



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		9/28/15		
Department:		Library Administration		
Department Head		Cathy Ziegler		
Agenda Coordinator (include phone #): Jeanne Argomaniz (x4208)				
CAPTION				
Approval of the purchase of various nonprint library materials including individual Playaway devices for Plano Public Library System (PPLS) in the amount of \$80,000 from Findaway World through an existing contract/agreement with Texas State Contract 715-M2 Print Materials and Multimedia; and authorizing the City Manager or his authorized designee to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2015-2016	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	0	1,431,112	1,431,112
Encumbered/Expended Amount	0	0	0	0
This Item	0	0	-80,000	-80,000
BALANCE	0	0	1,351,112	1,351,112
FUND(S): GENERAL FUND				
<p>COMMENTS: Funding for this Agenda Item will be included in the FY 2015-16 adopted budget to purchase nonprint library materials including individual Playaway devices. Approval of this item authorizes the City to purchase \$80,000 in nonprint library materials including individual Playaway devices. The remaining balance of funds will be used for other multimedia and library materials.</p> <p>STRATEGIC PLAN GOAL: Providing nonprint library materials including individual Playaway devices relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
<p>The State of Texas CO-OP Purchasing Program, of which the City of Plano is a member, secures competitive bids for books and multimedia among many other things. Because of the City of Plano's participation, the purchase from Findaway World in the amount of \$80,000 satisfies the law relating to this bid. Therefore, PPLS staff recommends purchase of these various library nonprint materials including the individual Playaway devices from Findaway World through the Texas State Contract 715-M2 Print Materials and Multimedia. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.</p>				
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies		
Memo from Julie Torstad, dated 8.11.15				



Memorandum

Date: August 11, 2015
To: Cathy Ziegler, Director of Libraries
From: Julie Torstad, Library Technical Services Manager
Subject: City Council Approval for Findaway World

Please request City Council approval to spend approximately \$80,000 with Findaway World for the purchase of various nonprint library materials including the individual Playaway devices. Funds should be taken from 01-682-8441 or 01-682-6203. Some of the funds will be transferred into 01-682-8442.

These purchases will be made through the State of Texas CO-OP Purchasing Program under Texas State Contract 715-M2 Print Materials and Multimedia with Findaway World. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.