAPTION				
Public Hearing and consideration of a Resolution of the City of Plano, Texas, adopting the 2016-2017 Action Plan, including the summary of Community Development Block Grant and HOME Investment Partnerships Program activities and proposed use of funds for program year 2016-2017; and declaring an effective date.				
FINANCIAL SUMMARY				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2016-17	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget		0	0	0
Encumbered/Expended Amount		0	0	0
This Item		0	0	0
BALANCE		0	0	0
FUND(S): CDBG & HOME GRANT FUND				
COMMENTS: This item has no fiscal impact.				
STRATEGIC PLAN GOAL: The 2016-17 Action Plan, which includes the summary of Community Development Block Grant and HOME Investment Partnerships Program activities and proposed use of funds for program year 2016-17, relates to the City's goals of Partnering for Community Benefit and Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
The Community Services Division has a total of \$1,695,895 in federal funds and program income to be allocated for 2016-17. HUD funds must be used to meet the goals set forth in the City's 2015-2019 Consolidated Plan which was approved in March 2015. Annually, HUD requires the submission of an Action Plan which explains programs and activities to be undertaken within the upcoming year to meet the City's Consolidated Plan goals. The 2016 Action Plan represents year two of the five year Consolidated Plan. These goals are identified in the Action Plan document.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo				
Resolution				



Memorandum

Date: July 14, 2016
To: Bruce Glasscock, City Manager
From: Shanette Brown, Community Services Manager
Subject: 2016 – 2017 Federal Grant Recommendations

Summary

The Community Services Division has a total of \$1,695,895 in federal funds and program income to be allocated for 2016-17. The Community Relations Commission has recommended the below programs to receive federal funding:

Agency/Program	Recommended Amount
City of Plano Grant Administration	\$275,265
City of Plano Housing Rehabilitation	\$947,378
Habitat for Humanity of South Collin County	\$ 60,000
Christ United Methodist Church	\$ 50,000
Plano Housing Corporation	\$ 120,000
City of Plano First Time Homebuyer Assistance	\$ 45,996
Homelessness Prevention	\$102,000
Samaritan Inn, Inc.	\$ 60,256
Boys & Girls Clubs of Collin County	\$ 35,000

Background

The Community Services Division expects to receive a total of \$1,569,145 in Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) funds from the U.S. Department of Housing and Urban Development (HUD) by October 1, 2016. An additional \$126,750 is estimated to be received in payment of existing housing rehabilitation loans. The total breakdown of expected funding is as follows:

Funding Source	Amount
CDBG	\$1,180,560
Estimated CDBG Program Income	\$ 120,000
HOME	\$ 388,585
Estimated HOME Program Income	\$ 6,750
Total Federal Funding	\$1,695,895

HUD funds must be used to meet the goals set forth in the City's 2015-2019 Consolidated Plan, which was approved by City Council in March 2015. Annually, HUD requires the submission of an Action Plan that explains programs and activities to be undertaken within the upcoming year to meet the City's Consolidated Plan goals.

Public services can be funded through CDBG, but are limited to 15% of the total CDBG entitlement funds and the prior year's program income. Public services are defined as activities directed toward improving community services, including: employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs; and, do not fall under any other CDBG category. The 2016-17 CDBG public service grant amount is calculated to be \$197,256, at the maximum 15%.

During the months of April and May, the Community Relations Commission held six public meetings including one public hearing to consider agency requests for 2016 CDBG and HOME funding provided to the City of Plano by HUD. On May 19, 2016, the Commission held a meeting to determine agency funding recommendations. Thirty-five (35) requests, in the amount of \$2,714,656, were considered during the Consolidated Grant process. Nine (9) requests were recommended by the Commission for CDBG and HOME funds; twenty-three (23) requests were recommended for Buffington Community Service Grant (BCSG) funds. The Commission approved these recommendations in a vote of 6-0.

Next Steps

If approved, the City Manager will make application for the use of HUD funds for the 2016-2017 fiscal year.

xc: Jack Carr, Deputy City Manager
Lori Schwarz, Director of Neighborhood Services
Raini Layne, Sr. Budget Analyst

A Resolution of the City of Plano, Texas, adopting the 2016-2017 Action Plan, including the summary of Community Development Block Grant and HOME Investment Partnerships Program activities and proposed use of funds for program year 2016-2017; and providing an effective date.

WHEREAS, the Community Relations Commission held public meetings in 2016 on April 7, April 14, April 19, April 28, and May 5, and made final recommendations at a public hearing on May 19 concerning the 2016-2017 Action Plan which details the use of Community Development Block Grant Funds and HOME Investment Partnerships Program funds, collectively referred to herein as the “Funds”; and

WHEREAS, the City Council held a public hearing on July 25, 2016, to receive public comments concerning the recommendations of the Community Relations Commission; and

WHEREAS, the City Council approves of the 2016-2017 Action Plan, a copy of which is attached hereto as Exhibit “A,” and the related summaries, activities, and proposed uses of the Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

SECTION I. The 2016-2017 Action Plan, including the summary of Community Development Block Grant and HOME Investment Partnerships Program activities and proposed use of grant and program income funds for 2016-17, is hereby adopted with funding allocations as follows:

City of Plano Grant Administration	\$275,265
City of Plano Housing Rehabilitation	\$947,378
Habitat for Humanity of South Collin County	\$ 60,000
Christ United Methodist Church	\$ 50,000
Plano Housing Corporation	\$120,000
City of Plano First Time Homebuyer Assistance	\$ 45,996
Homelessness Prevention	\$102,000
Samaritan Inn, Inc.	\$ 60,256
Boys & Girls Club of Collin County	\$ 35,000

SECTION II. The City Manager, or his authorized designee, is hereby authorized to execute and amend contracts and related grant subrecipient agreements with the agencies listed in Section I to achieve Action Plan program goals.

