

**PLANO CITY COUNCIL  
PRELIMINARY OPEN MEETING  
January 25, 2016**

**COUNCIL MEMBERS PRESENT**

Harry LaRosiliere, Mayor  
Lissa Smith, Mayor Pro Tem  
Ben Harris, Deputy Mayor Pro Tem  
Angela Miner  
Rick Grady  
Ron Kelley  
Tom Harrison  
David Downs

**STAFF PRESENT**

Frank Turner, Deputy City Manager  
LaShon Ross, Deputy City Manager  
Mark Israelson, Assistant City Manager  
Jack Carr, Assistant City Manager  
Paige Mims, City Attorney  
Lisa C. Henderson, City Secretary

Mayor LaRosiliere called the meeting to order at 5:03 p.m., Monday, January 25, 2016, in Training Room A of the Municipal Center, 1520 K Avenue. A quorum was present. Mayor LaRosiliere then stated that the Council would retire into Executive Session in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated in order to consult with an attorney and receive Legal Advice and discuss Litigation, Section 551.071; to receive information regarding Economic Development, Section 551.087; and discuss Real Estate, Section 552.072 and discuss Personnel, Section 551.074; for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor LaRosiliere reconvened the meeting back into the Preliminary Open Meeting at 6:05 p.m. in the Senator Florence Shapiro Council Chambers.

**Consideration and action resulting from Executive Session discussion  
Personnel – Appointments**

Board of Adjustment

The Council deferred appointment of an interim member.

## **Personnel – Appointments**

### Retirement Security Plan Committee

Upon a motion made by Deputy Mayor Pro Tem Harris and seconded by Mayor Pro Tem Smith, the Council voted 8-0 to confirm the City Manager's recommendation to appoint Police Chief Rushin as interim employee member.

## **Comprehensive Monthly Financial Report – December 2015**

Director of Finance Tacke advised that the December 2015 report finds General Fund revenues as a percentage of the budget are down .5 percent compared to last year while Water and Sewer revenues are up 2.1 percent. She stated that actual General Fund revenues are up \$6.2 million, primarily due to an increase in collection of ad valorem taxes and increase of \$752,000 in building permit revenue. She advised that General Fund expenditures as a percent of budget are down by .8 percent from last year's expenditures and Water and Sewer expenditures are up by .2 percent from last year's expenditures. General Fund expenditures are up due to a 3% non-civil and civil service pay increase and an increase in staffing. She advised that the unemployment rate is at 3.6% and sales tax collections were down \$212,000 for the month. Ms. Tacke spoke to the real estate recap stating properties were on the market an average of 35 days and sold at 99 percent of asking price. Ms. Tacke advised the Water and Sewer revenues and hotel/motel taxes were up for the month. She stated the annual audit is on the agenda for Council's approval and commended staff for their work in the process.

## **Transportation Update**

Assistant City Manager Carr spoke to the Mobility 2040 Transportation Plan, its purpose, and agencies involved. He reported on the improvements to US 75 and area toll roads. Mr. Carr spoke to the northbound/southbound traffic volume and Legacy business area. He discussed the Congestion Action Toolbox, including capacity improvements, intelligent transportation systems to keep traffic moving, traffic management center, traveller information, incident and event center, support of alternative modes of transportation, transit options, peak use reduction, and construction coordination. In response to Council, Mr. Carr clarified the last mile concept, from bus or train stop to final destination; ride share, carpooling by employees of neighboring companies; and passenger train options. City Manager Glasscock stated with Plano being an employment center, traffic will need to be continually reviewed.

## **Consent and Regular Agendas**

Council Member Harrison requested Consent Agenda Items "J", "K" & "O" be pulled for individual consideration.

## **Council Items for Discussion/Action on Future Agendas**

No items were discussed.

Nothing further was discussed. Mayor LaRosiliere adjourned the meeting at 6:35 p.m.

