



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		1-25-2010		
Department:		Purchasing		
Department Head		Mike Ryan		
Agenda Coordinator (include phone #): Nancy Corwin x7137				
CAPTION				
Award of Competitive Sealed Proposal No 2009-145-C for CSP for LIBRARY RFID SYSTEM to Integrated Technology Group (ITG) in the amount of \$694,813 and authorizing the City Manager or his designee to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2009-10	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	750,000	41,788	791,788
Encumbered/Expended Amount	0	0	0	0
This Item	0	-694,813	-41,788	-736,6010
BALANCE	0	55,187	0	-6,574,222
FUND(s): TECHNOLOGY FUND (062.62324), GENERAL FUND (01.681)				
<p>COMMENTS: Funding in the amount of \$750,000 is included in the Technology Fund for an upgrade to the Library Inventory Control System. The cost for this upgrade is estimated to be \$694,813. Funding for the Library Inventory Control System maintenance agreement will be paid from the Library operating budget located within the General Fund. The estimated future annual amount is \$41,788, which will be made within approved budget appropriations.</p> <p>STRATEGIC PLAN GOAL: Technology improvements for City Libraries relate to the City's Goals of "Great Neighborhoods - 1st Choice to Live" and "Financially Strong City with Service Excellence".</p>				
SUMMARY OF ITEM				
Annual contract with renewals				
Staff recommends the Competitive Sealed Proposal of Integrated Technology Group (ITG), for a first year total amount of \$694,813, be accepted as the best proposal, and conditioned upon timely execution of any necessary contract documents. This will upgrade the Library Inventory Control System and establish an annual fixed price contract, with three optional one-year renewals for the maintenance thereof.				
List of Supporting Documents: Recommendation Memo, Bid Evaluation			Other Departments, Boards, Commissions or Agencies	



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Memorandum

Date: January 4, 2010
To: Nancy Corwin, Purchasing Buyer II
From: Joyce Baumbach, Director of Libraries
Subject: RFID Recommendation

The Library Radio Frequency Identification (RFID) Evaluation Committee consisted of Danny Housewright, Brent Bloechle, Mike Shamel and Joyce Baumbach. The process began in June 2009 with specifications for a RFID system. The bids went out in July and were reviewed August through October. The evaluation committee was reviewing six bids based strictly on the product with the committee having no knowledge of pricing. During the review period, we analyzed the six bids independently of other committee members. After the reviews were completed, the evaluation committee met with Purchasing, pricing was revealed and the six bids were narrowed down to two vendors. The committee asked many questions to the two vendors through the Purchasing representative. Best and Final Offers were requested and received. The committee is recommending the bid be awarded to Integrated Technology Group. Integrated Technology Group met all the committee's expectations and the pricing was the lowest. The company can provide full service in the design, implementation, and maintenance of the system. References from libraries' using the system spoke highly of the customer service, ease of use of the system, and support of Integrated Technology Group.

Thank you for assisting us in the process. Your help is greatly appreciated.

2009-145-C
RFID for Library

Best and Final Results

COMBINED MATRIX	WEIGHTING	POINTS		WEIGHTED SCORE		POINTS		WEIGHTED SCORE		POINTS		WEIGHTED SCORE		POINTS		WEIGHTED SCORE	
		ITG	3M	ITG	3M	TechLogic	Bibliotheca	Libramation	MK Sorting	TechLogic	Bibliotheca	Libramation	MK Sorting	TechLogic	Bibliotheca	Libramation	MK Sorting
Extent of offer to exceed the needs of the City as evidenced in Submittals Section XI.B.1 and 2 (30%)	30%	3.25	2.75	0.98	0.83	2.75	2.00	0.60	0.60	2.00	2.00	0.60	0.60	2.00	2.00	0.60	0.60
evidenced in Submittals Section XI.B.3 (20%)	20%	4.25	3.50	0.85	0.70	2.75	3.00	0.60	0.60	2.75	2.75	0.55	0.55	2.00	2.00	0.40	0.40
Service/Warranty plan offer as evidenced in Submittals Section XI.B.4 (10%)	10%	3.00	3.25	0.30	0.33	3.00	2.50	0.25	0.25	2.50	2.50	0.25	0.25	2.75	2.75	0.28	0.28
Ease of use as evidenced in Submittals Section XI.B.6. and from the demonstration option in Section X. (10%)	10%	3.25	3.00	0.33	0.30	2.75	2.25	0.23	0.23	2.75	2.75	0.28	0.28	2.50	2.50	0.25	0.25
Price	30%	4.65	4.15	1.40	1.25	3.97	3.36	1.01	1.01	4.29	4.29	1.29	1.29	5.00	5.00	1.50	1.50
TOTAL	100%			3.85	3.40			2.88	2.88			3.14	2.68			2.96	3.03

Best and Final Offers

	With Pricing	Without Pricing
ITG	3.85	2.45
3M	3.40	2.15
TechLogic	3.14	1.95
Bibliotheca	2.68	1.68
Libramation	2.96	1.68
MK Sorting	3.03	1.53