

PLANO CITY COUNCIL
Work Session
August 3, 2016

COUNCIL MEMBERS PRESENT

Harry LaRosiliere, Mayor
Lissa Smith, Mayor Pro Tem
Ben Harris, Deputy Mayor Pro Tem
Angela Miner
Rick Grady
Ron Kelley
David Downs

COUNCIL MEMBERS ABSENT

Tom Harrison

STAFF PRESENT

Bruce Glasscock, City Manager
Jim Parrish, Deputy City Manager
Jack Carr, Deputy City Manager
Mark Israelson, Deputy City Manager
Paige Mims, City Attorney
Lisa C. Henderson, City Secretary

Mayor LaRosiliere convened the Council into the Work Session on Wednesday, August 3, 2016, at 6:00 p.m. in the Senator Florence Shapiro Council Chambers of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

Opening Remarks

City Manager Glasscock stated the Council would be receiving presentations on funding requests for Buffington Community Service Grants, Cultural Affairs Commission, Heritage Commission, Special Events Programs, and several unfunded requests. He advised Council will receive additional presentations on August 8th and 13th, some of which may have a tax implication and that the Council will need to determine the tax rate on August 13th.

Funding Requests

Buffington Community Service Grants

Community Relations Commission Chair Caranfa spoke to the Commission's accomplishments over the last year, utilization of an online grant application process, and meeting schedule. He stated 35 applications were received with consolidated grant allocation total of \$2,241,641. Mr. Caranfa advised that of the 35 applications for funding, 3 were funded with federal monies (\$197,256) and 23 with Buffington Community Service funds (\$547,800 or \$2/capita). He provided a brief history of the grant programs and stated that the Council had increased the per allotment to \$2 per capita for FY2015-16. Mr. Caranfa reviewed the types of programs that will be supported by the recommended funding which includes: at-risk youth; senior wellness/healthcare; clothing for school children; housing for homeless; food pantry assistance; services for battered/abused women and children; crisis counseling and/or intervention; and information and referral services. The Council stated concurrence in supporting the recommendations.

Presentation of Cultural Affairs Commission

Cultural Affairs Commission Chair Brochette spoke to the Commission's responsibilities and accomplishments. He discussed the electronic grant application process, the calendar for the review process, and goals for the upcoming year. Mr. Brochette advised 14 Major Arts applications were reviewed and recommended funding in the amount of \$900,000 from the Hotel/Motel Fund. He stated 4 Special Event/Urban-Town Centers Program applications were reviewed and 3 are recommended for funding in the amount of \$30,000 from the General Fund, with an additional \$200,812 as an in-kind award. The Council stated concurrence in supporting the recommendations.

Presentation of Heritage Commission

Heritage Commission Chair Fox spoke to funding for these grants comes from hotel/motel taxes and are earmarked for items that will build heritage tourism in Plano. She stated in considering the grants, the Heritage Commission uses the cumulative weighted criteria of 50% Heritage Tourism and Education, 25% Historic Preservation Merit, and 25% Administrative and Fiscal Responsibility. Ms. Fox provided a history of past Heritage Grants. She spoke to recommended grants covering operations/maintenance and projects for the Heritage Farmstead Museum (\$466,720), the Plano Conservancy for Historic Preservation, Inc. (\$263,782.55), and Plano Art Association (\$68,344.25). The Council stated concurrence in supporting the recommendations.

Special Events Funding Recommendations

Senior Budget Analyst Layne presented the Special Events that are funded through the General fund. She reported the funding for the events totals \$157,290, and includes \$106,650 for City produced events and \$50,640 for non-profit produced events. Ms. Layne stated that a portion of the non-profit requests were for in-kind donation of services. She advised the \$20,000 funding for Lights at Legacy Tree Lighting are paid out of the Hotel/Motel fund. The Council discussed funding of an Art Festival in the downtown area and requested more information regarding other area events of similar size and programming. The Council stated concurrence in supporting the recommendations.

