



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		9.26.16		
Department:		Library Administration		
Department Head		Libby Holtmann		
Agenda Coordinator (include phone #): Dorothy Kibler x4357				
CAPTION				
Approval of the purchase of various nonprint library materials including DVDs, compact disks, and books on CD for Plano Public Library System (PPLS) in the amount of \$300,000 from Midwest Tape through an existing contract/agreement with Texas State Contract 715-M2 Print Materials and Multimedia; and authorizing the City Manager or his authorized designee to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2016-2017	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget		0	0	1,419,500
Encumbered/Expended Amount		0	0	0
This Item		0	0	-300,000
BALANCE		0	0	1,119,500
FUND(S): GENERAL FUND				
COMMENTS: Funding for this item is subject to FY 2016-17 approved budget appropriations and will be made available in the FY 2016-17 Adopted Budget. The estimated future annual amount to be spent in FY 2016-17 is \$300,000, which will be made within approved budget appropriations. STRATEGIC PLAN GOAL: Financially Strong City with Service Excellence PLANO TOMORROW PLAN PILLAR: Social Environment				
SUMMARY OF ITEM				
The State of Texas CO-OP Purchasing Program, of which the City of Plano is a member, secures competitive bids for books and multimedia among many other things. Because of the City of Plano's participation, the purchase from Midwest Tape in the amount of \$300,000 satisfies the law relating to this bid. Therefore, PPLS staff recommends purchase of these various library materials from Midwest Tape through the Texas State Contract 715-M2 Print Materials and Multimedia. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.				
List of Supporting Documents: Memo from Janet Cox, 8.25.16			Other Departments, Boards, Commissions or Agencies	



Memorandum

Date: August 25, 2016

To: Libby Holtmann, Director of Libraries

From: Janet Cox, Library Technical Services Manager

Subject: City Council Approval for Midwest Tape LLC

Please request City Council approval to spend approximately \$300,000 with Midwest Tape LLC for the purchase of various nonprint library materials including DVDs, compact disks, and books on CD. Funds should be taken from 01-682-8441 or 01-682-6203. Some of the funds will be transferred into 01-682-8442.

These purchases will be made through the State of Texas CO-OP Purchasing Program under Texas State Contract 715-M2 Print Materials and Multimedia with Midwest Tape LLC. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.