



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		February 23, 2015			
Department:		Fire			
Department Head		Martin Wade			
Agenda Coordinator (include phone #): Kellie Boyer x 7248					
CAPTION					
CSP No. 2015-30-C for a five year contract for the provision of Fire Uniforms for the Fire Department to Red the Uniform Tailor in the estimated total contract amount of \$910,000, and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2014-15; 2015-16; 2016-17; 2017-18; 2018-19, 2019-20	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	280,000	630,000	910,000
Encumbered/Expended Amount		0	0	0	0
This Item		0	-280,000	-630,000	-910,000
BALANCE		0	0	0	0
FUND(S): GENERAL FUND					
<p>COMMENTS: This item establishes an annual contract for Fire rescue uniform purchases and approves price quotes. Expenditures will be made in the Fire Department cost center based on need within the approved budget appropriations for each year of the contract. The estimated expenditure for uniforms to be purchased from this contract for the remainder of fiscal year 2014-15 is \$280,000. This amount includes the 2014-15 annual budget amount of \$140,000 plus a carry-forward amount of \$140,000 from fiscal year 2013-14. The contract period overlaps fiscal years and all future purchases will be made within the annually approved budget appropriations at an estimated annual expenditure of \$140,000 per year for fiscal years 2015-16, 2016-17, 2017-18 and 2018-19 and \$70,000 for the portion of the contract period in fiscal year 2019-20.</p> <p>STRATEGIC PLAN GOAL: A contract for the purchase of Fire rescue uniforms relates to the City's Goals of Financially Strong City with Service Excellence and Safe Large City.</p>					
SUMMARY OF ITEM					
<p>The Fire Department recommends the award of the Plano Fire Rescue Uniforms to Red the Uniform Tailor in the estimated total contract amount of \$910,000. This total includes an initial bulk purchase to outfit the department and all subsequent contract years, with room to account for additional items needed for new employees and replacements. Expenditures will not exceed budget appropriations.</p>					



CITY OF PLANO COUNCIL AGENDA ITEM

List of Supporting Documents: Memo CSP Recap	Other Departments, Boards, Commissions or Agencies



FIRE CHIEF MEMORANDUM

Date: February 6, 2015
To: Diane Palmer-Boeck, Chief Purchasing Officer
From: Marty Wade, Fire Chief
Subject: Recommendation – Bid #2015-30-C Plano Fire Rescue Uniforms

This memorandum is intended to outline the goals of the uniform committee, uniform evaluation and wear test, services required by the uniform provider and finally the recommendation for awarding the City of Plano (COP) contract to provide uniform items for Plano Fire Rescue (PFR).

Chief Crawford formed the Uniform Committee in August of 2013. The committee had its first meeting on August 26, 2013 and was tasked with identifying a uniform that provided a professional appearance, was more comfortable and was not as hot in the summer months. The committee evaluated the daily work uniform, fitness attire, foot wear and hats. PFR also wanted to implement a “quarter master” type system that would allow personnel to order the uniform items they needed. The desire was to have an online ordering system personnel could use for ordering that would also supply the PFR with detailed reports for accounting purposes. This system would also free up time for our Logistics personnel for other duties.

The Uniform Committee met with purchasing on January 31, 2014 to look at the sample uniforms sent by vendors to consider for a wear test. The committee recommended a wear test of uniform items from 511, Work-Rite and Blauer. The wear test was performed from Monday May 5, 2014 to Wednesday July 30, 2014. Personnel involved in the wear test preferred the Blauer uniform items. The final recommendation on new uniforms was provided to the Chief on October 4, 2014.

Purchasing sent out a Competitive Sealed Proposal (CSP) to 1675 vendors on December 10, 2014. We received proposals from Enigma Tactical, GST Public Safety Supply and Red the Uniform Tailor. An evaluation meeting was held on Friday January 9, 2015 to determine which proposal would best meet PFR needs. Based on this evaluation, PFR recommends awarding Bid #2015-30-C Plano Fire Rescue Uniforms to Red the Uniform Tailor.

PFR has purchased minimal uniform items for field personnel for both 2013/2014 and 2014/2015 budget years anticipating a new uniform and a new uniform contact. The professional appearance and image of PFR personnel may be harmed if we do not get new uniforms soon with this contract.

Please do not hesitate to contact me if you have any questions.

Marty Wade
Fire Chief (Interim)

CITY OF PLANO
CSP NO. 2015-30-C
Plano Fire Rescue Uniforms
CSP RECAP

CSP opening Date/Time: December 10, 2014

Number of Vendors Notified: 1675

Vendors Submitting "No Bids": 0

Number of Proposals Submitted Non-Responsive: 0

Number of Proposals Submitted: 3

	<u>5-Year Totals</u>
Enigma Tactical	\$ 728,867.00
GST Public Safety	\$ 732,977.40
Red The Uniform Tailor	\$ 765,745.26

Recommended Vendor:

Red The Uniform Tailor	\$ 765,745.26
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Teresa Shelstad

Teresa Shelstad
Buyer

February 5, 2015

Date