Other Requested Budget Items - Unfunded

McCall Plaza Programming

Administrator of Arts, Culture, and Heritage Hawkins spoke to the levels of programming at McCall Plaza. She stated at a cost of \$50,000 local artists could perform twice a month on the small side of the plaza and for \$125,000, in addition to the local artists, 2-3 larger concerts with regional artists would be held on the large side of the plaza.

Temporary Artist District

Administrator of Arts, Culture, and Heritage Hawkins stated a public art program would cost \$10,000 to \$30,000 a year and provide temporary art, such as vinyl wraps and concrete signage, in the downtown area.

Arts Theatre Feasibility Study

Administrator of Arts, Culture, and Heritage Hawkins stated the Courtyard Theatre is booked 95% of the time and there is a need for an additional facility. She advised an Arts Theatre Feasibility Study costs approximately \$70,000 and would determine the demand, capacity, gaps, operations, and cost recovery of facilities.

Courtyard Sign

Administrator of Arts, Culture, and Heritage Hawkins spoke to the location of the Courtyard Theatre and concern of some patrons not being able to locate the theatre entrance. She advised a lighted sign, at a cost of \$15,000, on the end of the building would guide theatre patrons. Council discussed the sign and determined the wayfinding sign program underway may alleviate the issue once they are installed.

The Council discussed the Arts Festival and other unfunded programs and requested information on non-general fund funding sources to be provided at the August 13th City Council Work Session.

Nothing further was discussed. Mayor LaRosiliere adjourned the meeting at 7:26 p.m.

Harry LaRosiliere, MAYOR

ATTEST:

Lisa C. Henderson, City Secretary

**PLANO CITY COUNCIL
PRELIMINARY OPEN MEETING
August 8, 2016**

COUNCIL MEMBERS PRESENT

Harry LaRosiliere, Mayor
Lissa Smith, Mayor Pro Tem
Ben Harris, Deputy Mayor Pro Tem
Angela Miner
Rick Grady
Ron Kelley
Tom Harrison
David Downs

STAFF PRESENT

Bruce Glasscock, City Manager
Jim Parrish, Deputy City Manager
Jack Carr, Deputy City Manager
Mark Israelson, Deputy City Manager
Paige Mims, City Attorney
Lisa C. Henderson, City Secretary

Mayor LaRosiliere called the meeting to order at 5:00 p.m., Monday, August 8, 2016, in the Senator Florence Shapiro Council Chambers of the Municipal Center, 1520 K Avenue. A quorum was present. Mayor LaRosiliere then stated that the Council would retire into Executive Session, in Training Room A, in compliance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated in order to consult with an attorney and receive Legal Advice, Section 551.071; to receive information regarding Economic Development, Section 551.087; discuss Real Estate, Section 551.072; and to discuss Personnel, Section 551.074; for which a certified agenda will be kept in the office of the City Secretary for a period of two years as required.

Mayor LaRosiliere reconvened the meeting back into the Preliminary Open Meeting at 5:56 p.m. in the Senator Florence Shapiro Council Chambers.

Consideration and action resulting from Executive Session discussion

No items were discussed.

Discussion and Direction re: Collinwood House

City Manager Glasscock spoke to the background of the Collinwood House and advised the Request for Proposal processed garnered two proposals which after committee review were deemed non-responsive. He stated Staff recommends saving the house in place, securing the property, and placing a \$3.5 million bond issuance on the May 2017 ballot to renovate the facility for future use as a low impact passive retreat facility. Mr. Glasscock added that if the bond failed, the house would be deconstructed and removed. He advised Council had the option to move the house to alternate location if desired. The Council discussed their options and expressed concurrence to move forward with placing the item on the ballot at the May 2017 bond election.

