



CITY OF PLANO COUNCIL AGENDA ITEM

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|--|-------------------------------|----------------------------------|--|-------------------------|---------------|
| CITY SECRETARY'S USE ONLY | | | | | |
| <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory | | | | | |
| Council Meeting Date: | | January 11, 2016 | | | |
| Department: | | Technology Services | | | |
| Department Head | | Carlos Oregon | | | |
| Agenda Coordinator (include phone #): Kellie Boyer x7248 | | | | | |
| CAPTION | | | | | |
| Bid No. 2016-0128-C for a one-year contract with five (5) one-year City optional renewals, for the support and maintenance of the Police Department's records management and automated field reporting systems to Cohero in the estimated annual amount of \$253,500, and authorizing the City Manager to execute all necessary documents. | | | | | |
| FINANCIAL SUMMARY | | | | | |
| <input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP | | | | | |
| FISCAL YEAR: | 2015-16 to 2020-21 | Prior Year (CIP Only) | Current Year | Future Years | TOTALS |
| Budget | 0 | 842,163 | 1,267,500 | 2,109,663 | |
| Encumbered/Expended Amount | 0 | -63,458 | 0 | -63,458 | |
| This Item | 0 | -253,500 | -1,267,500 | -1,521,000 | |
| BALANCE | 0 | 525,205 | 0 | 525,205 | |
| FUND(S): TECHNOLOGY SERVICES FUND | | | | | |
| <p>COMMENTS: Funding is available for this item in the 2015-16 Technology Services Fund budget. Future year expenditures will occur within appropriations set by the City Council. Software maintenance and support for the Plano Police Department's records management system and automated field reporting systems, in the amount of \$253,500 annually with five optional renewals, will leave a current year balance of \$525,205 for future expenditures related to maintenance agreements for public safety systems and applications.</p> <p>STRATEGIC PLAN GOAL: Obtaining maintenance and support for public safety information systems relates to the City's goals of a Safe Large City and a Financially Strong City with Service Excellence.</p> | | | | | |
| SUMMARY OF ITEM | | | | | |
| See recommendation memo. | | | | | |
| List of Supporting Documents: | | | Other Departments, Boards, Commissions or Agencies | | |
| Recommendation Memo | | | | | |
| Bid Recap | | | | | |



Memorandum

Date: December 28, 2015

To: Diane Palmer-Boeck, Chief Purchasing Officer

From: Carlos Oregon, Interim Chief Information Officer

Subject: RMS and AFR Software Maintenance and Support Purchase Recommendation

The Technology Services department has reviewed the bid received in response to City of Plano Solicitation No. 2016-0128-C and recommends purchasing the annual software maintenance and support for the Plano Police Department's CommandPoint™ Records Management System (RMS) and Automated Field Reporting (AFR) database solutions from Cohero. The CommandPoint™ Records Management System (RMS) and Automated Field Reporting (AFR) are a suite of software products that provide the Plano Police Department the ability to maintain all case records as well as the officer's ability to submit case reports from the field, and allow for proper submission of mandated and non-mandated reports to the State of Texas.

This software maintenance contract will allow the City of Plano to obtain maintenance for the Plano Police Departments CommandPoint™ Records Management System (RMS) and Automatic Field Reporting (AFR) software with 7x24x365 coverage. Failure to award this support, Technology Services may not be able to provide adequate support to the Plano Police Department on these critical systems.

This contract would be in the estimated annual amount of \$253,500 for FY 2015-16 and for each subsequent year for five renewals.

CITY OF PLANO

BID NO. 2016-0128-C

**Police Records Management and Automated Field Reporting Support and
Maintenance**

BID RECAP

Bid opening Date/Time: December 18, 2015 @ 12:00 pm

Number of Vendors Notified: 4568

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 1

Cohero \$253,500

Recommended Vendor:

Cohero \$253,500

Kellie Boyer

December 28, 2015

Kellie Boyer
Purchasing Agent

Date