



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY	
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	
Council Meeting Date:	12/13/2010
Department:	Planning
Department Head	P. Jarrell
Agenda Coordinator (include phone #): Doris Carter x5350	

CAPTION

A Resolution of the City Council of the City of Plano, Texas, modifying the contract by and between Interfaith Housing Coalition and the City of Plano for the Homelessness Prevention and Rapid Re-Housing Program in Plano; reallocating funds available within the Homelessness Prevention and Rapid Re-Housing Program subject to approval of the reallocation of funds previously approved to Legal Aid of Northwest Texas; approving its execution by the City Manager or his authorized designee; and providing an effective date.

FINANCIAL SUMMARY

NOT APPLICABLE OPERATING EXPENSE REVENUE CIP

FISCAL YEAR: 2009-10 thru 2011-12	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		264,609	0	264,609
Encumbered/Expended Amount		-216,378	0	-216,378
This Item		26,000	0	26,000
BALANCE	0	74,231	0	74,231

FUND(S): AMERICAN RECOVERY & REINVESTMENT ACT GRANT

COMMENTS: Approval of this item will allocate an additional \$26,000 to the Interfaith Housing Coalition for a total budget amount of \$290,609. The additional \$26,000 is derived from funds originally allocated to Legal Aid of Northwest Texas. Approval of this item is contingent on the approval of companion agenda item re-allocating previously approved funds to Legal Aid of Northwest Texas.

STRATEGIC PLAN GOAL: The expenditure of reimbursed funds relates to the City's goal of "Partnering for Community Benefit" and "Financially Strong City with Service Excellence."

SUMMARY OF ITEM

This item is for a contract modification for the Homelessness Prevention and Rapid Re-Housing (HPRP) funding agreement with Interfaith Housing Coalition. The agency has complied with the rules and regulations of the current contractual agreement, and staff deems this agency a low risk agency for the expenditure of federal funds. The modification would give this agency an additional \$26,000 in HPRP funds, bringing the total contract amount to \$290,609.

List of Supporting Documents:	Other Departments, Boards, Commissions or Agencies
Memo, Resolution, Contract Modification	

MEMORANDUM

Date: November 29, 2010

To: Tom Muehlenbeck, City Manager
Frank Turner, Deputy City Manager

From: Christina Day, Community Services Manager

Subject: Homelessness Prevention and Rapid Re-Housing Program (HPRP) Contract Modification

In the previous agenda item, staff recommended that the HPRP contract for the Legal Aid of Northwest Texas be reduced. If the Council chooses to reduce the contract, the program will have unallocated funds in the amount of \$26,000.

Staff recommends reallocating the full amount of funding to Interfaith Housing Coalition. Interfaith Housing Coalition has been compliant in their reporting and accessible to City staff. The agency is the only remaining HPRP funded agency providing rent and utility assistance and is anticipated to have spent all of their funds by the end of the calendar year.

Staff has consulted with the agency, and they are amenable to this modification, allowing them to continue assisting Plano residents through the HPRP program.

xc: Phyllis Jarrell, Director of Planning
Anita Bell, Budget Analyst

A Resolution of the City Council of the City of Plano, Texas, modifying the contract by and between Interfaith Housing Coalition and the City of Plano for the Homelessness Prevention and Rapid Re-Housing Program in Plano; reallocating funds available within the Homelessness Prevention and Rapid Re-Housing Program subject to approval of the reallocation of funds previously approved to Legal Aid of Northwest Texas; approving its execution by the City Manager or his authorized designee; and providing an effective date.

WHEREAS, the City Council authorized the City Manager to execute a funding agreement with Interfaith Housing Coalition for the expenditure of U.S. Department of Housing and Urban Development Homelessness Prevention and Rapid Re-Housing Program (HPRP) funds on September 14, 2009;

WHEREAS, the City has found Interfaith Housing Coalition compliant with the reporting rules and guidelines established in the HPRP funding agreement;

WHEREAS, the City has determined that the Interfaith Housing Coalition is administering their HPRP program in the intent that HUD set forth for the program and is both willing and able to continue their program should more funding be available; and

WHEREAS, Interfaith Housing Coalition is the only agency providing rent and/or utility assistance with Homelessness Prevention and Rapid Re-Housing funds to Plano residents and is anticipated to have spent all rent and utility funds by the end of the calendar year;

WHEREAS the City has determined that it is in the best interest of the citizens of Plano that the Homelessness Prevention and Rapid Re-Housing funding agreement with the Interfaith Housing Coalition be modified to allow more clients to be served.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:

SECTION I. - The Homelessness Prevention and Rapid Re-Housing contract with the Interfaith Housing Coalition has been modified in an amount not to exceed \$290,609 as shown in the attached Exhibit "A."

SECTION II. - This Resolution shall take effect immediately upon its passage.