Tax Legislative Changes & Property Tax Rate Overview

Director of Budget and Research Rhodes-Whitley spoke to the legislative changes that went into effect in January 2016, amending the vote and noticing requirements for the proposed property tax rate. She provided a sample of the new form required, publication dates and advised the Council would need to set a not to exceed rate at the Work Session on Saturday, August 13th. Ms. Rhodes-Whitley discussed the effective and roll-back tax rate and detailed the tax rate and roll-back history. She advised public hearings on the tax rate will be held August 22nd and August 31st, with the final tax rate adopted at the September 12th Council meeting.

Oak Point Special Area Plan

Director of Planning Day spoke to the need for an area plan creating an area-specific vision to balance physical characteristics and assets, market potential, and community and owner needs. She stated this would be a similar process to the Downtown Development Plan and Transit Village Vision and Strategy Plan. Ms. Day discussed the over 700-acre Oak Point area in east Plano, encompassing Plano Centre, Plano Market Square Mall, and the Moore Farm. She advised the four catalysts for planning were an opportunity to shape a unique vision, variety of commercial sites, planning for transit, and support opportunities for institutional facilities. Ms. Day stated it would be a one-time budget expense of \$250,000 and is supported by the Planning and Zoning Commission.

Library Collection Addition

This item was presented during the regular meeting.

Parks Median and Field Maintenance

This item was presented during the regular meeting.

Veterans Wall Pavers

This item was presented during the regular meeting.

Consent and Regular Agendas

City Manager Glasscock requested “Item F” from the Consent Agenda be discussed individually.

Council Items for Discussion/Action on Future Agendas

No items were discussed.

Nothing further was discussed. Mayor LaRosiliere adjourned the meeting at 7:02 p.m.

Harry LaRosiliere, MAYOR

ATTEST:

Lisa C. Henderson, City Secretary

**PLANO CITY COUNCIL
REGULAR SESSION
August 8, 2016**

COUNCIL MEMBERS PRESENT

Harry LaRosiliere, Mayor
Lissa Smith, Mayor Pro Tem
Ben Harris, Deputy Mayor Pro Tem
Angela Miner
Rick Grady
Ron Kelley
Tom Harrison
David Downs

STAFF PRESENT

Bruce Glasscock, City Manager
Jim Parrish, Deputy City Manager
Jack Carr, Deputy City Manager
Mark Israelson, Deputy City Manager
Paige Mims, City Attorney
Lisa C. Henderson, City Secretary

Mayor LaRosiliere convened the Council into the Regular Session on Monday, August 8, 2016, at 7:02 p.m. in the Senator Florence Shapiro Council Chambers of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

Reverend Pam White, Associate Pastor, with St. Andrew United Methodist Church led the invocation and Cadette Troop 7299 with Haggard Middle School led the Pledge of Allegiance and Texas Pledge.

The Plano West Rotary Club and North Texas Pioneers Rotary Club presented a banner of support to the Plano Police Department. Mayor LaRosiliere administered the Oath of Office to Faye Wilkins of the DART Board of Directors and Sonja Baumgarten of the Senior Citizens Advisory Board and presented Anthony Ricciardelli with a Certificate of Appreciation for service on the Heritage Commission.

COMMENTS OF PUBLIC INTEREST

Patti Snell, Dr. Randy Moir, and Sean Moothart spoke to preservation of the Collinwood House.

CONSENT AGENDA

Upon a motion made by Council Member Downs and seconded by Council Member Grady, the Council voted 8-0 to approve and adopt all items on the Consent Agenda with the exception of Item F, as follows:

Approval of Minutes

July 25, 2016

July 27, 2016

(Consent Agenda Item "A")

Approval of Expenditures

Award/Rejection of Bid/Proposal: (Purchase of products/services through formal procurement process by this agency)

RFP No. 2016-0308-C for a three (3) year contract with one (1), three-year City optional renewal for bandwidth and internet connectivity from Time Warner Cable Enterprises, LLC in the amount of \$207,725, and from Cogent Communications, Inc. in the amount of \$253,720, for Technology Services in the total amount of \$461,445; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item "B")

