



## CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		7/25/11		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): <b>Glenna Hayes x 7539</b>				
<b>CAPTION</b>				
A Resolution of the City Council of the City of Plano, Texas, approving the terms and conditions of an Assignment Agreement by and between Southwest General Services of Dallas, L.L.C., Municipal Computing Services, Inc. and City of Plano for ambulance billing and collection services; authorizing its execution by the City Manager or his designee; and providing an effective date.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2010-11, 2011-12	Prior Year (CIP Only)	Current Year	Future Years
		0	186,000	186,000
		0	-105,341	0
		0	-16,286	-40,714
		0	64,373	145,286
				<b>372,000</b>
				<b>-105,341</b>
				<b>-57,000</b>
				<b>209,659</b>
<b>FUND(S):    GENERAL FUND</b>				
<p><b>COMMENTS:</b> This item approves the assignment of a prior contract to Municipal Computing Services, Inc., and approves the estimated expenditures based on the terms of the contract. This expenditure will be made in the Fire Department based on ambulance services previously rendered, and the subsequent billing and collections related to those services previously unbilled and/or uncollected. The estimated annual amount to be spent with MCS under the reassignment contract is \$16,286 in FY 2010-11 and \$40,714 in FY 2011-12.</p> <p><b>STRATEGIC PLAN GOAL:</b> Assignment of the 2007 contract for ambulance billing and collection services relates to the City's goal of Financially Strong City with Service Excellence and Safe, Large City.</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the approval of the assignment agreement by and between Southwest General Services of Dallas, L.L.C., Municipal Computing Services, Inc. and City of Plano for ambulance billing and collection services; authorizing its execution by the City Manager or his designee; and providing an effective date. Estimated expenditure is \$57,000 based on a fee of 4.75% of estimated collections (\$1,200,000).				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo; Resolution; Exhibit A				



## **MEMORANDUM**

***From the Office of the Fire Chief***

**Date:** July 11, 2011  
**To:** Glenna Hayes, Purchasing  
**From:** Hugo Esparza, Fire Chief   
**Subject:** Assignment of EMS Billing and Collection Contract– 2007-40-C

The City of Plano currently contracts with Southwest General Services, L.L.C. (SGS) for billing and collection of EMS fees charged to individuals transported by the Plano Fire Department. SGS is selling its assets to Municipal Computing Services, Inc. (MCS) and is seeking to assign its current contract with the City to that company.

The City of Plano needs the services of MCS to complete its billing and collection of outstanding claims processed prior to July 1, 2011. The City will hold all transport claims starting July 1, 2011 to allow the new billing and collection service provider to process once the contract with the new provider is approved by Council.

SGS estimates that approximately \$1.2 million in outstanding receivables will be collected by the end of February 2012. Under the current contract, SGS receives 4.75% of net monthly collections, resulting in a projected financial impact to the City of approximately \$57,000 dollars over this seven month period.

To continue the collection of these claims, thus increasing City revenue, the Plano Fire Department recommends that Council approve assignment of the existing contract with SGS to MCS.

**A Resolution of the City Council of the City of Plano, Texas, approving the terms and conditions of an Assignment Agreement by and between Southwest General Services of Dallas, L.L.C., Municipal Computing Services, Inc. and City of Plano for ambulance billing and collection services; authorizing its execution by the City Manager or his designee; and providing an effective date.**

**WHEREAS**, the City Council has been presented a proposed Assignment Agreement by and between Southwest General Services of Dallas, L.L.C., Municipal Computing Services, Inc. and City of Plano for ambulance billing and collection services, a substantial copy of which is attached hereto as Exhibit "A" and incorporated herein by reference (hereinafter called "Assignment Agreement"); and

**WHEREAS**, upon full review and consideration of the Assignment Agreement, and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the City Manager or his designee shall be authorized to execute it on behalf of the City of Plano; and

**WHEREAS**, upon full review and consideration of the Assignment Agreement and all matters attendant and related thereto, the City Council is of the opinion that the Assignment Agreement should be approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS, THAT:**

**Section I.** The terms and conditions of the Assignment Agreement, having been reviewed by the City Council of the City of Plano and found to be acceptable and in the best interests of the City of Plano and its citizens, are hereby in all things approved.

**Section II.** The City Manager or his designee is hereby authorized to execute the Assignment Agreement and all other documents in connection therewith on behalf of the City of Plano, substantially according to the terms and conditions set forth in the Assignment Agreement.

**Section III.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** this the 25th day of July, 2011.

\_\_\_\_\_  
Phil Dyer, MAYOR

ATTEST:

\_\_\_\_\_  
Diane Zucco, CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
Diane C. Wetherbee, CITY ATTORNEY

**EXHIBIT "A"**

**ASSIGNMENT AGREEMENT  
BY AND BETWEEN CITY OF PLANO,  
SOUTHWEST GENERAL SERVICES OF DALLAS, L.L.C., AND  
MUNICIPAL COMPUTING SERVICES, INC.**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by and between the **CITY OF PLANO, TEXAS** a home-rule municipal corporation, **SOUTHWEST GENERAL SERVICES OF DALLAS, L.L.C.**, a Delaware limited liability company, and **MUNICIPAL COMPUTING SERVICES, INC.**, a Delaware corporation.

**WITNESSETH:**

**WHEREAS**, Southwest General Services of Dallas, L.L.C. entered into a Contract with the City of Plano, Texas dated July 9, 2007, a copy of which is kept on file in the City of Plano Purchasing Department ("Contract"); and

**WHEREAS**, Southwest General Services of Dallas, L.L.C. ("SGS") wishes to assign the Contract to Municipal Computing Services, Inc. effective August 1, 2011; and

**WHEREAS**, Municipal Computing Services, Inc. ("MCS") has reviewed the Contract and agrees to perform pursuant to the terms and conditions of the same; and

**NOW, THEREFORE**, Southwest General Services of Dallas, L.L.C. agrees to assign the Contract to Municipal Computing Services, Inc., who accepts the assignment effective August 1, 2011 and agrees to be bound by all the terms and conditions of the original Contract except as to the notification process which should be as follows:

All notices to the City, SGS and MCS shall be sent at the addresses set forth below:

If to the City:  
City of Plano, Texas  
Fire Department  
Attn: Hugo Esparza, Fire Chief  
1901 Avenue K  
Plano, Texas 75074

If to SGS:  
Southwest General Services of Dallas, L.L.C.  
Attn: Scott Fothergill  
P.O. Box 180819  
Dallas, Texas 75218

If to MCS:  
Municipal Computing Services, Inc.  
Attn: Bill Jennings  
P.O. Box 495548  
Garland, Texas 75049

The City Council of the City of Plano approves of the assignment commencing on August 1, 2011.

**IN WITNESS WHEREOF**, the parties hereby have executed this Assignment on the day and year first above written.

**SOUTHWEST GENERAL SERVICES OF DALLAS, L.L.C.**

Date: \_\_\_\_\_  
By: \_\_\_\_\_  
Name: Scott Fothergill  
Title: C.O.O.

**MUNICIPAL COMPUTING SERVICES, INC.**

Date: \_\_\_\_\_  
By: \_\_\_\_\_  
Name: Bill Jennings  
Title: PRESIDENT

**CITY OF PLANO, TEXAS**

Date: \_\_\_\_\_  
By: \_\_\_\_\_  
Bruce D. Glasscock  
CITY MANAGER

APPROVED AS TO FORM

\_\_\_\_\_  
Diane C. Wetherbee, CITY ATTORNEY

