



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		1/13/2014		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Nancy Corwin X7137				
CAPTION				
Approval of the purchase of retro reflective and non-reflective sign sheeting material through an existing annual contract for Public Works in the estimated annual amount of \$100,000 from 3M Company through the City of Fort Worth (contract number 12-0072) and authorizing the City Manager to execute all necessary documents. (City of Plano contract number 2014-96-I)				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	2013-14, 2014-15, & 2015-16	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget	14,148	135,852	200,000	350,000
Encumbered/Expended Amount	-14,148	-601	0	-14,749
This Item	0	-100,000	-175,000	-275,000
BALANCE	0	35,251	-25,000	60,251
FUND(s): CAPITAL RESERVE CIP				
<p>COMMENTS: Funds are budgeted in the 2013-14 Capital Reserve CIP. This item, in the amount of \$100,000 will leave \$35,251 available for the Street Name Sign Replacement project. Future year expenditures will be made within the approved CIP budget for the applicable year.</p> <p>STRATEGIC PLAN GOAL: Purchasing material to replace damaged or worn street signs relates to the City's Goals of Safe Large City and Great Neighborhoods - 1st Choice to Live.</p>				
SUMMARY OF ITEM				
Staff recommends the purchase of retro reflective and non-reflective sign sheeting material through an existing annual contract, in the estimated annual amount of \$100,000 from 3M Company for Public Works. The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 271 Subchapter F of the Local Government Code; and by doing so satisfies any State Law requiring local governments to seek competitive bids for items.				
List of Supporting Documents: Recommendation Memo			Other Departments, Boards, Commissions or Agencies	



Memorandum

MEMORANDUM

DATE: December 16, 2013

TO: Nancy Corwin, Purchasing Buyer

FROM: Robert Moore, Public Works Traffic Operations Superintendent

SUBJECT: Approval of purchases in the estimated annual amount of \$100,000.00 for Retro reflective and Non-Reflective Sign Sheeting Material on Contract 2014-96-I.

Public Works – Traffic Operations is requesting approval to purchase retro reflective and non-reflective sign sheeting material in the estimated amount of \$100,000.00 through an existing Fort Worth contract (12-0072) City of Plano contract number 2014-96-I.

Total overall estimated annual amount is: \$ 100,000.00

Should Contract 2014-96-I Retro reflective and Non-Reflective Sign Sheeting Material, not be approved it would have the following effects on the City of Plano:

- The Federally Mandated deadlines for compliance to the MUTCD sign changes would not be met.
- Will cause delay in maintenance and repair of Regulatory, Warning and Street signs
- Will cause delay because we don't have materials to make signs.
- It may create a traffic / pedestrian safety issue and or accidents because signs can't be replaced.

Robert Moore
Public Works Traffic Operations Superintendent