SECTION III. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED THIS 25TH DAY OF JULY, 2016.

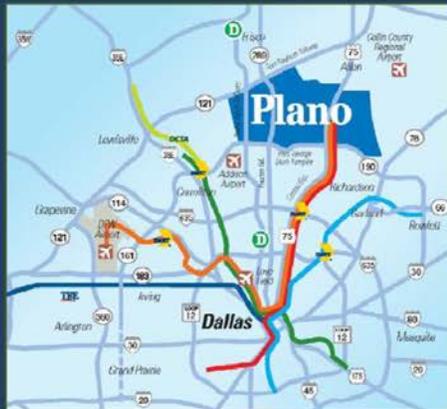
Harry LaRosiliere, MAYOR

ATTEST:

Lisa C. Henderson, CITY SECRETARY

Approved as to form:

Paige Mims, CITY ATTORNEY



**2016-2017 City of Plano
Proposed Action Plan**

**Prepared for
United States Department of
Housing and Urban Development**



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City Summary

The City of Plano 2016-17 Action Plan details the evaluation of resources and activities that will utilize Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds received from the U.S. Department of Housing and Urban Development (HUD) starting October 1, 2016. Priorities for funding are established through the 2015-2019 City of Plano Consolidated Plan and the proposed activities were recommended through the Community Relations Commission’s annual grant hearing and public participation process. This Action Plan serves as year two of the five year Consolidated Plan.

The City of Plano anticipates receiving from HUD, \$1,180,560 in CDBG funds and \$388,585 in HOME funds. The City also anticipates receiving \$120,000 in CDBG program income and \$6,750 in HOME program income during the period of October 1, 2016 to September 30, 2017. All federal funds must be used to meet one or more of the following HUD objectives:

- Create suitable living environments,
- Provide decent housing, and
- Expand economic opportunities for citizens of Plano.

The programs must also be aligned with the overall vision and policies from the City’s Plano Tomorrow Comprehensive Plan by implementing and partnering with organizations for programs that improve the City’s built and social environments.

For the City’s 2016-17 Action Plan, the following activities are proposed to meet HUD and City objectives:

Activity Name	Outcome	Grant/Amount
Grant Administration Planning, coordination, and monitoring of the CDBG and HOME programs as well as fair housing promotion, services, and technical assistance.	Not applicable	CDBG: \$236,612 HOME: \$38,653
City of Plano Housing Rehabilitation Provides low-interest rehabilitation and reconstruction loans; emergency repair grants; and, acquisition, rehabilitation, and resale of single family homes to low and moderate income homebuyers.	31 Households	CDBG: \$700,696 CDBG Program Income: \$120,000 HOME: \$119,932 HOME Program Income: \$6,750
Habitat for Humanity of South Collin County Purchases and develops residential lots for new construction of affordable housing units for sale to low and moderate income households.	Two Households	HOME: \$60,000
Christ United Methodist Church Supports their program, House on the Corner, to construct a single family home for sale to low and moderate income.	One household	HOME: \$50,000

Activity Name	Outcome	Grant/Amount
Plano Housing Corporation Provides funds for Community Housing Development Organization (CHDO) operating and construction activities to develop housing for low and moderate income households.	Two households	HOME: \$120,000
City of Plano First Time Homebuyer Provides down payment and closing cost assistance to low and moderate income families purchasing homes in Plano. Assistance amount is based on the buyer's level of income and requires completion of homeownership counseling.	Six Households	CDBG: \$45,996
Homelessness Prevention Provides short term rent, mortgage, or utility assistance to low income Plano families at immediate risk of homelessness.	105 Persons	CDBG: \$102,000
Samaritan Inn Provides transitional shelter and support services to homeless Plano residents.	39 Persons	CDBG: \$60,256
Boys & Girls Club of Collin County Provides after-school and summer programs to help low-income Plano children enhance their academic success, nutrition, character, and leadership skills.	158 Persons	CDBG: \$35,000
TOTAL CDBG and HOME RECOMMENDED: \$1,695,895		

The attached Action Plan is in a format that utilizes a reporting and planning system required by HUD. Tables and information contained in the Action Plan are auto-populated with HUD data and information.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Plano (City) annually receives entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD) to serve low and moderate income persons. This Action Plan covers the period of October 1, 2016 through September 30, 2017, which is the second year of the City's five-year 2015-2019 Consolidated Plan (Con Plan). The Action Plan is submitted every year and lists the activities the City will pursue with federal funds to meet goals previously established in the five-year Con Plan. The grants included under this Action Plan are Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME).

The City of Plano anticipates receiving from HUD, \$1,180,560 in CDBG funds and \$388,585 in HOME funds. The City also anticipates receiving \$120,000 in CDBG program income and \$6,750 in HOME program income during the period of October 1, 2016 to September 30, 2017. All federal funds must be used to meet one or more of the following HUD objectives for citizens of Plano:

- Provide decent housing,
- Create suitable living environments, and
- Expand economic opportunities.

The Con Plan and Action Plan strategies and programs are aligned with the overall vision and policies from the City's Plano Tomorrow Comprehensive Plan through programs that improve the City's built and social environments.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following is a summary of City objectives and outcomes for the 2016-2017 Action Plan.

