



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		9/28/15		
Department:		Library Administration		
Department Head		Cathy Ziegler		
Agenda Coordinator (include phone #): <b>Jeanne Argomaniz (x4208)</b>				
<b>CAPTION</b>				
To approve the purchase of downloadable content (e-books, music, video and e-audio library materials) with Kindle functionality in an amount not to exceed \$304,500 from OverDrive, Inc., a sole source provider, through City of Plano Contract No. 2014-370-X; and authorizing the City Manager or his authorized designee to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>2015-2016</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
		<b>TOTALS</b>		
Budget	0	0	1,431,112	<b>1,431,112</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	0	-304,500	<b>-304,500</b>
BALANCE	0	0	<b>1,126,612</b>	<b>1,126,612</b>
<b>FUND(S):     GENERAL FUND</b>				
<p><b>COMMENTS:</b> Funding for this Agenda Item will be included in the FY 2015-16 adopted budget to purchase ebooks, music, video, and e-audio library materials for the City of Plano Public Library System. Approval of this item authorizes the City to purchase \$304,500 in ebooks, music, video and e-audio library materials. The remaining balance of funds will be used for other multimedia and library materials.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing downloadable contents for the Plano Public Library System relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
Approval of the purchase of downloadable content (e-books, music, video and e-audio library materials) with Kindle functionality in an amount not to exceed \$304,500 from OverDrive, Inc., a sole source provider for the OverDrive platform, which is Plano Public Library's downloadable format vendor through the City of Plano Contract No. 2014-370-X. Sole source purchases are exempt from the competitive bid process as provided in V.T.C.A., Local Government Code, Section 252.022 (a) (7).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo from Julie Torstad, 8.11.15 OverDrive, Inc., Sole Source Letter, 8.17.15				



# Memorandum

**Date:** August 11, 2015  
**To:** Cathy Ziegler, Director of Libraries  
**From:** Julie Torstad, Library Technical Services Manager  
**Subject:** City Council Approval for OverDrive, Inc.

Please request City Council approval to spend approximately \$304,500 with OverDrive, Inc., a sole source provider of content (e-books, music, video and e-audio library materials) with Kindle functionality for the OverDrive platform, our current downloadable format vendor through the City of Plano Contract No. 2014-370-X. The funds should be taken from 01-682-8441 and 01-682-6203.



August 17, 2015

Julie Torstad  
Plano Public Library System  
2501 Coit Road  
Plano, TX 75075

RE: OverDrive as a sole source provider

Dear Ms. Torstad:

OverDrive provides a series of services and digital content materials that enable public libraries to lend popular audiobooks, eBooks, magazines, periodicals, streaming video and other digital content via the library's website on a single platform.

Uniquely available only from OverDrive as a sole source provider, we offer a system that combines:

- A customized website service for download digital materials integrated with the library's ILS system for real-time patron authentication
- OverDrive Next Generation library platform features that provide instant access to eBook, video and audio formats, including browser-based reading with OverDrive Read, streaming access for video format, and browser-based listening with OverDrive Listen, all allowing for ease of use with no software installation or device activation required
- OverDrive APIs, available via the OverDrive Developer Portal, allow for integration of digital content with library discovery tools
- Control for the library to set digital book lending policies and manage access and usage of materials
- Download eBooks capable of operating on portable devices such as iPads, Chromebooks, Nooks, Windows Mobile, as well as all generations of Amazon Kindle (exclusive to OverDrive)
- OverDrive apps for Windows and MACs, a single integrated desktop client software application for use of download audiobooks, music and video
- Download audiobooks and music with accessibility features for the blind and visually impaired
- OverDrive MP3 Audiobooks compatible with MAC/OS, iPods and other Apple devices
- Harry Potter eBooks and digital audiobooks in several languages only available for library lending from OverDrive

As a result of the combination of the above referenced items, as well as OverDrive, Inc.'s continued innovation, library market leadership, proven success and secret processes, OverDrive, Inc. is the sole vendor to offer these unique services and sought after materials. Please do not hesitate to contact me for further information.

Very truly yours,

Steve Potash, CEO  
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