



**CITY OF PLANO
COUNCIL AGENDA ITEM**

| | | | | |
|---|----------------------------------|-------------------------|--|-----------------|
| CITY SECRETARY'S USE ONLY | | | | |
| <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory | | | | |
| Council Meeting Date: | | 2/10/14 | | |
| Department: | | Public Works | | |
| Department Head | | Gerald Cosgrove | | |
| Agenda Coordinator (include phone #): Lincoln Thompson x 7376 | | | | |
| CAPTION | | | | |
| Bid No. 2014-58-B for the purchase of four (4) Black and White Chevrolet Caprice Police Package Sedans for the Fleet Services Department, to be utilized by Police from Caldwell Country Automotive (aka Baby Jack II) in the amount of \$112,976, and authorizing the City Manager to execute all necessary documents. | | | | |
| FINANCIAL SUMMARY | | | | |
| <input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP | | | | |
| FISCAL YEAR: 2013-14 | Prior Year (CIP Only) | Current Year | Future Years | TOTALS |
| Budget | 0 | 116,000 | 0 | 116,000 |
| Encumbered/Expended Amount | 0 | 0 | 0 | 0 |
| This Item | 0 | -112,976 | 0 | -112,976 |
| BALANCE | 0 | 3,024 | 0 | 3,024 |
| FUND(S): EQUIPMENT REPLACEMENT FUND | | | | |
| <p>COMMENTS: Funds are available in the FY 2013-14 Adopted Budget to purchase four (4) Black and White Chevrolet Caprice Police Package Sedans for Cost Center #532/Police as scheduled replacements for units to be determined when the vehicles are ready for service. Remaining balance will be used for other Fleet and Equipment purchases.</p> <p>STRATEGIC PLAN GOAL: Providing four (4) Black and White Chevrolet Caprice Police Package Sedans for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.</p> | | | | |
| SUMMARY OF ITEM | | | | |
| Staff recommends the bid of Caldwell Country Automotive (aka Baby Jack II) in the amount of \$112,976, be accepted as the lowest responsive, responsible bid, and conditioned upon timely execution of any necessary contract documents. This purchase is for the Fleet Services Department, to be utilized by Police. (Bid No. 2014-58-B) | | | | |
| List of Supporting Documents: | | | Other Departments, Boards, Commissions or Agencies | |
| Award Memo | | | NA | |
| Bid Recap | | | | |



Memorandum

Date: January 23, 2014
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: Police Marked Sedans Purchase Recommendation

Fleet Services has reviewed all bids received on City of Plano Bid #2014-58-B and recommends the purchase of four (4) Chevrolet Caprice, Black and White Police Sedans from Caldwell Country Automotive (aka Baby Jack II), the lowest responsive, responsible bidder, in the amount of \$112,976.00.

These vehicles are for the scheduled replacements for Police Patrol units in Cost Center 532/Police, approved in the FY13-14 Equipment Replacement Fund. Due to the age and mileage, Fleet Services recommends these units be replaced. If these vehicles are not replaced we would see a higher cost in vehicle maintenance and it would limit the Department in their capacity to perform the public safety duties within the City of Plano due to increased down time.

Feel free to contact me if you have any questions at extension 4182.

CITY OF PLANO
BID NO. 2014-58-B
Chevrolet Caprice PPV Sedan
BID RECAP

Bid opening Date/Time: January 14, 2014 @ 2:00 PM

Number of Vendors Notified: 1,161

Vendors Submitting "No Bids": 2

Number of Bids Submitted Non-Responsive: 0

Number of Bids Submitted: 2

| | |
|--|---------------|
| Caldwell Country Automotive (aka Baby Jack II) | \$ 112,976.00 |
| Huffines Chevrolet | \$ 117,116.00 |

Recommended Vendor:

| | |
|--|---------------|
| Caldwell Country Automotive (aka Baby Jack II) | \$ 112,976.00 |
|--|---------------|

Lincoln Thompson

January 24, 2014

Lincoln Thompson
Senior Buyer

Date