Decent Housing

CDBG: Housing rehabilitation for 31 homes; homebuyer financial assistance and education for six households

HOME: Develop five new affordable units including Community Development Housing Organization (CHDO) operating and development activities

Suitable Living Environment

CDBG: Homelessness prevention for 105 persons; homeless supportive services and shelter for 39 persons; children and youth after school and summer programs for 158 persons

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Below is an evaluation of City performance using grant funds from HUD during 2014-15, the final year of the five-year 2010-14 Con Plan cycle. These results affected the outcomes and objectives of this Action Plan as follows:

- Continued funding for programs that preserve and expand affordable housing opportunities in the City;
- Increased funding for homelessness prevention; and,
- Sustain funding for public services particularly for special needs populations such as homeless persons, children and youth, seniors, and disabled persons.

The City met or exceeded its goals with the exception of first time homebuyer assistance and public services. The first time homebuyer goal was not met due to a highly competitive real estate market reducing the number of affordable housing purchase opportunities. Finally, while the goal for persons receiving public services through HUD-funded programs was not met; the City met or exceeded this goal by the use of City-funded programs under its own Buffington Community Services Grant.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A formal Citizen Participation Plan (CPP) outlines how citizens provide their input on how federal funds are used for each annual Action Plan. The CPP is included as part of the City's current five-year Con Plan and available online at <http://www.plano.gov/660/Housing-Urban-Development-HUD-Grants>.

Citizens are able to provide their input at public meetings, public hearings and during the public comment period. The City provides notice to the public regarding the meetings and hearings through publication in the newspapers. In addition, all public meetings are also posted on the City website: <http://www.plano.gov>. The following is a listing of public hearings, meetings, and notices of comment periods that give citizens the opportunity to have input on the 2016-17 Action Plan:

- Public meetings: April 7, April 14, April 19, April 28, and May 5
- Public hearings: May 19 and July 25

- Notice of public hearings and comment periods: May 15 and June 26

All notices were published in the main section of Plano Star Courier and included a listing of all projects and programs to be funded. The Action Plan was also made available for review on the City of Plano Neighborhood Services website at <http://www.plano.gov/660/Housing-Urban-Development-HUD-Grants>.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

To date, no public comments have been received. All comments, if any, will be discussed here and included in the final submission of the Action Plan to HUD.

6. Summary of comments or views not accepted and the reasons for not accepting them

To date, no public comments have been received. All comments, if any, will be discussed here and included in the final submission of the Action Plan to HUD.

7. Summary

This second program year Action Plan includes projects with objectives and outcomes that address priority needs and help meet goals set by the current five-year Con Plan. For more details about the Con Plan, please visit the City's Neighborhood Services website at <http://www.plano.gov/660/Housing-Urban-Development-HUD-Grants>. Priority needs in the Con Plan significantly outpace the amount of HUD funding received by the City so not all needs can be addressed. The City helps offsets some of this gap with its own funds for public services through the Buffington Community Services Grant (BCSG).

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PLANO	Neighborhood Services
HOME Administrator	PLANO	Neighborhood Services

Table 1 – Responsible Agencies

Narrative (optional)

The City, a HUD entitlement grantee, is required by HUD to prepare a Consolidated Plan and Annual Action Plan that meets HUD regulations in order to receive grant program funds. The lead agency responsible for overseeing the development of these plans and reports is the City's Neighborhood Services Department. Neighborhood Services oversees the administration of the CDBG and HOME grants.

The Community Relations Commission (CRC) is a board of citizen volunteers who are appointed by City Council to make funding recommendations for the use of CDBG and HOME programs to the City Council.

Consolidated Plan Public Contact Information

City of Plano
Neighborhood Services Department
7501-A Independence Parkway
Plano, Texas 75025
Phone: (972) 208-8150
Fax: (972) 208-8158
<https://www.plano.gov/646/Neighborhood-Services>
Shanette Brown, Community Services Manager
Jesse Madsen, Community Services Analyst

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City consults with multiple organizations and community representatives for preparation of the Action Plan for use of HUD grant funds. At least one public hearing during the development process before the Action Plan is published and at least one public hearing during the 30-day comment period to obtain citizen's views and to respond to comments and questions are conducted. Public hearings are held in conjunction with Community Relations Commission and City Council meetings.

A wide variety of social service and affordable housing non-profits and neighboring local governments were invited to comment on the Action Plan and grant process. The City's active involvement with the Plano Housing Authority, Collin County Social Services Association, Collin County Homeless Coalition, Metro Dallas Homeless Alliance (local Continuum of Care), and regional fair housing symposiums enhances coordination within Plano and the region.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

In preparing the Action Plan, the City consulted with and collected information from other departments and outside agencies that have responsibility for administering programs covered by or affected by the Action Plan. Some of the key providers and agencies include:

- Plano Housing Authority (PHA)
- Collin County Homeless Coalition (CCHC)

Local service agencies were invited to participate in the grant process with services focusing on homelessness, health and elderly, children and youth, persons with disabilities, and affordable housing. Informal consultation with the social service agencies, housing developers, and other City Departments also happened throughout the development of the Action Plan and contributed to the selection of the Action Plan activities.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City coordinates with the local Continuum of Care (COC) through regular attendance, membership, and coordination with both the COC and Collin County Homeless Coalition (CCHC). The City plans and

executes its own annual Point In Time Count and coordinates with the COC and CCHC in finalizing results and utilizing data for planning of homeless services. Services include case management to address individual needs; shelter services; and homeless prevention assistance. Homeless prevention activities in the City include a variety of agency partnerships to address housing, education, employment, health, and other human service needs. In addition, alternative sources of homeless prevention information can be obtained through the state sponsored 211 system and Collin County Cares, a 24-hour Community Information and Referral Service that provides an online list of Plano community social service providers.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Although the City does not receive an allocation of Emergency Solutions Grant funding, the City coordinates with the local COC through regular attendance, membership, and participation in various committees within the COC and Collin County Homeless Coalition (CCHC). The City plans and executes its own annual Point In Time Count and coordinates with the COC and CCHC in finalizing results and utilizing data for planning of homeless services.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	PLANO HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met individually and received data and planning documents. City will continue to act as responsible entity for environmental reviews and both partners will seek partnerships to increase affordable housing opportunities in the city.
2	Agency/Group/Organization	Collin County Homeless Coalition
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing membership, attendance, and coordination of services
3	Agency/Group/Organization	Metro Dallas Homeless Alliance
	Agency/Group/Organization Type	Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing membership, attendance, and coordination of services

