



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		5/28/13		
Department:		Legal		
Department Head		Diane Wetherbee		
Agenda Coordinator (include phone #): Betsy Allen # 7545				
CAPTION				
A Resolution of the City Council of the City of Plano, Texas, approving the hiring of Samuel D. Hawk as Assistant City Attorney by the City Attorney; and providing an effective date.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
2012-13	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
FISCAL YEAR:				
Budget	0	35,398	0	35,398
Encumbered/Expended Amount	0	0	0	0
This Item	0	-35,398	0	-35,398
BALANCE	0	0	0	0
FUND(S): GENERAL FUND				
COMMENTS: Funding for this item, in the amount of \$35,398 (including benefits), for the remainder of 2012-13 is included in the approved 2012-13 Budget. This position does not increase the number of authorized positions in Legal. City Charter authorizes the hiring of attorneys with the approval of the City Council.				
STRATEGIC PLAN GOAL: The hiring of an Assistant City Attorney meets the City's goal of Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
The City Charter authorizes the City Attorney to select attorneys for hire with the approval of the City Council. It is the City Attorney's recommendation that Samuel D. Hawk be hired as an Assistant City Attorney for the City Attorney's office. See attached Memorandum regarding qualifications for the proposed new hire.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memorandum			n/a	

MEMORANDUM

DATE: May 14, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Diane C. Wetherbee
City Attorney

SUBJECT: **Hiring of Samuel D. Hawk as Assistant City Attorney**

This memo is to provide information regarding the qualifications of Samuel D. Hawk as a new hire for the position of Assistant City Attorney. In accordance with Section 4.05 of the Plano City Charter, I am requesting City Council approval of my selection for this position.

It is my recommendation that Samuel D. Hawk be hired to fill the Assistant City Attorney position for my office. Mr. Hawk's work experiences include eight (8) years with the City of Dallas as an assistant city attorney handling a wide range of assignments, twelve (12) years as legal counsel for the United States Army, JAG Corps and two (2) years of private practice. He obtained a Bachelor of Arts degree in History from the College of Charleston in South Carolina, a Juris Doctor from the University of South Carolina in Columbia, South Carolina and a Master of Laws from the Judge Advocate General's School in Charlottesville, Virginia.

Thank you for your consideration. If you have any questions, please let me know.

A Resolution of the City Council of the City of Plano, Texas, approving the hiring of Samuel D. Hawk as Assistant City Attorney by the City Attorney; and providing an effective date.

WHEREAS, Section 4.05 of the City Charter of the City of Plano gives the City Attorney the authority to select attorneys, with the approval of the City Council, to represent the City in litigation and to advise city departments and boards; and

WHEREAS, the City Attorney has selected Samuel D. Hawk to be hired as an Assistant City Attorney and is requesting the City Council's approval of same.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

Section I. The City Council approves the hiring by the City Attorney of Samuel D. Hawk as Assistant City Attorney, such approval to be effective with the date of his employment and compliance with all prescreening requirements.

Section II. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 28th day of May, 2013.

Harry LaRosiliere, MAYOR

ATTEST:

Diane Zucco, CITY SECRETARY

APPROVED AS TO FORM:

Diane C. Wetherbee, CITY ATTORNEY