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**Harry LaRosiliere, MAYOR**

ATTEST:

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Lisa C. Henderson, City Secretary

**PLANO CITY COUNCIL  
REGULAR SESSION  
January 25, 2016**

**COUNCIL MEMBERS PRESENT**

Harry LaRosiliere, Mayor  
Lissa Smith, Mayor Pro Tem  
Ben Harris, Deputy Mayor Pro Tem  
Angela Miner  
Rick Grady  
Ron Kelley  
Tom Harrison  
David Downs

**STAFF PRESENT**

Frank Turner, Deputy City Manager  
LaShon Ross, Deputy City Manager  
Jim Parrish, Deputy City Manager  
Mark Israelson, Assistant City Manager  
Jack Carr, Assistant City Manager  
Paige Mims, City Attorney  
Lisa C. Henderson, City Secretary

Mayor LaRosiliere convened the Council into the Regular Session on Monday, January 25, 2016, at 7:00 p.m. in the Senator Florence Shapiro Council Chambers of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

Dr. Jon Lineberger with Prestonwood Baptist Baptist led the invocation and Brownie Troop 6622 with Haun Elementary led the Pledge of Allegiance and Texas Pledge.

Mayor LaRosiliere recognized Dr. Mark Gamber as 2015 EMS Medical Director of the Year and presented a certificate of appreciation to David Stolle for his service on the Tax Increment Financing Reinvestment Zone No. 2 Board.

**COMMENTS OF PUBLIC INTEREST**

Candace Fountoulakis spoke to the Collinwood House and its reported historical value. Kate Garrison spoke to Universal Design for buildings allowing access to all persons.

**CONSENT AGENDA**

Upon a motion made by Council Member Downs and seconded by Deputy Mayor Pro Tem Harris, the Council voted 8-0 to approve and adopt all items on the Consent Agenda; with the exception of Item J, Item K, and Item O, as recommended, and as follows:

**Approval of Minutes**

January 11, 2015  
(Consent Agenda Item "A")

## **Approval of Expenditures**

### **Award/Rejection of Bid/Proposal: (Purchase of products/services through formal procurement process by this agency)**

**To ratify and approve the award for RFP 2016-0022-C** for Stop Loss Insurance for the period of 1/1/2016 to 1/31/2016 in the estimated amount of \$133,042 and for the period of 2/1/2016 to 12/31/2016 in the estimated amount of \$1,463,459, for an estimated total contract amount of \$1,596,501, to be utilized by Human Resources to ReliaStar Life Insurance Company; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “B”)

**Bid No. 2016-0125-B** for the Sanitary Sewer Manhole Lining Contract, Project No. 6463, for Public Works Department to Infrastructure Rehabilitation USA, Inc. in the amount of \$920,990; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “C”)

**Bid No. 2016-0035-C** for a one (1) year contract with 3 one-year City optional renewals, for printing and mailing services of the Leisure Catalog for Parks & Recreation Department to Signature Offset in the estimated annual amount of \$52,037; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “D”)

**Bid. No 2016-0111-C** for a one (1) year contract with four (4) City optional renewals for Engineered Wood Fiber for the Parks and Recreation Department to Child’s Play, Inc. in the amount of \$146,557; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “E”)

**Bid No. 2016-0024-B** for Plano City Hall Irrigation and Landscape Renovation, Project No. 6122 to J.C. Commercial, Inc. in the amount of \$988,747, plus a potential total of \$85,000 incentive fees; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item “F”)

### **Purchase from an Existing Contract**

To approve the purchase of five (5) Ford F450 Chassis with Versalift Body and Aerial for Fleet Services to be utilized by Public Works Operations in the amount of \$432,670 from Silsbee Ford through an existing TASB/BuyBoard contract; and authorizing the City Manager to execute all necessary documents. (TASB/BuyBoard Contract No. 430-13) (Consent Agenda Item “G”)

To approve the purchase of one (1) Crane Carrier Refuse Rear Loading Truck Chassis and four (4) Crane Carrier Refuse Automated/Side Loading Truck Chassis in the amount of \$850,583 from Bond Equipment Company with one (1) Rear Loader Body and four (4) Automated/Side Loading Truck Bodies in the amount of \$569,692 from Heil of Texas for a total amount of \$1,420,275 for Fleet Services to be utilized by Environmental Waste Services through existing TASB/BuyBoard contracts; and authorizing the City Manager to execute all necessary documents. (TASB/BuyBoard Contract No. 425-13 and 430-13) (Consent Agenda Item “H”)