Identify any Agency Types not consulted and provide rationale for not consulting

The City made every effort to consult all agency types and did not specifically exclude any particular agency or agency type.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Metro Dallas Homeless Alliance	The Strategic Plan incorporates strategies and efforts implemented by the COC
City of Plano Tomorrow Comprehensive Plan	City of Plano Planning Department	The Strategic Plan contributes to the Comprehensive Plan goals for Plano as a livable, organized, and changing City

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

This section is optional and was left blank intentionally.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City Plano encourages its citizens to provide input in the Action Plan process. Through its adopted Citizen Participation Plan (CPP), the City sets forth policies and procedures for citizens and groups to provide the City with information on housing and community development needs as part of the preparation of the Action Plan. Accordingly, two public input meetings were advertised in local newspapers and held in the city. As required by the CPP, the City conducted at least one public hearing during development of the Action Plan and at least one during the public comment period for the Action Plan. Comments received through the public comment period will be considered and included in the submission of the Action Plan to HUD.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Public meetings on April 7, April 14, April 19, April 28, and May 5. Representatives from 30+ social service agencies attended.	Each agency presented information regarding their grant application.	All comments were considered.	https://www.plano.gov/658/2016-Consolidated-Grant-Process
2	Public Hearing	Non-targeted/broad community	Public hearings held on May 19 and July 25.	No comments received to date.	No comments received to date.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Non-targeted/broad community	Newspaper ads in Plano Star Courier main section on May 15 and June 26.	No comments received to date.	No comments received to date.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Plano is a Metropolitan Entitlement City and receives two grants from the U.S. Department of Housing and Urban Development (HUD):

- Community Development Block Grant (CDBG); and
- Home Investment Partnerships Program (HOME).

Through the use of federal, state, and local funds the City plans to carry out the objectives set forth in this Action Plan. The City works in partnership with public institutions, private and nonprofit partners to implement activities and projects that require multiple funding sources. The Neighborhood Services Department of the City of Plano works with other City departments to develop coordinated plans, and to leverage resources for parks, infrastructure, code enforcement, clearance of substandard structures, economic development, housing development, and other projects in targeted neighborhoods. Coordination with and support from adjacent HUD entitlement grantees is also sought when appropriate.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,180,560	120,000	0	1,300,560	4,929,208	Expected amount assumes 1% reductions each year.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	388,585	6,750	0	395,335	1,335,064	Expected amount assumes 2% reductions each year.
Other	public - local	Public Services	547,800	0	0	547,800	1,373,583	Expected amount assumes \$1 per Plano resident and 2% population growth

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In recent years, the City has made greater efforts to leverage private investment for affordable housing activities. It has promoted HOME funded partnerships and housing tax credit developers to produce and/or preserve an increased number of affordable housing units.

In the face of extensive needs and limited resources, the City's funding strategy is to focus its efforts in activities that offer the greatest potential for maximizing benefits from investments.

Matching requirements will be satisfied as follows:

Cities are required to make match contributions under the HOME Program. The contributions must be at least 25 percent of the HOME expenditure, unless the jurisdiction has received a reduction in the match requirement. HOME match requirements will be met with non-federal cash contributions to projects by the developer issuance of below market interest rate mortgages and other mechanisms to assist in the development of affordable housing units.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not retain public land for development.

Discussion

This section is optional and was left blank intentionally.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation	2015	2019	Affordable Housing		Housing Rehabilitation	CDBG: \$820,696 HOME: \$126,682	Homeowner Housing Rehabilitated: 31 Household Housing Unit
2	Supply of Units	2015	2019	Affordable Housing		Housing Supply	HOME: \$230,000	Homeowner Housing Added: 5 Household Housing Unit
3	Homeownership	2015	2019	Affordable Housing		Homebuyer Assistance	CDBG: \$45,996	Direct Financial Assistance to Homebuyers: 6 Households Assisted
4	Homeless Prevention	2015	2019	Homeless		Homeless Prevention	CDBG: \$102,000	Homelessness Prevention: 105 Persons Assisted
5	Homeless Shelter and Services	2015	2019	Homeless		Homeless Shelter	CDBG: \$60,256	Public service activities other than Low/Moderate Income Housing Benefit: 39 Persons Assisted Homeless Person Overnight Shelter: 39 Persons Assisted
6	Public Services - Special Needs	2015	2019	Homeless Non-Homeless Special Needs		Public Services - Special Needs	CDBG: \$35,000	Public service activities other than Low/Moderate Income Housing Benefit: 158 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation
	Goal Description	Strategy 1: Rehabilitate, retain, preserve, and improve the affordable housing stock for low and moderate income non-homeless population Goal 1: Sustain the quality of homeowner units through rehabilitation and repair.
2	Goal Name	Supply of Units
	Goal Description	Strategy 2: Increase the availability of affordable permanent housing in standard condition to low and moderate income families Goal 1: Increase supply of affordable housing units through rehabilitation, reconstruction, and/or new construction
3	Goal Name	Homeownership
	Goal Description	Strategy 2: Increase the availability of affordable permanent housing in standard condition to low and moderate income families Goal 2: Increase affordability of homeownership by providing homebuyer financial counseling and education and direct financial assistance for closing costs and down payment
4	Goal Name	Homeless Prevention
	Goal Description	Strategy 1: Meet the needs of homeless persons (including help obtaining affordable housing) and assist persons at risk of becoming homeless Goal 1: Provide direct assistance for rent and utilities for persons at risk of homelessness to maintain housing and address immediate crises and retain self-sufficiency
5	Goal Name	Homeless Shelter and Services
	Goal Description	Strategy 1: Increase access to quality homeless shelter and supportive services Goal 1: Provide for homeless shelter projects in Collin County with supportive services and shelter space set aside for homeless persons from Plano

