



# CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY	
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	
Council Meeting Date:	02/24/14
Department:	Parks & Recreation
Department Head	Amy Fortenberry
Agenda Coordinator (include phone #): <b>Leslie Hooker ext. 7204</b>	

### CAPTION

Bid No. 2014-53-C for a one (1) year contract with three (3) optional one year renewals for Median and Right-of-Way Landscape Maintenance at various locations for the Parks and Recreation Department to Lillard Lawn & Landscaping, Inc. in the estimated annual amount of \$253,374 and authorizing the City Manager to execute all necessary documents.

### FINANCIAL SUMMARY

NOT APPLICABLE   
  OPERATING EXPENSE   
  REVENUE   
  CIP

FISCAL YEAR:	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
<b>2013-14; 2014-15; 2015-16; 2016-17; 2017-18</b>				
Budget	0	1,036,763	800,662	<b>1,837,425</b>
Encumbered/Expended Amount	0	-357,546	0	<b>-357,546</b>
This Item	0	-212,834	-800,662	<b>-1,013,496</b>
<b>BALANCE</b>	<b>0</b>	<b>466,383</b>	<b>0</b>	<b>466,383</b>

**FUND(S):**    **GENERAL FUND**

**COMMENTS:** This item approves price quotes for median and right of way annual landscaping maintenance. The estimated FY 2013-14 expenditure for annual landscaping maintenance to be purchased from this contract for the remainder of FY 2013-14 is \$212,834. Future expenditures will be made by Park Field Services within the annual approved budget appropriations, at an estimated annual expenditure of \$253,374 for fiscal years 2014-15, 2015-16 and 2016-17 and \$40,540 for fiscal year FY 2017-18.

**STRATEGIC PLAN GOAL:** Contracts for median and right of way landscaping maintenance relates to the strategic goal of Financially Strong City with Service Excellence.

### SUMMARY OF ITEM

Parks and Recreation staff recommends the purchase of Median and Right-of-Way Landscape Maintenance at various locations from Lillard Lawn & Landscaping, Inc. in the estimated annual amount of \$253,374, which is the bid price plus pricing for optional contract services for planting bed renovation and recovery, irrigation repairs, and drought mitigation projects.



# CITY OF PLANO COUNCIL AGENDA ITEM

List of Supporting Documents: Award Memo Bid Recap	Other Departments, Boards, Commissions or Agencies

Date: Tuesday, February 4, 2014

To: Leslie Hooker, Buyer

From: Matthew Simmons, Field Services Supervisor

Subject: Award Recommendation: 2014-53-C - Groups A & B - Median and Right of Way Landscape Maintenance – Major Street Include 14th, Plano Pkwy, Jupiter; Park, Parker, Midway & Legacy.

Lillard Lawn & Landscaping, Inc. is recommended for award of bid 2014-53-C - Groups A & B in the estimated amount of \$203,374.00 with a total annual estimated contract amount of \$253,374.00 (which includes the bid price plus optional contract services for unforeseen/unplanned projects). This contract is for median and right of way mowing, tree pruning and staking, as well as litter collection at various locations throughout the city including 14<sup>th</sup> Street, Plano Parkway, Jupiter Road, Park Boulevard, Parker Road, Midway Road & Legacy Drive. Total future costs will be \$800,662.

The recommendation of award is based upon the following:

--lowest responsive bid

--history of maintaining large, highly visible, high profile commercial and governmental properties consisting of, streets, roads, parkways, boulevards and lanes in North Texas cities including Plano.

--equipment list dedicated to the contract sufficient to meet demanding deadlines in the care of median and right of way turf and landscape.

In addition to mowing and general landscape maintenance, the Parks and Recreation Department plans to use the services of Lillard Lawn & Landscaping, Inc. for unplanned and unforeseen projects that may include planting bed renovation and recovery, irrigation repairs, and drought mitigation projects on an annual basis utilizing optional unit pricing provided in bid 2014-53-C.

If the contract is not awarded, numerous medians and rights of way will become non-compliant with basic Plano standards for turf maintenance. In addition, unforeseen repairs and landscape recovery projects may be delayed, and insufficient drought mitigation may result in further losses of plant material in medians and rights of way resulting in higher long term costs.

cc:

Amy Fortenberry, Director of Parks and Recreation

Jim Fox, Park Services Manager

Doug Green, Parks Superintendent

CITY OF PLANO

BID NO. 2014-53-C  
Median & Right-of-Way Landscape Maintenance Group A&B  
BID RECAP

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**Bid opening Date/Time:** January 24, 2014 @ 10:00 am

**Number of Vendors Notified:** 3,255

**Vendors Submitting "No Bids":** 0

**Bids Evaluated Non-Responsive to Specifications:** 0

**Number of Bids Submitted Responsive to Bid:** 7

Lillard Lawn & Landscaping, Inc.	\$203,374.00
Carruthers Landscape Management, Inc.	\$223,938.00
SLM Landscape & Maintenance Inc.	\$246,586.80
Weisz Selection, Inc.	\$266,944.05
Landworks	\$303,735.00
VMC Landscape Services	\$311,293.00
Dyna-Mist	\$335,910.70

**Recommended Vendors:**

Lillard Lawn & Landscaping, Inc.	\$203,374.00
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*Leslie Hooker*

*January 24, 2014*

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Leslie Hooker  
Buyer I

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Date