



CITY OF PLANO COUNCIL AGENDA ITEM

| | | | | |
|---|-------------------|----------------------------------|--|-------------------------|
| CITY SECRETARY'S USE ONLY | | | | |
| <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory | | | | |
| Council Meeting Date: | | August 8, 2011 | | |
| Department: | | Library Administration | | |
| Department Head | | Cathy Ziegler | | |
| Agenda Coordinator (include phone #): Mary Ann Dunnivant (4208) | | | | |
| CAPTION | | | | |
| <p>Approval of the purchase of library materials for Plano Public Library System (PPLS) in the amount of \$200,000 from Baker & Taylor for purchase of various library materials including books, compact disks, books-on-CD and DVDs. These purchases will be made through the State of Texas CO-OP Purchasing Program under Texas State Contract 715-N1 Print Materials and Multimedia with Baker & Taylor; and authorizing the City Manager or his authorized designee to execute all necessary documents.</p> | | | | |
| FINANCIAL SUMMARY | | | | |
| <input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP | | | | |
| FISCAL YEAR: | FY 2010-11 | Prior Year (CIP Only) | Current Year | Future Years |
| | | TOTALS | | |
| Budget | | 0 | 1,468,320 | 0 |
| Encumbered/Expended Amount | | 0 | -939,984 | 0 |
| This Item | | 0 | -200,000 | 0 |
| BALANCE | | 0 | 328,336 | 0 |
| FUND(S): GENERAL FUND | | | | |
| <p>COMMENTS: Funds are included in the FY 2010-11 adopted budget to purchase Books, Multimedia, and Library materials. Approval of this item authorizes the City to purchase \$200,000 in Books, Multimedia, and Library materials. The remaining balance of funds will be used for other multimedia and library materials.</p> <p>STRATEGIC PLAN GOAL: Providing multimedia and library materials purchases relate to the City's Goal of a Financially Strong City with Service Excellence.</p> | | | | |
| SUMMARY OF ITEM | | | | |
| <p>The State of Texas CO-OP Purchasing Program, of which the City of Plano is a member, secures competitive bids for books and multimedia among many other things. Because of the City of Plano's participation, the purchase from Baker & Taylor in the amount of \$200,000 satisfies the law relating to this bid. Therefore, PPLS staff recommends purchase of these various library materials from Baker & Taylor through the Texas State Contract 715-N1 Print Materials and Multimedia. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.</p> | | | | |
| List of Supporting Documents: | | | Other Departments, Boards, Commissions or Agencies | |
| 1. Memo from Julie Torstad dated 07-11-2011 | | | | |



City of Plano
Library Technical Services
2501 Coit Road
Plano, TX 75075
Phone: 972.769.4327

Memorandum

Date: July 11, 2011
To: Mary Ann Dunnavant
From: Julie Torstad, Library Technical Services Manager
Subject: City Council Approval for Baker & Taylor

Please request City Council approval to spend approximately \$200,000 with Baker & Taylor for the purchase of various library materials including books, compact disks, books-on-CD and DVDs. The funds should be taken from 01-682-8441. Some of the funds will be transferred into 01-682-8442. City Council had previously approved \$350,000 to be spent with Baker & Taylor on October 11, 2010.

These purchases will be made through the State of Texas CO-OP Purchasing Program under Texas State Contract 715-N1 Print Materials and Multimedia with Baker & Taylor. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.

Thanks.