6	Goal Name	Public Services - Special Needs
	Goal Description	Strategy 2: Meet the public service needs of low and moderate income residents Goal 1: Provide public services with an emphasis upon children, youth, homeless, and special needs populations including elderly, mentally ill, persons with disabilities, and victims of domestic violence

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City will provide affordable housing to approximately 147 extremely low-income, low-income, and moderate-income families and persons including rental housing and homeownership.

HOME funds will be used primarily to address affordability needs of low/moderate income homebuyers through homeownership assistance and counseling and single family housing development. Investment of HOME funds will also be leveraged to foster partnerships that increase investment of non-federal funds in the production of affordable housing.

AP-35 Projects – 91.220(d)

Introduction

The City will undertake activities that will address priority needs and objectives established and adopted by City Council. This will include a summary of proposed activities including local objectives and priority needs, and proposed accomplishments.

#	Project Name
1	16-17 Grant Administration
2	16-17 City of Plano Housing Rehabilitation
3	16-17 City of Plano First Time Homebuyer Assistance and Education
4	16-17 Homelessness Prevention
5	16-17 Christ United Methodist Church
6	16-17 Habitat for Humanity of South Collin County
7	16-17 Plano Housing Corporation
8	16-17 Samaritan Inn
9	16-17 Boys & Girls Club of Collin County

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Results of Con Plan citizen input strongly supported housing stock rehabilitation and homeownership, as well as social and supportive services for low to moderate income individuals and families.

The City has maintained as priorities encouraging new homeownership and preserving existing homeownership. Therefore, funds are invested in the Housing Rehabilitation and First Time Homebuyer programs. The City also strives to both preserve and create opportunities for neighborhood enhancement through its Great Update Rebate and Love Where You Live programs. Additionally, the City seeks opportunities to partner with non-profit organizations that serve special needs and very low income families through public service contracts that assist the homeless and special needs populations. The City also promotes affordable housing by providing resolutions of support for housing tax credit developments.

The City has identified the following obstacles to meeting underserved needs.

1. Obstacle - Limited Funding

The primary obstacle to meeting underserved needs is limited federal and local funding. The needs of the community are greater than the available local and federal funds.

2. Obstacle - Local Market

Limited availability of developable land at affordable prices as well as increasing demand for housing within Plano, along with limited funding, significantly affects opportunities for increasing supply of affordable units.

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	16-17 Grant Administration
	Target Area	
	Goals Supported	Housing Rehabilitation Supply of Units Homeownership Homeless Prevention Homeless Shelter and Services Public Services - Special Needs
	Needs Addressed	Housing Rehabilitation Housing Supply Homebuyer Assistance Homeless Prevention Homeless Shelter Public Services - Special Needs
	Funding	CDBG: \$236,612 HOME: \$38,653
	Description	Funds will be used to cover the cost of planning, administering, operating and monitoring the CDBG and HOME programs to ensure compliance with HUD and City policies and regulations.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	
	Planned Activities	Funds will be used to pay for salaries and fringe benefits, insurance, supplies and associated costs to administer and oversee the CDBG and HOME programs. The primary activity location is 7501-A Independence Parkway, Plano, TX 75025.
2	Project Name	16-17 City of Plano Housing Rehabilitation
	Target Area	

	Goals Supported	Housing Rehabilitation
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$820,696 HOME: \$126,682
	Description	City of Plano Housing Rehabilitation
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	31 low-moderate income households
	Location Description	
	Planned Activities	This program provides low-interest rehabilitation and reconstruction loans to low to moderate income renter and owner-occupied households. Terms of loans are based on need and ability to repay. The program also provides for emergency repair grants and acquisition, rehabilitation, and resale of single family homes to low and moderate-income homebuyers. The program is administered at 7501-A Independence Parkway, Plano, Texas 75025 and activity locations are city-wide.
3	Project Name	16-17 City of Plano First Time Homebuyer Assistance and Education
	Target Area	
	Goals Supported	Homeownership
	Needs Addressed	Homebuyer Assistance
	Funding	CDBG: \$45,996
	Description	City of Plano First Time Homebuyer
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	6 low and moderate income families
	Location Description	