**Approval of Contract: (Purchase of products/services exempt from State of Texas Competitive Bid Laws)**

To approve a Professional Services Agreement by and between the City of Plano and Jerry Parche' Consulting Engineers, in the amount of \$239,385 for Water Rehab Belleview and Ranch Estates; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item "I")

**Adoption of Resolutions**

**Resolution No. 2016-1-13(R):** To approve the changes to the actuarial assumptions pertaining to the discount rate, or assumed rate of return, and the mortality tables for the Retirement Security Plan as recommended by the Retirement Security Plan Committee and the Plan's Actuary; authorizing its execution by the City Manager; and providing an effective date. (Consent Agenda Item "L")

**Resolution No. 2016-1-14(R):** To approve the terms and conditions of an Economic Development Incentive Agreement by and between JPMorgan Chase Bank, NA, a national banking association, and the City of Plano, Texas; authorizing its execution by the City Manager; and providing an effective date. (Consent Agenda Item "M")

**Resolution No. 2016-1-15(R):** To ratify the terms and conditions of an Interlocal Cooperation Agreement by and between the City of Plano, Texas, and the City of Sachse, Texas, for Interim Fire Chief services; approving its execution by the City Manager; and providing an effective date. (Consent Agenda Item "N")

**Resolution No. 2016-1-16(R):** To accept the findings and opinions of the Annual Audit; authorizing the City Manager, or in his absence the Director of Finance, to publish the results thereof; and providing an effective date. (Consent Agenda Item "P")

**END OF CONSENT**

**To approve and authorize Contract Modification No. 7** for the purchase of system maintenance for the Court Case Management and Imaging System in the estimated annual amount of \$85,070 from Tyler Technologies, Inc. for the Municipal Courts. This modification will provide for five (5) additional one-year renewal terms to the City of Plano current contract, 2012-23-I. (Consent Agenda Item "J")

Council Member Harrison inquired to other options for maintenance of the software. Director of Finance Tacke stated the software is proprietary to Tyler Technologies, Inc. and the fee includes software updates and annual maintenance.

Upon a motion made by Mayor Pro Tem Smith and seconded by Deputy Mayor Pro Tem Harris, the Council voted 8-0 To approve and authorize Contract Modification No. 7 for the purchase of system maintenance for the Court Case Management and Imaging System in the estimated annual amount of \$85,070 from Tyler Technologies, Inc. for the Municipal Courts. This modification will provide for five (5) additional one-year renewal terms to the City of Plano current contract, 2012-23-I.

**To ratify and approve additional services** for implementation, licensing and support for the Utiligy 360 - Enterprise Utility Management product. The ratification amount of \$220,706 covers an administrative adjustment and services rendered. The amount of \$222,361 is for additional services to complete the implementation, for an estimated total contract amount of \$1,065,769 for approved and additional services to be utilized by Technology Services from the sole source provider Denovo Ventures LLC; and authorizing the City Manager to execute all necessary documents. (2013-292-X) (Consent Agenda Item “K”)

Council Member Harrison inquired to the additional funds required to complete the implementation and if another provider was not available. Director of Finance Tacke stated the increase in cost is a result of modifying the software to accommodate City specific requirements and that the software is part of the JD Edwards system currently utilized by the Finance Department, allowing for ease of integration.

Upon a motion made by Council Member Harrison and seconded by Council Member Miner, the Council voted 8-0 To ratify and approve additional services for implementation, licensing and support for the Utiligy 360 - Enterprise Utility Management product. The ratification amount of \$220,706 covers an administrative adjustment and services rendered. The amount of \$222,361 is for additional services to complete the implementation, for an estimated total contract amount of \$1,065,769 for approved and additional services to be utilized by Technology Services from the sole source provider Denovo Ventures LLC;

**Resolution No. 2016-1-17(R):** To repeal and replace Resolution No. 2002-12-1(R) and Resolution No. 96-9-33(R) with the herein Resolution to clarify that the Standing and Ad Hoc Advisory Boards, Commissions and Committees of the City of Plano shall comply with the requirements of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, with the exception of holding closed meetings; and providing an effective date. (Consent Agenda Item “O”)

Council Member Harrison stated he pulled the resolution from the Consent Agenda erroneously.