Bid No. 2016-0375-B for the Schimelpfenig Library Renovation to Provment, Inc. in the amount of \$299,872; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item "C")

Approval of Contract: (Purchase of products/services exempt from State of Texas Competitive Bid Laws)

To approve an Engineering Services Agreement by and between the City of Plano and Half Associates, Inc. in the amount of \$68,200 for design services for the Rowlett Trail Erosion Control Analysis and Repair, Project No. 6742; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item "D")

Approval of Change Order

To Zagros Construction Co. dba Urban Construction Group, increasing the contract by \$154,197 for the Bridge Repairs Phase 2 project, Change Order No. 1. Original Bid No. 2015-248-B. (Consent Agenda Item "E")

Adoption of Resolutions

Resolution No. 2016-8-1(R): To approve the terms and conditions of a Discretionary Service Agreement by and between the City of Plano and Oncor Electric Delivery Company LLC, providing for the burial of a portion of and the re-build of a portion of existing overhead facilities in the alley ways of 14th Street and K Avenue to underground; authorizing its execution by the City Manager; and providing an effective date. (Consent Agenda Item "G")

Resolution No. 2016-8-2(R): To approve the terms and conditions of an Interlocal Agreement by and between the City of Plano, Texas, and the North Central Texas Council of Governments (NCTCOG) regarding the acquisition of 2016 six-inch orthophotography for the Planning Department; and authorizing the City Manager to execute all necessary documents. (Consent Agenda Item "H")

Resolution No. 2016-8-3(R): To approve the terms and conditions of an Interlocal Agreement by and between the City of Plano and the City of Frisco, Texas, for the construction of the Custer Road & SH 121 Intersection Improvements project; authorizing the City Manager to take such action and execute such documents as necessary to effectuate the agreement herein; and providing an effective date. (Consent Agenda Item “I”)

END OF CONSENT

Consent Agenda Item F

Resolution No. 2016-8-4(R): To ratify the expenditure of funds through an existing BuyBoard contract in the amount of \$362,246.50 to GT Distributors, Inc.; Galls, LLC; and CMC Government Supply for helmets, plate carriers and rifle-rated hard armor plates for the Police Department; approving the execution of all necessary documents by the City Manager; and providing an effective date.

Police Chief Rushin spoke to the gear to be purchased for tactical use by the Police Department to provide protection from rifle fire and compared the items to protective gear worn on a daily basis.

Upon a motion made by Council Member Downs and seconded by Deputy Mayor Pro Tem Harris, the Council voted 8-0, to ratify the expenditure of funds through an existing BuyBoard contract in the amount of \$362,246.50 to GT Distributors, Inc.; Galls, LLC; and CMC Government Supply for helmets, plate carriers and rifle-rated hard armor plates for the Police Department; and further to adopt Resolution No. 2016-8-4(R).

Library Collection Addition (Preliminary Item V)

Director of Libraries Holtmann spoke to the successes, challenges, wait times for materials, and how business has changed with the diverse community and many technological advances. She discussed the change in the types of materials in the collection that includes, books, eContent, non-print items, world-language materials, STEAM kits, DVD's and downloadable content. Ms. Holtmann spoke to how the Plano Public Libraries compare to other benchmark libraries on a national level for the amount spent per capita and the positive impact of eContent on library services due to the increased funding provided last year. She presented the levels of enhancements and the impact if Council decides to increase funding.

Parks Median and Field Maintenance (Preliminary Item VI)

Director of Parks and Recreation Reeves spoke to the issues of bi-weekly median care: periods of high growth, excess clippings, poor turf quality, and increased weeds. He advised changing to a weekly mowing cycle would increase the annual cost \$300,000. He stated weekly median care would provide the benefits of reduced complaints, reduction of property standards violations, reduction in clippings and other litter, and provide a higher standard for adjacent properties.

