



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		1/10/11		
Department:		Purchasing		
Department Head		Mike Ryan		
Agenda Coordinator (include phone #): Bev Rogers ext. 7376				
CAPTION				
Bid No. 2011-9-C for a one (1) year contract with three (3) optional one year renewals for the purchase of Pool Chemicals for the Parks and Recreation department to Petra Chemicals Co. in the amount of \$64,186 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2010-11	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	106,076	0	106,076
Encumbered/Expended Amount	0	0	0	0
This Item	0	-64,186	0	-64,186
BALANCE	0	41,890	0	41,890
FUND(S): GENERAL FUND				
<p>COMMENTS: This item, in the amount of \$64,186, provides for the delivery of chemicals necessary for the safe, sanitary operation of all City pools, with the option of annual renewals for the following three years. The remaining amount will be used for other pool chemical needs.</p> <p>STRATEGIC PLAN GOAL: Chemical treatment of water used at Plano Aquatic Facilities relates to the City's goal of Great Neighborhoods - 1st Choice to Live.</p>				
SUMMARY OF ITEM				
The Parks and Recreation staff recommends the purchase of Pool Chemicals from Petra Chemicals Co. in the estimated annual amount of \$64,186.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memorandum Bid Recap				

MEMO

TO: PURCHASING DEPARTMENT, BEV ROGERS
FROM: HEATHER MILLER, RECREATION SUPERINTENDENT
DATE: 12/17/2010
RE: **AWARD RECOMMENDATION 2011-9-C – POOL CHEMICALS**

It is the recommendation of Parks and Recreation Department to award **2011-9-C for Pool Chemicals** to *Petra Chemical Company*. Petra has a good working relationship with the City of Plano based on their previous performance on other city contracts. Plano Parks and Recreation believes that Petra is capable of meeting the requirements of the aforementioned contract. As stated in the bid documentation, this contract is to be awarded to the lowest responsive, responsible bidder.

As shown in the bid re-cap, Petra Chemical Company was the lowest, responsive bidder for Pool Chemicals.

Total annual amount awarded for this contract is \$64,186.

Please review and begin the necessary steps for award of this contract.

CITY OF PLANO

BID NO. 2011-9-C POOL CHEMICALS BID RECAP

Bid opening Date/Time: December 10, 2010 @ 3:00PM

Number of Vendors Notified: 1,970

Vendors Submitting "No Bids": 1

Vendors Submitting "Partial Bids": 0

Number of Bids Submitted: 1

Bidder(s):

Petra Chemicals Co.

Vendors Evaluated Non-Responsive to Specification: 0

Recommended Vendor(s):

Petra Chemicals Co.

Bev Rogers

Bev Rogers, Buyer

December 10, 2010

Date