Upon a motion made by Council member Harrison and seconded by Council Member Grady, the Council voted 8-0 to repeal and replace Resolution No. 2002-12-1(R) and Resolution No. 96-9-33(R) with the herein Resolution to clarify that the Standing and Ad Hoc Advisory Boards, Commissions and Committees of the City of Plano shall comply with the requirements of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, with the exception of holding closed meetings; and further to adopt Resolution No. 2016-1-17(R).

**Public Hearing and adoption of Ordinance No. 2016-1-18** to designate a certain area within the City of Plano, Texas as Reinvestment Zone No. 141 for tax abatement, consisting of a 48.68 acre tract of land located in the J.C. Barrow Survey, Abstract No. 90, the H.N. Thompson Survey, Abstract No. 896 and the Garland Martin Survey, Abstract No. 662, City of Plano, Collin County, Texas, being all of Lots 1 and 2, Block B of Legacy West Addition, Lot 1 and Lot 2, Block B, Lot 1, Block C, Lot 1R, Block B and Lots 1 and 2, Block E, an addition to the City of Plano according to the plat thereof recorded in Cabinet 2015, Page 63, Map Records, Collin County, Texas and being part of called described in Limited General Warranty Deed, to SWC Tollway & 121 LLC, recorded in Instrument Number 20140205000109390, Official Public Records, Collin County, Texas, and described in Exhibit "A" attached hereto, establishing the boundaries of such zone; ordaining other matters related thereto; and providing an effective date. (Regular Item “1”)

**Public Hearing and adoption of Ordinance No. 2016-1-18 (Cont'd.)**

Director of Economic Development Bane spoke to the requirements for a reinvestment zone for tax abatement stating \$150 million of real property improvements and \$70 million in business personal property will be put into place by December 2018. She added the abatement will have a term of 10 years beginning January 2019 for real property based on an abatement amount of 50 percent.

Mayor LaRosiliere opened the public hearing. No one appeared to speak. Mayor LaRosiliere closed the public hearing.

Upon a motion made by Deputy Mayor Pro Tem Harris and seconded by Council Member Downs, the Council voted 8-0 to designate a certain area within the City of Plano, Texas as Reinvestment Zone No. 141 for tax abatement, consisting of a 48.68 acre tract of land located in the J.C. Barrow Survey, Abstract No. 90, the H.N. Thompson Survey, Abstract No. 896 and the Garland Martin Survey, Abstract No. 662, City of Plano, Collin County, Texas, being all of Lots 1 and 2, Block B of Legacy West Addition, Lot 1 and Lot 2, Block B, Lot 1, Block C, Lot 1R, Block B and Lots 1 and 2, Block E, an addition to the City of Plano according to the plat thereof recorded in Cabinet 2015, Page 63, Map Records, Collin County, Texas and being part of called described in Limited General Warranty Deed, to SWC Tollway & 121 LLC, recorded in Instrument Number 20140205000109390, Official Public Records, Collin County, Texas, and described in Exhibit "A" attached hereto, establishing the boundaries of such zone and further to adopt Ordinance No. 2016-1-18.

**Resolution No. 2016-1-19(R):** To approve the terms and conditions of an agreement by and between the City of Plano, Texas and JPMorgan Chase Bank, NA, a national banking association, providing for real and business personal property tax abatement; and authorizing its execution by the City Manager; and providing an effective date. (Regular Item "2")

Director of Economic Development Bane stated the agreement is between JPMorgan Chase Bank, NA, and the City of Plano and covers an improvement of a 800,000 square foot office building in the Legacy Business Park, adding \$220 million to the tax roll with an abatement of 50 percent and a term of 10 years.

Mark Bina spoke in opposition of the tax abatement agreement.

Upon a motion made by Mayor Pro Tem Smith and seconded by Council Member Downs, the Council voted 8-0 to approve the terms and conditions of an agreement by and between the City of Plano, Texas and JPMorgan Chase Bank, NA, a national banking association, providing for real and business personal property tax abatement: and further to adopt Resolution No. 2016-1-19(R).

