



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		1/9/12		
Department:		Purchasing/Fleet		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Earl Whitaker x7074				
CAPTION				
To approve the purchase of one (1) Alamo Interstater Mower for Fleet Services to be utilized by Ground Maintenance in the amount of \$51,024 from Alamo Sales Corporation through an existing contract/agreement with HGAC, and authorizing the City Manager to execute all necessary documents. (HGAC Contract #GRO-10)				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2011-12	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	95,000	0	95,000
Encumbered/Expended Amount	0	0	0	0
This Item	0	-51,024	0	-51,024
BALANCE	0	43,976	0	43,976
FUND(S): EQUIPMENT REPLACEMENT FUND				
<p>COMMENTS: Funds are included in the FY 2011-12 Adopted Budget to purchase one (1) Alamo Interstater Mower for the scheduled replacement of unit #01172 Cost Center #648/Ground Maintenance District #2. Remaining balance will be used for other equipment purchases.</p> <p>STRATEGIC PLAN GOAL: Providing a Alamo Interstator Mower for the City's Ground Maintenance District relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
<p>Staff recommends the purchase of one (1) Alamo Interstater Mower for Fleet Services to be utilized by Ground Maintenance in the amount of \$51,024 from Alamo Sales Corporation through an existing contract/agreement with HGAC. The City is authorized to purchase from a Local Cooperative Organization pursuant to Chapter 271 subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (HGAC Contract #GRO-10 / City of Plano Internal Contract No. 2012-48-O)</p>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo			N/A	



Date: December 15, 2011
To: Earl Whitaker, Senior Buyer
From: Reid Choate, Fleet Manager
Subject: **Interstater Mower Purchase Recommendation**

It is the recommendation of Fleet Services to purchase one (1), Alamo Interstater Mower in the amount of \$51,024 from Alamo Sales Corp. through HGAC contract #GRO-10.

Mower contracts were shopped through HGAC and Buy Board, with evaluations conducted between two manufacturers, Alamo and Tiger. HGAC offered specified product from both manufacturers as opposed to Buy Board offering specified product from one vendor. In view of these facts, HGAC was chosen as the contract to utilize for this purchase. After evaluating the products and pricing, Alamo offered a more competitive price of \$51,024 in comparison to Tiger's price of \$51,768.

This mower is for the scheduled replacement of unit 01172 in Cost Center 648/Ground Maintenance Dist #2 in the approved FY11-12 Equipment Replacement Fund. Due to the age and maintenance cost, Fleet Services recommends this unit be replaced. If this unit is not replaced it would limit the Department in their capacity for maintaining large Park areas within the City.

Feel free to contact me if you have any questions at extension 4182.