Parks Median and Field Maintenance (Preliminary Item VI)(Cont'd.)

Mr. Reeves spoke to the need for sports field leveling at Cheyenne Park. He advised the method suggested is a less invasive process that will improve the playing surface, reduce game cancellations due to standing water, does not remove all the turf, limits the time the field is out of play, and does not damage the irrigation system. Mr. Reeves stated the one-time cost to level the field is \$100,000.

Veterans Wall Pavers (Preliminary Item VII)

Director of Parks and Recreation Reeves spoke to Memorial Park's existing Veterans Memorial and plaque naming criteria utilizing local Veterans groups. He provided a general overview of the park and proposed site and examples of the pavers, walls, plaques, and panels that could possibly be used for a new memorial area. He gave three possible site options to accomplish the memorial at an initial cost of approximately \$300,000 and \$15,000 for additional annual maintenance costs.

Council discussed the various unfunded items presented during the preliminary and regular meetings and generally expressed concurrence to seek alternative (non-general fund) options for funding items and to add the completion of Memorial Park to the May 2017 bond initiative.

Public Hearing on the FY 2016-17 Recommended Budget and the FY 2016-17 Proposed Community Investment Program (CIP). (Regular Item "1")

Director of Budget and Research Rhodes-Whitley stated the public hearing is on the FY 2016-17 Recommended Budget totaling \$527 million and the FY 2016-17 Proposed Community Investment Program of \$210 million.

Mayor LaRosiliere opened the public hearing. No one appeared to speak. Mayor LaRosiliere closed the public hearing.

Resolution No. 2016-8-5(R): To accept the Certified Appraisal Rolls for Fiscal Year 2016-17. (Regular Item "2")

Director of Budget and Research Rhodes-Whitley stated the Collin and Denton County Appraisal Districts have provided the tax rolls totaling \$34.4 billion with \$750 million in new growth and \$2.3 billion due to increased property value and the resolution accepts the tax rolls for the year.

Upon a motion made by Deputy Mayor Pro Tem Harris and seconded by Mayor Pro Tem Smith, the Council voted 8-0, to accept the Certified Appraisal Rolls for Fiscal Year 2016-17; and further to adopt Resolution No. 2016-8-5(R).

Discussion of the FY 2016-17 Proposed Community Investment Program. (Regular Item “3”)

Director of Parks and Recreation Reeves spoke to the project funding sources and the Park Master Plan. He advised the recreation center projects include Carpenter Park Recreation Center Pool, Oak Point Recreation Center, Senior Center expansion, High Point Tennis Center, and the Liberty Recreation Center. Mr. Reeves stated park improvement projects include land acquisition, maintenance facility expansion, Windhaven Meadows improvements, Carpenter Park renovation, Oak Point Park and Nature Preserve improvements, general park improvements, recreation trails, bikeway system, Cottonwood Creek Trail, Legacy Trail, Plano Transit Village Veloweb and Special Use Facility improvements. He reported projects funded by park fees include Bluebonnet Trail, Chisholm Trail, Hoblitzelle Trail Connection, and Legacy Trail. Mr. Reeves spoke to the many projects funded from capital reserves include renovation to athletic fields, irrigation, facilities, landscaping, medians, neighborhood parks, signage, playground equipment, public buildings and landscape entryways.

Director of Engineering Thornhill spoke to the funding sources of various projects for the upcoming fiscal year. He stated projects include street construction, street capacity, street design, miscellaneous street projects, major screening wall, drainage and erosion control, water improvements, and sewer improvements.

Facilities Manager Rahzina spoke to the funding sources for the facility improvement projects. He stated the projects include Fire Training Center, Library RFID equipment replacement, Police Facility projects, Municipal Center, Oak Point Recreation Center, Police Central, Animal Shelter, and Tom Muehlenbeck Recreation Center.