**Public Hearing and adoption of Ordinance No. 2016-1-20** as requested in Zoning Case 2015-26 to amend the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, so as to rezone 0.2± acre of land located on the north side of 12th Street, 181± feet east of Municipal Avenue in the City of Plano, Collin County, Texas, from Light Industrial-1 to Single-Family Residence-6; directing a change accordingly in the official zoning map of the City; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, a publication clause, and an effective date. Applicant: City of Plano (Regular Item "3")

**Public Hearing and adoption of Ordinance No. 2016-1-20 (Cont'd.)**

Director of Planning Day stated the property is currently being used as a residence and has been for several years and is the neighboring property to the case considered in December. She spoke to the residential and commercial uses of the surrounding properties. Ms. Day reported Staff and the Planning and Zoning Commission recommend the request for approval.

Mayor LaRosiliere opened the public hearing. No one appeared to speak. Mayor LaRosiliere closed the public hearing.

Upon a motion made by Council Member Downs and seconded by Council Member Grady, the Council voted 8-0 to amend the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, so as to rezone 0.2± acre of land located on the north side of 12th Street, 181± feet east of Municipal Avenue in the City of Plano, Collin County, Texas, from Light Industrial-1 to Single-Family Residence-6, as requested in Zoning Case 2015-26; and further to adopt Ordinance No. 2016-1-20.

With no further business, Mayor LaRosiliere adjourned the meeting at 7:49 p.m.

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**Harry LaRosiliere, Mayor**

ATTEST

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Lisa C. Henderson, City Secretary

**PLANO CITY COUNCIL and  
PLANO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
JOINT WORK SESSION AND REGULAR MEETING  
January 28, 2016**

**COUNCIL MEMBERS PRESENT**

Harry LaRosiliere, Mayor – arrived at 6:07 p.m.  
Lissa Smith, Mayor Pro Tem  
Ben Harris, Deputy Mayor Pro Tem  
Angela Miner  
Rick Grady  
Ron Kelley  
Tom Harrison  
David Downs

**PISD BOARD OF TRUSTEES  
MEMBERS PRESENT**

Nancy Humphrey, Board President  
Missy Bender, Board Vice President  
Marilyn Hinton  
Tammy Richards  
Dr. Yoram Solomon  
David Stolle

**STAFF PRESENT**

Bruce Glasscock, City Manager  
Frank Turner, Deputy City Manager  
LaShon Ross, Deputy City Manager  
Mark Israelson, Assistant City Manager  
Jack Carr, Assistant City Manager  
Paige Mims, City Attorney  
Lisa C. Henderson, City Secretary  
Christina Day, Director of Planning  
Lori Schwarz, Neighborhood Services  
Manager

**PISD STAFF PRESENT**

Dr. Brian Binggeli, Superintendent of  
Schools  
Steve Fortenberry, Chief Financial Officer  
Dan Armstrong, AS – Technology Services  
Dr. Kary Cooper, AS – District Services  
Susan Modisette, AS – Campus Services  
Karla Oliver, AS – Government,  
Community and Planning Initiatives  
Dr. Jim Wussow, AS – Academic Services

The Joint Work Session convened on January 28, 2016, at 6:00 p.m. at the Plano ISD Sockell Center, 6301 Chapel Hill Boulevard, Plano, Texas. Quorums of the City Council and PISD Board of Trustees were present.

**Welcome and Introductions**

During dinner, Superintendent Binggeli welcomed everyone and members of City Council, School Board, and staff provided introductions.

**REGULAR MEETING**

**Presentation by City of Plano**

**Neighborhood Revitalization Update**

Director of Neighborhood Services Schwarz provided information on the programs available for neighborhood revitalization. She spoke to the Love Where You Live program being a two-point approach to physically transform neighborhoods and create outreach and awareness. Ms. Schwarz discussed the neighborhoods involved in the program and partnerships with local educational, faith based, non-profit and civic groups. She spoke to the service day projects, block party, and the impact of the program over the last five years. Ms. Schwarz stated April 23, 2016 will be the service day for the Plano Park and Armstrong Park neighborhoods.

