



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		1/28/13		
Department:		Human Resources		
Department Head		Jim Parrish		
Agenda Coordinator (include phone #): <b>Sharron Mason - Ext. 7247</b>				
<b>CAPTION</b>				
To approve the Fourth Amendment to the administrative services agreement with United Healthcare Insurance Company, Contract No. 2006-90-C RFP, to add Biometric Screening services at a cost of \$53.00 per participant with the total estimated annual cost of \$100,000.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2012-13</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	100,000	0	<b>100,000</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	-100,000	0	<b>-100,000</b>
BALANCE	0	0	0	<b>0</b>
<b>FUND(s):     HEALTH CLAIMS FUND</b>				
<b>COMMENTS:</b> Funds are included in the FY 2012-13 Health Claims Fund. This item in the amount of \$100,000 modifies and increases the existing contract with United Healthcare, the City's Medical Third Party Administrator to provide Biometric Screenings. <b>STRATEGIC PLAN GOAL:</b> Biometric Screenings relate to the City's Goal of Financially Strong City with Service Excellence.				
<b>SUMMARY OF ITEM</b>				
This is a new program initiated by the 2012 MP3 Class to promote health awareness by allowing City employees to participate in annual biometric screenings.				
List of Supporting Documents: Recommendation of Award Memo and United Healthcare Fourth Amendment			Other Departments, Boards, Commissions or Agencies	



**Date:** December 17, 2012  
**To:** Diane Palmer-Boeck, Purchasing Manager  
**From:** Sydney Covey, Compensation and Benefits Manager  
**Subject:** Contract Modification to Add Biometric Screenings

The 2012 MP3 Class project, "Above", is a new initiative for employees to become active and accountable in their health and wellness from a choice and cost perspective. One of the major opportunities the City of Plano will provide in a collaborative effort with employees is annual biometric screenings to encourage employees in their efforts toward wellness.

United Healthcare Insurance Company, our Medical Third Party Administrator, will partner with the City to provide services and information to our employees. But in order to put all the pieces in place that support this wellness initiative, the MP3 Class has learned about the importance of biometric screenings and annual wellness exams by a Primary Care Physician to accomplish the goal of healthy living.

Therefore, the United Healthcare Insurance Company contract modification will provide the piece of the wellness initiative that starts the employee on a road to good health. United Healthcare Insurance Company provides most of the marketing materials, the data and metrics that will be critical for measuring success and supporting the efforts of the City moving forward. To include the biometric screenings in the overall health services provided by United Healthcare Insurance Company provides the completed process for the City to measure the health of the employees and begin efforts to drive cost of our plan to health awareness and prevention rather than claims.

This modification will add a layer of prevention for all Full Time employees covered under the City's health plan at no cost to the employee for an estimated annual cost of \$100,000 to the Health Claims Fund. This funding will provide for more biometric screenings than in the past, but at a lower per capita cost. Previously the cost to the City was approximately \$74 per person. In partnership with United Healthcare Insurance Company the cost will be \$53 per person.

Please modify the contract to include Biometric Screenings.

**Amendment 4 to Contract No. 2006-90-C to the Administrative Services Agreement made by and between United HealthCare Services, Inc. and the Contractholder shown below.**

**Contractholder:** City of Plano Risk Pool

**Effective Date of Amendment:** January 1, 2013

**Contract Number:** 704335

In this Amendment, 'Our, Us, and We' mean United HealthCare Services Inc. The words may or may not be capitalized.

In this Amendment, 'You' means City of Plano Risk Pool. The word may or may not be capitalized.

Any other capitalized terms used in this Amendment have the meanings shown in the Administrative Services Agreement. These terms may or may not have been capitalized in prior contractual documents between the parties but will have the same meaning as if capitalized.

The Administrative Services Agreement is amended as follows.

This Amendment will not affect any of the terms, provisions or conditions of the Agreement except as stated herein.

**City of Plano Risk Pool**

**United Healthcare Insurance Company**

By \_\_\_\_\_  
Authorized Signature  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

By \_\_\_\_\_  
Authorized Signature  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

**The Administrative Services Agreement is amended as noted below.**

**The Agreement is amended by the addition of the following Section:**

**Section 4.20 Worksite Wellness: Know Your Numbers.** We will provide Your eligible Participants with access to a worksite wellness preventive screening program. The worksite wellness preventive screening program is designed to identify common health risk factors among Your Participant's population that can be addressed through lifestyle changes and lower costs for You and Your Participants. This worksite wellness screening preventive program includes: (i) assistance with program design, communication and logistics planning and (ii) one-on-one consultation with a certified health professional, biometric health screening and integration of results into a Personal Health Record for Your Participants.

We will provide to Your eligible Participants worksite wellness screenings at agreed upon dates, locations and times. Non- standard screening events may incur additional charges.

**The Agreement is amended by the addition of the following to Exhibit A - optional and non-standard fees in the Service Fees Exhibit:**

Worksite Wellness: Know Your Numbers	\$53 per Participant
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