



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		1/28/13		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Earl Whitaker x7074				
CAPTION				
Bid No. 2012-313-B for the removal of underground fuel storage tanks at Parkway Service Center and Fire Station No. 7 for the Fleet Department, to Holloway Welding and Piping, LP, in the amount of \$117,500, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2012-13	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	117,500	0	117,500
Encumbered/Expended Amount	0	0	0	0
This Item	0	-117,500	0	-117,500
BALANCE	0	0	0	0
FUND(s): EQUIPMENT REPLACEMENT FUND				
<p>COMMENTS: This item was not included in the FY 2012-13 Adopted Budget. However, there is available funding within the Equipment Replacement Fund balance to cover the cost, in the amount of \$117,500, for the removal of Underground Fuel Storage Tanks at Parkway Service Center and Fire Station #7.</p> <p>STRATEGIC PLAN GOAL: Removal of Underground Fuel Storage Tanks for the City's Parkway Service Center and Fire Station #7 relates to the City's Goal of a Safe Large City and a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
Staff recommends the bid of Holloway Welding and Piping, LP, in the amount of \$117,500 be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Fleet Department.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo, Bid Recap			N/A	



MEMORANDUM

Date: January 10, 2013
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: UST Removal Recommendation

Fleet Services has completed its review and evaluation on bids received on Bid # 2012-313-B, Removal of Underground Storage Tanks. It is the recommendation of Fleet Services to award the contract to Holloway Welding and Piping, LP, the lowest responsive, responsible bidder, in the amount of \$117,500.00. The apparent low bid from SWS Environmental Services was deemed non-responsive based on the Understood Scope of Work submitted.

In June of 2011 we entered into a contract with Mansfield Oil/Wright Express for a Fleet Fuel Card and Management System for the purchase of motor fuels at retail outlets throughout the City and a discounted rate. We have two City owned fuel sites, one located at the Parkway Service Center and the second at Fire Station 7, that have not been utilized since the start of the Fuel Card.

Due to Federal and State regulations, underground fuel dispensing sites are the highest to maintain and pose the highest risk for spills. According to the EPA website an average cost of a service station remediation project is listed at \$231,270. A service station cleanup maximum cost was listed at \$1,147,000. Due to cost/liability of maintaining our own sites and the convenience of the new Wright Express Fueling Contract with many locations in the City it is our recommendation to permanently close these sites.

By closing these sites we would be left with two smaller above ground dispensing facilities for the Golf Course and Compost Operations, three above ground emergency generator diesel sites at the Water Pump Stations and one underground emergency generator diesel site for the new Emergency Operations Center.

Feel free to contact me if you have any questions at extension 4182.

CITY OF PLANO

BID NO. 2012-313-B REMOVAL OF UNDERGROUND STORAGE TANKS BID RECAP

Bid opening Date/Time: December 4, 2012 @ 1:00 PM

Number of Vendors Notified: 1476

Vendors Submitting "No Bids": 1

Bids Evaluated Non-Responsive to Specifications: 1

Number of Bids Submitted Responsive to Bid: 1

Holloway Welding and Piping, LP \$117,500.00

Recommended Vendor(s):

Holloway Welding and Piping, LP \$117,500.00

Earl S. Whitaker

January 10, 2013

Earl S. Whitaker, Buyer Supervisor

Date