



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		2/22/16		
Department:		Engineering		
Department Head		Caleb Thornhill		
Agenda Coordinator (include phone #): Michael Parrish x 7554				
CAPTION				
Bid No. 2016-0094-B for Audio Visual Equipment for Municipal Center Third Floor to 32 Degree Tec., Inc., in the amount of \$91,830, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: 2015-16	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	1,516,817	2,346,183	650,000	4,513,000
Encumbered/Expended Amount	-1,516,817	-599,223	0	-2,116,040
This Item	0	-91,830	0	-91,830
BALANCE	0	1,655,130	650,000	2,305,130
FUND(s): CAPITAL RESERVE FUND				
<p>COMMENTS: Funding is available for this item in the 2015-16 Facilities Capital Reserve CIP. Audio Visual equipment and installation for meeting rooms and suites on the Municipal Center's third floor, in the amount of \$91,830, will leave a current year balance of \$1,655,130 available for future expenditures related to the Municipal Center or other City of Plano facilities.</p> <p>STRATEGIC PLAN GOAL: Properly outfitting Plano facilities relates to the City's goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
See recommendation memo.				
List of Supporting Documents: Recommendation Memo Bid Recap			Other Departments, Boards, Commissions or Agencies NA	



Memorandum

Date: February 4, 2016
To: Michael Parrish, Sr. Buyer
From: Richard Medlen, Facilities Maintenance Superintendent
Subject: Municipal Center – Audio Visual for Third Floor – Bid #2016-0094-B

I have reviewed the bids submitted for the Municipal Center Third Floor Audio Visual and recommend award to the lowest, responsive, responsible bid submitted by 32 Degree Tec., Inc., for the amount of \$91,830.20. Additional bids were received from Infinity Sound, Ltd., for \$98,925.59, and Lantek Communications, Inc., for \$111,705.00. There were also four (4) bids received deemed nonresponsive. Alternate one (1) bid from Infinity Sound, Ltd., for \$60,267.00, listed products that were not approved substitutions. Alternate one (1) bid from Lantek Communications, Inc., for \$76,291.36, listed products that were not approved substitutions. One bid from Videotex Systems, Inc., for \$91,765.01, which noted they are not supplying the required payment bond, and noted a warranty in their attached quote that conflicts with the warranty required in the specifications. Videotex also makes statements that special order items require a 20% deposit, and a 20% restocking fee for returned items. One bid from Facility Solutions Group, for \$116,473.75, which listed exclusions to the specified warranty.

This is needed because it completes the function of the new conference room on the Municipal Center third floor, and upgrades the equipment in the City Manager's suite conference room.

The funding for this project is in Capital Reserve Account #54424.

Please contact me if you have any questions.

/liw

cc: Jim Razinha
Matt Yager
Earl Whitaker
Jim Parrish
Karen Rhondes
Denise Tacke

CITY OF PLANO

Bid No. 2016-0094-B

Audio Visual for Municipal Center Third Floor

Bid Recap

Bid opening Date/Time: January 29, 2016 @ 1:30 PM

Number of Vendors Notified: 1228

Vendors Submitting "No Bids": 1

Number of Bids Submitted Non-Responsive: 4

Number of Bids Submitted: 3

<u>Vendor Name</u>	<u>Total Base Bid</u>
32 Degree Tec., Inc.	\$91,830.20
Infinity Sound, Ltd.	\$98,925.59
Lantek Communications, Inc.	\$111,705.00
<u>Recommended Vendor(s):</u>	
32 Degree Tec., Inc.	\$91,830.20

Michael Parrish

Michael Parrish, Senior Buyer

February 12, 2016

Date