



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		January 12, 2015		
Department:		Planning		
Department Head		Christina Day		
Agenda Coordinator (include phone #): <b>Doris Carter, ext. 5350</b>				
<b>CAPTION</b>				
A Resolution of the City of Plano, Texas, approving amendments of the Rules and Regulations for the use of Buffington Community Services Grant funds; authorizing its execution by the City Manager or his authorized designee; and providing an effective date.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	<b>2014-15</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
		<b>TOTALS</b>		
Budget		0	0	0
Encumbered/Expended Amount		0	0	0
This Item		0	0	0
BALANCE		0	0	0
<b>FUND(S):     N/A</b>				
<b>COMMENTS:</b> This item has no financial impact.				
<b>STRATEGIC PLAN GOAL:</b> Making amendments to the Buffington Community Services Grant funds relates to the City's goal of Partnering for Community Benefit.				
<b>SUMMARY OF ITEM</b>				
On November 18, 2014, the Community Relations Commission reviewed and considered amendments to the Buffington Community Services Grant (BCSG) regulations. If approved, regulations will be in effect for the 2015 Consolidated Grant Applications. The Community Relations Commission approved the proposed amendments 7-0.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memorandum			Community Relations Commission	
Resolution				

**Date:** December 23, 2014

**To:** Bruce Glasscock, City Manager  
Frank Turner, Deputy City Manager

**From:** Shanette Brown, Community Services Manager

**Subject:** Buffington Community Services Grant Definition and Distribution of Funds Amendment

On November 18, 2014, the Community Relations Commission reviewed and considered changes to the Buffington Community Services Grant (BCSG). Specifically, staff requested that the Commission consider changing the BCSG definition to allow the grant to aid in all public service activities providing direct client support services, regardless of the short-term urgent economic need. This change allows the funds to be more broadly accessible to agencies providing public service activities to Plano residents, while making the grant more consistent with the Community Development Block Grant (CDBG) which also funds public service activities, including but not limited to activities providing short term economic assistance. The grant would also become more inclusive of agencies that may not be eligible to receive federal funds due to their capacity to comply with stringent federal regulations. However, preference would be given to those agencies providing short-term urgent economic assistance.

The second change that staff requested the Commission to consider is with regards to the annual disbursement of these funds. Staff requested fund disbursement to occur quarterly, instead of a lump sum check, annually. The change would allow staff to review quarterly reports and expenses prior to check disbursement.

The Community Relations Commission approved both recommendations 7-0. Below are the proposed amendments to the Buffington Community Services Grant; newly proposed language is underlined and deleted language is struck through.

### **Proposed Amendments**

- A. **OBJECTIVES** - The City of Plano recognizes the need for community services within the City and, for this reason, makes funds available for social services. The Buffington Community Services Grant (BCSG) supplies funds for programs that provide public service activities directly to Plano residents, with special consideration given to those agencies offering short-term, urgent economic assistance or care services, offering immediate relief of crisis impacting the physical and/or mental health of Plano residents. General categories for such assistance and care include food, clothing, shelter, transportation, ~~and medical or crisis counseling care,~~ or any other social services provided directly to individuals or households. All such services will contribute to one or more goals of the City's current, adopted Consolidated Plan of Housing and Community Development Goals.
- B. **REQUIREMENTS** - Grants are for expenses incurred within the City of Plano Fiscal Year, between October 1 and September 30. All funds must be spent no later than September 30. Bills remaining to be paid after that date may not be paid with BCSG funds. Unspent funds must be returned to the City of Plano. Records to justify expenditures must be maintained by the agency for a period of five years after termination of the grant agreement.

- C. Per the State of Texas, grants to a social service organization may not exceed 50% of the organization's annual budget. However, BCSG guidelines do not allow the grant to exceed 25% of the organization's annual budget.
- D. INELIGIBLE ACTIVITIES - Non-profit organizations MAY NOT utilize BCSG funds for any of the following:
1. Duplication of programs,
  2. Social functions, parties, receptions, fund-raising benefits, refreshments, or beverages,
  3. Licensing fees of any kind,
  4. Underwriting, investments, stocks, bonds, or any financial obligation, and
  5. Fines, penalties, or costs of litigation.

XC: Christina Day, Planning Director

**A Resolution of the City of Plano, Texas, approving amendments of the Rules and Regulations for the use of Buffington Community Services Grant funds; authorizing its execution by the City Manager or his authorized designee; and providing an effective date.**

**WHEREAS**, the City Council recognizes the continuing need for community services within the City and, for this reason, makes funds available for social services;

**WHEREAS**, the Community Relations Commission has reviewed the Buffington Community Services Grant for recommended amendments to ensure these regulations are meeting their intent and directing funding in the best interest of the citizens of Plano; and

**WHEREAS**, the Community Relations Commission has considered the existing regulations and is recommending the Buffington Community Services Grant regulations be adopted as stated below;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:**

**Section I.** The Buffington Community Services Grant regulations, having been reviewed by the City Council of the City of Plano and found to be acceptable and in the best interests of the City of Plano and its citizens, are hereby in all things approved as follows:

- A. **OBJECTIVES** - The City of Plano recognizes the need for community services within the City and, for this reason, makes funds available for social services. The Buffington Community Services Grant (BCSG) supplies funds for programs that provide public service activities directly to Plano residents, with special consideration given to those agencies offering short-term, urgent economic assistance or care services, offering immediate relief of crisis impacting the physical and/or mental health of Plano residents. General categories for such assistance and care include food, clothing, shelter, transportation, medical or crisis counseling care, or any other social services provided directly to individuals or households. All such services will contribute to one or more goals of the City's current, adopted Consolidated Plan of Housing and Community Development Goals.
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  4. Underwriting, investments, stocks, bonds, or any financial obligation, and
  5. Fines, penalties, or costs of litigation.”

**Section II.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED THIS THE 12TH DAY OF JANUARY, 2015.**

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Harry LaRosiliere, MAYOR

ATTEST:

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Lisa C. Henderson, CITY SECRETARY

Approved as to form:

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Paige Mims, CITY ATTORNEY