Director of Public Works Cosgrove presented the public works projects including concrete repair, pavement maintenance, sidewalk repair, undersealing, screening wall reconstruction, traffic signal upgrades, pavement markings, street condition inventory, street name sign replacement, concrete repair, traffic guardrails, inflow/infiltration repairs, manhole sealing, wastewater modeling, pump station rehabilitation, wastewater system CCTV inspections and water system inspections.

Public Hearing and adoption of Ordinance No. 2016-8-6 as requested in Zoning Case 2015-025 to amend Section 10.800 (BG, Downtown Business/Government District) of Article 10 (Nonresidential Districts) and related sections of the Comprehensive Zoning Ordinance of the City, Ordinance No. 2015-5-2, as heretofore amended, pertaining to sign regulations; and providing a penalty clause, a repealer clause, a savings clause, a severability clause, a publication clause, and an effective date. Applicant: City of Plano (Regular Item “4”)

Public Hearing and adoption of Ordinance No. 2016-8-6(Cont'd)

Director of Planning Day spoke to the proposed amendments to the Downtown Business/Government sign regulations. She stated Staff and the Planning and Zoning Commission recommend approval as follows: (Additions are indicated in underlined text; deletions are indicated in ~~striketrough~~ text.)

Amend Section 10.800.6 (BG, Downtown Business/Government District) (Sign Regulations) of Article 10 (Nonresidential Districts), such portions of section to read as follows:

B. General Provisions

i. Issuance of Sign Permit and Certificate of Appropriateness

Signs shall conform to the criteria in this section and to appropriate city codes, including obtaining a Certificate of Appropriateness if located in a Heritage Resource Overlay District, prior to issuance of a sign permit.

F. Sign Standards

vii. Directory Signs

a. General

On multi-tenant buildings where there are two or more tenants without direct outside access to a public street, a directory sign may be allowed. One directory sign per street, alley, or mews face is permitted.

xi. Mural Signs

Mural signs shall be regulated by Sec. 22.300. ~~Murals shall be attached rather than directly onto an exterior wall.~~

xiv. Wall Signs – Attached

b. Sign Area and Structure Size

The maximum permitted sign area for a single business or single storefront shall be one square foot per linear foot of business frontage along a public street, alley, or mews. The width of the sign structure shall not exceed half the width of the business's linear frontage. The maximum height of the sign structure shall not exceed one-third of the total height of the wall to which it is attached.

xv. Wall Signs- Painted

a. Sign Area

The maximum permitted sign area for a single business or single storefront shall be one square foot per linear foot of business frontage along a public street, alley, or mews. The width of the sign shall not exceed half the width of the business's linear frontage. The maximum height of the sign shall not exceed one-third of the total height of the wall to which it is attached.

Public Hearing and adoption of Ordinance No. 2016-8-6 (Cont'd.)

xvi. Window Signs

a. Sign Area

- ii. Window signs that exceed 15% of an individual window shall obtain a permit, unless the sign is a noncommercial temporary sign. All window signs located in a Heritage Resource Overlay District, except for Incidental Signs, require a Certificate of Appropriateness.

Mayor LaRosiliere opened the public hearing. No one appeared to speak. Mayor LaRosiliere closed the public hearing.

Upon a motion made by Deputy Mayor Pro Tem Harris and seconded by Mayor Pro Tem Smith, the Council voted 8-0, to amend Section 10.800 (BG, Downtown Business/Government District) of Article 10 (Nonresidential Districts) and related sections of the Comprehensive Zoning Ordinance of the City, as requested in Zoning Case 2015-025; and further to adopt Ordinance No. 2016-8-6.

Nothing further was discussed. Mayor LaRosiliere adjourned the meeting at 9:22 p.m. advising that the Council would resume the Executive Session in Training Room A and close the meeting in that location following the session.

Harry LaRosiliere, MAYOR

ATTEST

Lisa C. Henderson, City Secretary