	Planned Activities	Through deferred payment loans, this program provides down payment and closing cost assistance to low to moderate income families purchasing homes in Plano. The program offers up to \$10,000 based on the buyer's level of income. An eight hour educational class is mandatory for program eligibility. The program is administered at 7501-A Independence Parkway, Plano, Texas 75025.
4	Project Name	16-17 Homelessness Prevention
	Target Area	
	Goals Supported	Homeless Prevention
	Needs Addressed	Homeless Prevention
	Funding	CDBG: \$102,000
	Description	City of Plano Homelessness Prevention Program
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	105 very low income persons
	Location Description	
	Planned Activities	This program will provide rent or mortgage payments and utility assistance for lower income families in Plano who are at immediate risk of homelessness. The activity is located at and administered by the Assistance Center of Collin County located at 900 18th Street, Plano, TX 75074.
5	Project Name	16-17 Christ United Methodist Church
	Target Area	
	Goals Supported	Supply of Units
	Needs Addressed	Housing Supply
	Funding	HOME: \$50,000
	Description	Christ United Methodist Church
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	One low and moderate income household

	Location Description	
	Planned Activities	Funding will support the program, House on the Corner, in constructing an affordable house for an eligible homebuyer. The program is administered at 3101 Coit Road, Plano, TX 75075 and the activity is city-wide.
6	Project Name	16-17 Habitat for Humanity of South Collin County
	Target Area	
	Goals Supported	Supply of Units
	Needs Addressed	Housing Supply
	Funding	HOME: \$60,000
	Description	Habitat for Humanity of South Collin County
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Two low and moderate income households
	Location Description	
	Planned Activities	This activity will provide funding to purchase and develop residential lots for the purpose of construction of housing affordable to low and moderate income households. The program is administered at 1400 Summit Avenue, Suite D4, Plano, TX 75074 and activity locations are city-wide.
7	Project Name	16-17 Plano Housing Corporation
	Target Area	
	Goals Supported	Supply of Units
	Needs Addressed	Housing Supply
	Funding	HOME: \$120,000
	Description	Plano Housing Corporation
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Two low and moderate income households
	Location Description	

	Planned Activities	HOME CHDO funds will be used for operating expenses and construction costs (hard and soft costs) to develop two housing units for sale to a low and moderate income household. The activity is administered at 1740 G Avenue, Plano, TX 75074.
8	Project Name	16-17 Samaritan Inn
	Target Area	
	Goals Supported	Homeless Shelter and Services Public Services - Special Needs
	Needs Addressed	Homeless Shelter Public Services - Special Needs
	Funding	CDBG: \$60,256
	Description	Samaritan Inn
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	39 homeless persons
	Location Description	
	Planned Activities	This program will provide transitional shelter and support services to homeless Plano residents. The program is located at 1725 North McDonald Street, McKinney, TX 75071.
9	Project Name	16-17 Boys & Girls Club of Collin County
	Target Area	
	Goals Supported	Public Services - Special Needs
	Needs Addressed	Public Services - Special Needs
	Funding	CDBG: \$35,000
	Description	Boys & Girls Club of Collin County
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	158 low and moderate income children and youths
	Location Description	

Planned Activities	This program will provide after-school and summer programs to help low-income Plano children enhance their academic success, nutrition, character, and leadership. The activity location is at the Douglass Community Center, 1111 H Avenue, Plano, TX 75074.
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Due to the eligibility criteria for the HUD grant programs (CDBG and HOME) and their focus on low and moderate income populations, most funds are likely to be expended in areas such as southeast Plano, that have higher concentrations of low and moderate income residents. However, some funds will be expended in all areas of the city, as low income residents reside in all areas.

The Housing Rehabilitation and First Time Homebuyer programs--the City primary housing programs--are available city-wide. The City social services and homeless programs also tend to focus on the southeast portion of the City, although eligible beneficiaries may come from all areas of Plano.

Locations of new rental housing development are dependent upon available land, so they may occur throughout the city. However, efforts are made to place new rental housing development close to transportation and employment centers whenever feasible.

Because homebuyers assisted with federal funds through the City are free to choose their own neighborhood, the locations for the First Time Homebuyer housing units may be scattered throughout all areas of the City.

Geographic Distribution

Target Area	Percentage of Funds
n/a	n/a

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Plano does not propose allocating investments geographically.

Discussion

This section is optional and was left blank intentionally.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City’s housing priorities are: 1) increasing the supply of quality affordable housing; 2) improving existing affordable housing stock, and 3) expanding homeownership opportunities. For the 2016-17 Program year, these priorities will be addressed through the following activities in the following numbers: acquisition assistance for 6 homebuyers, homeless prevention assistance to 105 persons (approximately 40 households), new construction of five new single-family units, and housing rehabilitations for 31 low and moderate income residents.

The Plano Housing Authority (Plano Housing Authority) has been the City's primary partner in addressing rental housing needs of the very low income segment of the City’s population.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	82
Special-Needs	0
Total	82

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	40
The Production of New Units	5
Rehab of Existing Units	31
Acquisition of Existing Units	6
Total	82

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City is able to assist city-wide low and moderate income homeowners city-wide with rehabilitation by emphasizing the highest priority repair needs in its use of HUD grant funds for this purpose. Therefore, the City's Housing Rehabilitation program also provides for emergency repair for homeowners that affect health and safety needs, such as water and sewer failures, electrical and heating system failures, and urgent roof repair needs. Also, use of City general funds for the City's Great Update Rebate and Love Where You Live programs will help homeowners maintain their homes and revitalize aging neighborhoods.

It is anticipated that the City will support the production of new rental units by providing resolutions of support for housing tax credit developments to be constructed within the City.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of the City of Plano (PHA) is the local public housing agency. According to PHA's most recent Annual Report, the PHA managed 24 public housing units and it assisted 2,472 low to moderate income individuals. Currently, PHA administers 1,092 Housing Choice Vouchers.

PHA owns and administers 24 single family housing units scattered throughout the City. They were built between 1962 and 1981.