## **Neighborhood Revitalization Update (Cont'd.)**

Ms. Schwarz spoke to the Great Update Rebate Program and the requirements for participation. She detailed the location of the completed and pending projects, the property age distribution, and the upcoming eligibility changes to the program. Ms. Schwarz provided information on the number and types of projects, total improvement investment, and before and after photographs of completed projects.

## **Development Project Update**

Director of Planning Day provided a map of the current major projects in the City, mainly along the SH121 and President George Bush Turnpike corridors. She stated there is currently \$1.8 billion of value being added in the Legacy West development. Ms. Day spoke to the residential development in the City and the how the housing types impact the school district.

Ms. Day discussed the new simplified zoning process chart and explained the steps. She reported the collaborative review process with the school district and the methods for exchanging information.

## **City Performance Metrics - Dashboard Presentation**

Assistant City Manager Israelson spoke to the performance dashboard on the City's website. He discussed the purpose, how the data is compiled, and how the interface allows citizens to easily navigate and drill down to review additional detailed data. Mr. Israelson stated the Measures can express the data with a related goal and the Goals define a specific impact and actions required to make the improvement. He added the narrative section provides why the topic is measured and the expected outcome. Mr. Israelson reported the budget will be added to the dashboard and he provided a real-time demonstration of the dashboard.

The Council and School Board took a brief recess at 7:32 p.m. and reconvened at 7:38 p.m.

## **Presentation by Plano ISD**

### **Facilities Task Force Update**

Dr. Binggeli provided the history of the Facilities Task Force related to the bond package. He spoke to the recommended facilities, including a facility to expand the 4 year-old program to a full day, an additional employee day care center to retain staff, a Fine Arts Center to provide a facility for programs, and additional capacity for students. Dr. Binggeli stated the \$481 million bond package would likely reduce debt and the property tax rate.

## **Demographic Information for PISD**

Chief Financial Officer Fortenberry spoke to the aging community causing a drop in enrollment and that the School District utilizes demographics for capacity and staffing issues. He discussed the calculation of maximum capacity and functional capacity and the areas of the district that were affected by capacity issues. Mr. Fortenberry added it appears a new school will be needed in the northwest section of Plano within the next five years. He spoke to the collaborative efforts with the City regarding development.

## **PISD Strategic Plan**

Dr. Binggeli spoke to the District's goals of Student Learning and Efficient Use of Resources. He stated Student Learning includes maintaining high expectations, student acquisition of 21<sup>st</sup> century skills, quality and diverse programming, and a focus on responsible citizenship. Dr. Binggeli added Efficient Use of Resources includes fiscal responsibility, attracting and retaining quality staff, providing quality, safe and productive learning environments, and maintaining a community connection to support the educational mission.

Dr. Binggeli discussed the operational beliefs of building positive relationships with stakeholders; collaboration and teamwork as the cornerstone of the organizational culture; use of data to provide feedback and improve instructional delivery; embracing high expectations for staff; continual innovation to improve programs and practices; cultivation of strong leadership; zero tolerance for destructive negativism; and connecting people to the importance of the mission. He stated the goals and beliefs are quantified on an information dashboard and the important items are not easy to measure.

## **Explanation of Recapture**

Chief Financial Officer Fortenberry discussed the formula used to calculate the recapture owed to the state each year. He stated PISD will pay \$61 million in 2016 and an estimated \$99 million in 2017 to the State for the recapture.

## **Discussion on Next Steps for Interagency Collaboration**

City Manager Glasscock discussed the collaborative efforts between the City and School District including the development project discussion, Summer Internship program, and Food for Kids. President Humphrey suggested creating a schedule for the liaison groups to meet regularly to discuss topics like the Digital Divide. Mayor LaRosiliere stated this meeting was very informative and that there is value in the working committee to meet on a regular basis to keep informed on important topics. He added consistent messages from both groups will bring forth unity in the community. President Humphrey recommended meeting in January and June annually. Vice President Bender stated the liaison groups could provide status updates on follow-up items from the larger group meetings. The City Council and School Board expressed concurrence to meet as a whole two times per year.

Nothing further was discussed. The meeting was adjourned at 8:58 p.m.

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**Harry LaRosiliere, MAYOR**

ATTEST:

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Lisa C. Henderson, CITY SECRETARY