DULY PASSED AND APPROVED THIS 13TH DAY OF DECEMBER, 2010.

Phil Dyer, MAYOR

ATTEST:

Diane Zucco, CITY SECRETARY

Approved as to form:

Diane C. Wetherbee, CITY ATTORNEY

THE STATE OF TEXAS § First Modification of Funding Agreement
§ By and Between City of Plano and
§ Interfaith Housing Coalition
COUNTY OF COLLIN §

THIS FIRST MODIFICATION OF Contract (hereinafter "First Modification") is made and entered into on this the ____ day of _____, 20____, by and between **INTERFAITH HOUSING COALITION** (hereinafter "Subrecipient"), Plano, Texas, and the **CITY OF PLANO, TEXAS**, a home rule municipal corporation (hereinafter "City"), acting by and through its City Manager or his authorized designee.

WITNESSETH:

WHEREAS, City and Subrecipient entered into a Funding Agreement on October 12, 2009, (hereinafter "Agreement") for Homelessness Prevention and Rapid Re-Housing Grant monies; and

WHEREAS, City and Subrecipient desire to amend such Agreement in certain respects as set forth herein in this First Modification.

NOW THEREFORE, the Agreement is incorporated herein as if written word for word. Except as provided below, all other terms and conditions of the Agreement shall remain unchanged and shall remain in full force and effect. In the event of any conflict or inconsistency between the provisions set forth in this First Modification and the Agreement, priority of interpretation shall be in the following order: First Modification, Agreement. In consideration of the foregoing, and for other good and valuable consideration, the parties hereto agree as follows:

I.

Beginning on the effective date of this Modification and continuing through the remaining term of the Agreement, Section IB Levels of Accomplishment is hereby modified to read in its entirety as follows:

"B. Levels of Accomplishment

The Subrecipient agrees to provide the following levels of program service:

<u>Activity</u>	<u>Total Households/Year</u>
Provide Rental Assistance	66
Provide Utility Assistance	66
Provide Case Management	66
Create unduplicated jobs and retained for at least six months.	0

Outcome Measure

Seventy-five (75%) of the number of individuals and families who receive financial assistance through HPRP funding will maintain housing at least six months after receipt of the HPRP assistance."

II.

Beginning on the effective date of this Modification and continuing through the remaining term of the Agreement, the first paragraph in Section IV PAYMENT is hereby modified to read in its entirety as follows:

"It is expressly agreed and understood that the total amount to be paid by the City under this contract shall not exceed \$290,609. Drawdowns for the payment of eligible expenses shall be made against the line budgets specified in the modified Exhibit D attached hereto which shall modify and replace the Exhibit D in the original agreement. With the submission of original bills with proper documentation for the services as required by the City, the Subrecipient will be reimbursed within 30 days after the Subrecipient has received all proper documentation to the City."

IN WITNESS WHEREOF, the parties enter into this First Modification on the date first written above.

INTERFAITH HOUSING COALITION

By: _____
 Name: _____
 Title: _____
 Address: _____

CITY OF PLANO, TEXAS

By: _____
Thomas H. Muehlenbeck
CITY MANAGER
1520 Avenue K
P. O. Box 860358
Plano, TX 75086-0358

APPROVED AS TO FORM:

Diane C. Wetherbee, CITY ATTORNEY

ACKNOWLEDGMENTS

STATE OF TEXAS §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the ____ day of _____, 20____ by _____, _____ of **INTERFAITH HOUSING COALITION**, a non-profit corporation, on behalf of said corporation.

Notary Public, State of Texas

STATE OF TEXAS §
§
COUNTY OF COLLIN §

This instrument was acknowledged before me on the _____ day of _____, 20____ by **THOMAS H. MUEHLENBECK**, City Manager of the **CITY OF PLANO, TEXAS**, a home-rule municipal corporation, on behalf of said corporation.

Notary Public, State of Texas

EXHIBIT D
City of Plano
Community Services Division
City of Plano HPRP Homeless Prevention Program

Interfaith Housing Coalition

18 Month Allocation: \$290,609

Three Year Cost Category	Total Program Cost				
	Requested from City		Other Sources		<i>Total</i>
	\$ Amount	%	\$ Amount	%	
Housing Relocation and Stabilization					
*Case Manager Salaries/Benefits # Positions Requested ()	\$ 50,000	100%	0.00	0%	\$ 50,000
Subtotal	\$ 50,000	100%	0.00	0%	\$ 50,000
Financial Assistance					
Rent	198,200	100%	0.00	0%	\$ 198,200
Utility Payments (this includes utility deposits needed to maintain utilities)	\$ 42,409	100%	0.00	0%	\$ 42,409
Subtotal	\$ 240,609	100%	0.00	0%	\$ 240,609
<i>Grand Total</i>	\$ 290,609	100%	0.00	0%	\$ 290,609

Issue Date: 5/11/09 (Revised12-13-10)