



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		9/26/16			
Department:		Library Administration			
Department Head		Libby Holtmann			
Agenda Coordinator (include phone #): Jeanne Argomaniz (x4208)					
CAPTION					
Approval of the purchase of various library materials including books, compact disks and books on CD for Plano Public Library System (PPLS) in the amount of \$110,000 from Brodart through an existing contract/agreement with Texas State Contract 715-M2 Print Materials and Multimedia; and authorizing the City Manager or his authorized designee to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2016-2017	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	0	1,419,500	1,419,500
Encumbered/Expended Amount		0	0	0	0
This Item		0	0	-110,000	-110,000
BALANCE		0	0	1,309,500	1,309,500
FUND(S): GENERAL FUND					
COMMENTS: Funding for this item is subject to FY 2016-17 approved budget appropriations and will be made available in the FY 2016-17 Adopted Budget. The estimated future annual amount to be spent in FY 2016-17 is \$110,000, which will be made within approved budget appropriations.					
STRATEGIC PLAN GOAL: Financially Strong City with Service Excellence					
PLANO TOMORROW PLAN PILLAR: Social environment					
SUMMARY OF ITEM					
The State of Texas CO-OP Purchasing Program, of which the City of Plano is a member, secures competitive bids for books and multimedia among many other things. Because of the City of Plano's participation, the purchase from Brodart in the amount of \$110,000 satisfies the law relating to this bid. Therefore, PPLS staff recommends purchase of these various library materials from Brodart through the Texas State Contract 715-M2 Print Materials and Multimedia. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.					
List of Supporting Documents: Memo from Janet Cox, dated 8.25.16			Other Departments, Boards, Commissions or Agencies		



Memorandum

Date: August 25, 2016
To: Libby Holtmann, Director of Libraries
From: Janet Cox, Library Technical Services Manager
Subject: City Council Approval for Brodart

Please request City Council approval to spend approximately \$110,000 with Brodart for the purchase of various library materials including books, compact disks, and books-on-CD. Funds should be taken from 01-682-8441 or 01-682-6203. Some of the funds will be transferred into 01-682-8442.

These purchases will be made through the State of Texas CO-OP Purchasing Program under Texas State Contract 715-M2 Print Materials and Multimedia with Brodart. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.