



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		9/23/13			
Department:		Library Administration			
Department Head		Cathy Ziegler			
Agenda Coordinator (include phone #): Jeanne Argomaniz (x4327)					
CAPTION					
To approve the purchase of downloadable content (e-books, music, video and e-audio library materials) with Kindle functionality in an amount not to exceed \$175,000 from OverDrive, Inc., a sole source provider; and authorizing the City Manager or his authorized designee to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2013-2014	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	0	286,500	286,500
Encumbered/Expended Amount		0	0	0	0
This Item		0	0	-175,000	-175,000
BALANCE		0	0	111,500	111,500
FUND(S): GENERAL FUND					
<p>COMMENTS: Funds are included in the FY 2013-14 adopted budget to purchase ebooks, music, video, and e-audio library materials for the City of Plano Public Library System. The remaining balance of funds will be used for other multimedia and library materials.</p> <p>STRATEGIC PLAN GOAL: Providing downloadable contents for the Plano Public Library System relates to the City's Goal of a Financially Strong City with Service Excellence.</p>					
SUMMARY OF ITEM					
Approval of the purchase of downloadable content (e-books, music, video and e-audio library materials) with Kindle functionality in an amount not to exceed \$175,000 from OverDrive, Inc., a sole source provider for the OverDrive platform, which is Plano Public Library's downloadable format vendor. Sole source purchases are exempt from the competitive bid process as provided in V.T.C.A., Local Government Code, Section 252.022 (a) (7).					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Memo from Julie Torstad, 8.22.13 Sole Source Letter, 8.27.13 Affidavit of No Prohibited Interest, 8.27.13					



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Date: August 22, 2013

To: Cathy Ziegler, Director of Libraries

From: Julie Torstad, Library Technical Services Manager

Subject: City Council Approval for OverDrive, Inc.

Please request City Council approval to spend approximately \$175,000 with OverDrive, Inc., a sole source provider of content (e-books, music, video and e-audio library materials) for the OverDrive platform, our current downloadable format vendor. Approximately \$100,000 should be taken from 01-682-8441 and approximately \$75,000 should be taken from 01-682-6203.



August 27, 2013

Julie Torstad
Plano Public Library System
2501 Coit Road
Plano, TX 75075

RE: OverDrive as a sole source provider

Dear Ms. Torstad:

OverDrive provides a series of services and digital content materials that enable public libraries to lend popular audiobooks, eBooks, music, download video and other digital content via the library's website.

Uniquely available only from OverDrive as a sole source provider, we offer a system that combines:

- A customized website service for download digital materials integrated with the library's ILS system for real-time patron authentication
- OverDrive Next Generation library platform features that provide instant access to eBooks, including browser-based reading with OverDrive Read for ease of use with no software installation or device activation required
- OverDrive APIs, available via the OverDrive Developer Portal, allow for integration of digital content with library discovery tools
- Control for the library to set digital book lending policies and manage access and usage of materials
- Download eBooks capable of operating on portable devices such as Kindles, iPads, Nooks, Windows Mobile, Blackberrys and other Smartphones
- OverDrive Media Console for Windows and MACs, a single integrated desktop client software application for use of download audiobooks, music and video
- Download audiobooks and music with accessibility features for the blind and visually impaired
- OverDrive MP3 Audiobooks compatible with MAC/OS, iPods and other Apple devices
- Harry Potter eBooks and digital audiobooks in several languages only available from OverDrive

As a result of the combination of the above referenced items, as well as OverDrive's patents, copyrights and processes, OverDrive is the only vendor to offer these services and materials and we have enjoyed adoption and success as the sole source supplier of the foregoing to many leading public libraries around the world. Please do not hesitate to contact me for further information.

Very truly yours,

Steve Potash, CEO
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