



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		2/27/12			
Department:		Legal			
Department Head		Diane Wetherbee			
Agenda Coordinator (include phone #): Betsy Allen # 7545					
CAPTION					
A Resolution of the City Council of the City of Plano, Texas, approving the hiring of an Assistant City Attorney II by the City Attorney; and providing an effective date.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2011-12	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	19,483	0	19,483
Encumbered/Expended Amount		0	0	0	0
This Item		0	-19,483	0	-19,483
BALANCE		0	0	0	0
FUND(S): GENERAL FUND					
<p>COMMENTS: Funding for this item, in the amount of \$19,483, is included in the approved 2011-12 Budget. This position does not increase the number of authorized positions in Legal. City Charter authorizes the hiring of attorneys with the approval of the City Council.</p> <p>STRATEGIC PLAN GOAL: The hiring of an Assistant City Attorney II meets the City's goal of Financially Strong City with Service Excellence.</p>					
SUMMARY OF ITEM					
The City Charter authorizes the City Attorney to select attorneys for hire with the approval of the City Council. It is the City Attorney's recommendation that Susan K. Johnson be hired as an Assistant City Attorney II for the City Attorney's office. See attached Memorandum regarding qualifications for the proposed new hire.					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Memorandum			n/a		

MEMORANDUM

DATE: February 15, 2012

TO: Honorable Mayor and Members of Council

FROM: Diane C. Wetherbee, City Attorney

SUBJECT: HIRING OF SUSAN K. JOHNSON AS ASSISTANT CITY ATTORNEY II

This memo is to provide information regarding the qualifications of Susan K. Johnson as a new hire for the position of Assistant City Attorney II. In accordance with Section 4.05 of the Plano City Charter, I am requesting City Council approval of my selection for this position.

The legal department has two vacancies created by the departure of Luke Williams on March 2, 2012 and Susan Keller on November 22, 2011. The filling of these positions is within the current budget allocation and authorized number of positions for my department.

It is my recommendation that Susan K. Johnson be hired to fill one of the Assistant City Attorney II positions for my office. Ms. Johnson is retired from the Office of the Attorney General for Oklahoma where she served as an Assistant Attorney General for ten years during which time she handled tobacco, employment, tort claims, civil rights, and worker's compensation fraud litigation and served as Chief of the Litigation Division for five years of her service. In addition to handling all aspects of litigation including appeals, she represented various state agencies and universities in handling investigation of employment claims, responding to open records requests and advising risk management on legal issues. Prior to her service with the Oklahoma Attorney General, Ms. Johnson worked for the City of Oklahoma City for twelve years where she handled tort claims and employment litigation, contracts, purchasing, criminal prosecution and served as a Special Municipal Judge for four years of her service. Ms. Johnson obtained her Bachelor of Science in Sociology from the University of Central Oklahoma and received her Juris Doctor Degree from the Oklahoma City School of law. She recently moved to Plano and is licensed to practice law in Texas.

Thank you for your consideration. If you have any questions, please contact me.

A Resolution of the City Council of the City of Plano, Texas, approving the hiring of an Assistant City Attorney II by the City Attorney; and providing an effective date.

WHEREAS, Section 4.05 of the City Charter of the City of Plano gives the City Attorney the authority to select attorneys, with the approval of the City Council, to represent the City in litigation and to advise city departments and boards; and

WHEREAS, the City Attorney has selected Susan K. Johnson to be hired as an Assistant City Attorney II and is requesting the City Council's approval of same.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. The City Council approves the hiring by the City Attorney of Susan K. Johnson as Assistant City Attorney II, such approval to be effective with the date of her employment and compliance with all prescreening requirements.

Section II. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 27th day of February, 2012.

Phil Dyer, MAYOR

ATTEST:

Diane Zucco, CITY SECRETARY

APPROVED AS TO FORM:

Diane C. Wetherbee, CITY ATTORNEY