Actions planned during the next year to address the needs to public housing

- Continue to provide certifications of consistency with the Consolidated Plan and serve as the PHA's responsible entity for environmental review certifications.
- Support PHA's efforts to obtain funds for renovation and improvements.
- Provide information to PHA regarding the Consolidated Plan and its activities and encourage the PHA to share information.
- Help address the needs of public housing and needs of its residents by offering housing counseling or homeownership training to tenants and Housing Choice Voucher renters.
- Ensure adequate public safety personnel are assigned to their localities.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

- Provide down payment assistance for eligible first time homebuyers
- Encourage participation in the various self-sufficiency programs
- Expand and promote homeownership opportunities for participants in the public housing and voucher program
- Fund case management, information and referral services to low-income and poverty-level families through various nonprofit organizations
- Support employment and training programs to improve the academic, basic, and technical skills of low income persons so that they can find jobs or improve their earning capacity, such as the various programs
- Provide housing counseling

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

PHA is not designated as troubled; therefore, this section does not apply.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Comparing the 2016 and 2015 Point-in-Time (PIT) counts for the Plano/Collin County area reveals that the overall homeless increased by 36%. Low to moderate income special needs populations and families with children are particularly vulnerable to homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Plano reaches out to people who are homeless and assesses their individual needs through three primary methods: 1) participation in and support for the Collin County Homeless Coalition and Dallas Continuum of Care, and 2) funding of key supportive and homelessness prevention services through CDBG public services. Participation and support for the Continuum of Care includes assisting with the Point in Time Counts. Funding of supportive and preventive initiatives includes CDBG allocations for homeless services such as the Samaritan Inn. The Assistance Center of Collin County serves as a central resource for service referrals as well as the City's partner in administering the homelessness prevention program.

The City in collaboration with the Collin County Homeless Coalition and Dallas Continuum of Care will continue striving to reach out to and assess the needs of homeless persons within the City.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City addresses the emergency shelter and transitional housing needs of people who are homeless through sustained funding that maintains existing emergency shelters and services, and by the allocation of CDBG and City funds to local entities which leverage further resources for emergency shelter and transitional housing. Present efforts include allocating funds for the Samaritan Inn, Hope's Door, Emily's Place, Texas Muslim Women's Foundation, City House, and Assistance Center of Collin County.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Collaboration with service providers ensures that families seeking shelter or housing have appropriate referrals available to them and that those families are not denied admission to housing opportunities or separated when entering emergency and transitional shelter programs. It is the City's goal to prevent households from becoming homeless while maintaining available emergency and transitional housing resources for homeless Plano residents.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Homeless prevention initiatives are centered on short and long term initiatives. Cash benefits for eligible families assist them in avoiding eviction and retaining their housing. The long term strategy, on the other hand, is to facilitate employment and increase support networks as a means to preventing homelessness or return to homelessness. By preventing homelessness and supporting homeless services and outreach efforts, the City aims to identify and target those individuals and families who would otherwise become homeless without timely assistance. Supportive services and housing assistance for the special needs population are particularly important because of their vulnerability to homelessness.

Discussion

Based on the results of the Collin County Homeless Coalition 2016 Point in Time Count, there was a 36% increase in the overall homeless population since 2015. Preventing homelessness particularly among households with children remains a priority for the City. The City supports Collin County and the Dallas Continuum of Care’s efforts by providing supportive and transitional shelter services for Plano’s homeless population.

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	n/a
Tenant-based rental assistance	n/a
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	n/a
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	n/a
Total	n/a

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

In 2015, the City underwent an Analysis of Impediments to Fair Housing Choice (AI). The AI reviewed property tax policies, land use controls, zoning ordinances, building codes requirements, impact and other fees, public housing, environmental requirements, public transportation, and other factors in order to determine any barriers to affordable housing. A review of the federal regulations and City programs did not reveal any City ordinances, policies, or procedures that would discourage the development of affordable housing. There were no public policies that limit or affect the return on residential investments.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In order to continue to address and eliminate any potential barriers to affordable housing, the City has identified the following areas where the City could take action to minimize barriers to affordable housing over the next five years:

1. Develop partnerships to build and increase the number of affordable units;
2. Support and coordinate with developers for housing tax credit project applications proposed in Plano;
3. Provide homebuyer education;
4. Provide down payment assistance and closing cost assistance;
5. Maintain existing City-funded programs such as Great Update Rebate and Love Where You Live programs to assist homeowners to improve their homes and neighborhoods; and,
6. Make efforts to coordinate with local and regional transportation planning strategies to ensure, to the extent practical, that affordable housing owners and tenants have access to public transportation.

Discussion

The City remains committed to preserving and maintaining the existing stock of affordable housing, as well as increasing the number of new affordable housing units. The City regularly seeks to expand its capacity and partnership opportunities to provide affordable housing activities and will continue to seek out and support efforts that will accomplish this goal.

AP-85 Other Actions – 91.220(k)

Introduction

This section will describes the City's plans for the 2016 programs to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The City has identified the following obstacles to meeting underserved needs:

1. Obstacle - Limited Funding

The primary obstacle to meeting underserved needs is limited federal and local funding. The needs of the community are greater than the available local and federal funds. The City will utilize general funds for programs such as Great Update Rebate and Love Where You Live to assist Plano residents that are low and moderate income in maintaining their homes and neighborhoods. The City has also proposed the formation of a Housing Policy Task Force to further determine need, recommend new policies and programs, and implement local solutions to meet the housing needs within the City.

2. Obstacle – Local Market

Limited availability of developable land at affordable prices as well as increasing demand for housing within Plano, along with limited funding, significantly affects opportunities for increasing supply of affordable units. The City will seek to assist developers that propose housing tax credit projects in Plano by providing resolutions of support to obtain funds through the Texas Department of Housing and Community of Affairs. The City has also proposed the formation of a Housing Policy Task Force to further determine need, recommend new policies and programs, and implement local solutions to meet the housing needs within the City.

