



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		2-22-2010		
Department:		Purchasing		
Department Head		Mike Ryan		
Agenda Coordinator (include phone #): Nancy Corwin x7137				
CAPTION				
Award of bid for Bid 2010-16-B Compost Bagging System to Hamer LLC in the amount of \$81,108.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2009-10	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	16,000	0	16,000
Encumbered/Expended Amount	0	0	0	0
This Item	0	-81,108	0	-81,108
BALANCE	0	-65,108	0	-65,108
FUND(S): SUSTAINABILITY & ENVIRONMENTAL SERVICES (45.714), EQUIPMENT REPLACEMENT FUND (71.071)				
<p>COMMENTS: Funding in the amount of \$16,000 is available in the Equipment Replacement Fund balance for this item. This item was originally scheduled for replacement in FY 2005-06. The remaining unbudgeted amount of \$65,108 will be made available through savings generated by departmental cost cutting.</p> <p>STRATEGIC PLAN GOAL: Procurement of a compost and mulch bagging system relates to the City's Goal of "Financially Strong City with Service Excellence".</p>				
SUMMARY OF ITEM				
Staff recommends the purchase of Compost Bagging System from Hamer LLC in the amount of \$81,108 conditioned upon timely execution of any necessary contract documents.				
List of Supporting Documents: Recommendation Memo, Bib Tab			Other Departments, Boards, Commissions or Agencies	

CITY OF PLANO

BID NO. 2010-16-B Compost and Mulch Bagging System BID TABULATION

Bid opening Date/Time: November 11 2009 @ 3:00 PM CST

Number of Bids Submitted: 2

<u>COMPANY NAME</u>	<u>Total Bid</u>
Hamer LLC	\$81,108.00
JEM International	\$127,915.00

Nancy Corwin

Nancy Corwin, Buyer II

November 11 2009

Date

ALL BIDS SUBMITTED FOR THE DESIGNATED PROJECT ARE REFLECTED ON THIS BID TAB SHEET. HOWEVER, THE LISTING OF A BID ON THIS SHEET SHOULD NOT BE CONSTRUED AS A COMMENT ON THE RESPONSIVENESS OF SUCH BID OR AS ANY INDICATION THAT THE CITY ACCEPTS SUCH BID AS RESPONSIVE. THE CITY WILL MAKE A DETERMINATION AS TO THE RESPONSIVENESS OF BIDS SUBMITTED BASED UPON COMPLIANCE WITH ALL APPLICABLE LAWS, CITY OF PLANO PURCHASING GUIDELINES, AND PROJECT DOCUMENTS, INCLUDING BUT NOT LIMITED TO THE PROJECT SPECIFICATIONS AND CONTRACT DOCUMENTS. THE CITY WILL NOTIFY THE SUCCESSFUL BIDDER UPON AWARD OF THE CONTRACT AND, ACCORDING TO LAW, ALL BIDS RECEIVED WILL BE AVAILABLE FOR INSPECTION AT THAT TIME.

PURCHASING DIVISION
CITY OF PLANO TEXAS



P.O. Box 860358
Plano, Texas 75086-0358
214-964-4140
Fax No. 214-964-4172



MEMORANDUM

DATE: January 22, 2010

TO: Diane Palmer, Purchasing Manager

THROUGH: Nancy Nevil, Director of Sustainability & Environmental Services

FROM: Sherrian Jones, Compost Operations & Marketing Manager

SUBJECT: Recommendation to Award Bid: OR 908581 2010-16-B Compost Bagger

The above referenced bid was released 11-13-09 for purchase of new bagging equipment. Purchasing Department's analysis indicated Hamer LLC as the lowest bidder. We have reviewed the specifications and verified Hamer LLC complies with the specifications as defined in the bid.

It is our recommendation Hamer LLC be awarded the bid in the estimated amount of \$81,108.00.

Please call me if you have any questions or need more information.

c: Nancy Corwin
Shaun Worley