Actions planned to foster and maintain affordable housing

The City plans to foster and maintain affordable housing for Plano residents by funding activities for homebuyer assistance and housing rehabilitation. The First Time Homebuyer Program makes the home more affordable to low and moderate income residents by assisting with down payment and closing expense. The purpose of Housing Rehabilitation program is to assist low-income property owners with repairs to meet their needs for safe and decent housing. Rehabilitation is intended to enhance, improve, and preserve neighborhoods. The City will continue to facilitate multi-family and mixed-use development projects. The City conducts a consolidated notice of availability of funding annually for the development and rehabilitation of affordable housing.

The City has also proposed the formation of a Housing Policy Task Force to further determine need, recommend new policies and programs, and implement local solutions to meet the housing needs within the City.

Actions planned to reduce lead-based paint hazards

City of Plano Community Services Division staff attends trainings, receives lead-based paint certifications and is currently in compliance with these regulations. Lead-based paint hazards are addressed through the CDBG rehabilitation and repair program and the HOME program. As homes enter these programs, they are evaluated for lead paint and, when necessary, such hazards are reduced, as required.

Actions taken to reduce lead-based paint will be conducted in accordance with HUD's lead-based paint regulations. In addition, homes to be purchased through the First Time Homebuyer program that fail the required visual paint inspection will be tested for lead paint. If lead paint is present, the owner will be informed of the appropriate requirements to respond to the lead paint, and the purchase will not proceed with federal funds unless and until interim controls are completed.

Actions planned to reduce the number of poverty-level families

The City of Plano's anti-poverty strategy will assist in reducing the number of poverty level families by increasing access to the following services and programs:

- Programs supporting and encouraging community and neighborhood maintenance and improvements such as Habitat for Humanity of South Collin County, City of Plano Housing Rehabilitation, Great Update Rebate Program, and Love Where You Live.
- Self-sufficiency programs which combine housing assistance and supportive services such as Homelessness Prevention through the Assistance Center of Collin County, Samaritan Inn Transitional Shelter, and Texas Muslim Women's Foundation.
- Case management and information and referral services to special needs, low/moderate income, and below poverty level families through various nonprofit organizations.
- Employment and training programs to improve the academic, basic, and technical skills of low/moderate income persons to aid in obtaining or improving their earning capacity
- Supplementary and emergency assistance, rental assistance, child care, health, transportation, utility assistance, financial assistance and educational assistance to low/moderate income families, particularly those with special needs. Nonprofit organizations in the community provide these various forms of assistance.

Actions planned to develop institutional structure

It has been and remains a priority for the City to develop and enhance an effective and efficient program delivery system for the use of federal funds. The City continues to monitor, assess, and seek ways to

further improve its performance. Solid relationships have been built with public institutions, private and nonprofit partners, to implement activities and projects that require multiple funding sources. Through ongoing meetings and periodic technical assistance provided by the City, all partners are encouraged to share their thoughts on how the delivery system and programs could be made better.

The City has also proposed the formation of a Housing Policy Task Force to further determine need, recommend new policies and programs, and implement local solutions to meet the housing needs within the City.

Actions planned to enhance coordination between public and private housing and social service agencies

To enhance coordination between public and private housing and social service agencies, the City works closely with approximately 30 subrecipient agencies including those listed in the proposed projects summary, as well as agencies funded by the City funded Buffington Community Services Grant. City staff also provides support and information to the Community Relations Council, a group appointed by City Council to make funding recommendations for the provision of social services and quality, affordable, and accessible housing.

Discussion

This section is optional and was left blank intentionally.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

This section will describe activities planned with respect to all CDBG funds expected to be available during the program year (including program income that will have been received before the start of the next program year).

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City does not and will not engage in any form of investment using HOME funds that is not described in 24 CFR 92.205 (b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

To ensure affordability, the City of Plano will impose recapture requirements on homeownership projects receiving subsidy that do not continue to reside in the residence for the entire affordability term.

Homebuyer HOME assistance will be provided as a deferred payment loan, amortizing annually over the course of the minimum period of affordability. If the homeowner sells the property at any time prior to the end of the affordability period, he/she will be expected to pay the full unamortized amount due at the time of sale. If, however, the net proceeds of the sale, less the amount of homeowner investment (defined as down payment and documented capital improvements), is less than the unamortized amount remaining, the City will share the net proceeds with the homeowner.

The net proceeds will be divided proportionally according to the following mathematical formulas:

$(\text{HOME Subsidy} / \text{HOME investment} + \text{Homeowner Investment}) \times \text{Net Proceeds} = \text{HOME amount recaptured by P.J.}$

$(\text{Homeowner Investment} / \text{HOME subsidy} + \text{Homeowner Investment}) \times \text{Net proceeds} = \text{Amount to Homeowner}$

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Developers for projects utilizing City of Plano HOME funds will sign a Subordinate Deed of Trust and Promissory Note. The following will trigger repayment of the amount of HOME funds:

- Discovery that the developer knowingly falsified an application and was actually ineligible for assistance; or,
- Developer fails to meet HOME requirements or regulations; or,
- Sale of the property prior to an ineligible homebuyer.

The City will recapture the entire amount of HOME funds in the project.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not use HOME funds to refinance existing debt; therefore, this section is not applicable. Furthermore, the City does not intend to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds. The City does not have programs that allow the use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Discussion

This section is optional and was left blank intentionally.