



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY	
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	
Council Meeting Date:	02/24/14
Department:	Parks & Recreation
Department Head	Amy Fortenberry
Agenda Coordinator (include phone #): Leslie Hooker ext. 7204	

CAPTION

Bid No. 2014-54-C for a one (1) year contract with three (3) optional one year renewals for Median and Right-of-Way Landscape Maintenance for US 75 and the North Dallas Tollway for the Parks and Recreation Department to Carruthers Landscape Management, Inc. in the estimated annual amount of \$124,088 and authorizing the City Manager to execute all necessary documents.

FINANCIAL SUMMARY

NOT APPLICABLE
 OPERATING EXPENSE
 REVENUE
 CIP

FISCAL YEAR:	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
2013-14; 2014-15; 2015-16; 2016-17; 2017-18				
Budget	0	1,036,763	392,118	1,428,881
Encumbered/Expended Amount	0	-357,546	0	-357,546
This Item	0	-104,234	-392,118	-496,352
BALANCE	0	574,983	0	574,983

FUND(S): **GENERAL FUND**

COMMENTS: This item approves price quotes for median and right of way annual landscaping maintenance. The estimated FY 2013-14 expenditure for annual landscaping maintenance to be purchased from this contract for the remainder of FY 2013-14 is \$104,234. Future expenditures will be made by Park Field Services within the annual approved budget appropriations, at an estimated annual expenditure of \$124,088 for fiscal years 2014-15, 2015-16 and 2016-17 and \$19,854 for fiscal year FY 2017-18.

STRATEGIC PLAN GOAL: Contracts for median and right of way landscaping maintenance relates to the strategic goal of Financially Strong City with Service Excellence.

SUMMARY OF ITEM

Parks and Recreation staff recommends the purchase of Median and Right-of-Way Landscape Maintenance for US 75 and the North Dallas Tollway from Carruthers Landscape Management, Inc. in the estimated annual amount of \$124,088, which is the bid price plus pricing for optional contract services for planting bed renovation and recovery, irrigation repairs, and drought mitigation projects.



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List of Supporting Documents: Award Memo Bid Recap	Other Departments, Boards, Commissions or Agencies



City of Plano
1520 K Avenue
Plano, TX 75074

P.O. Box 860358
Plano, TX 75086-0358
Tel: 972.941.7000
plano.gov

Date: Tuesday, February 4, 2014

To: Leslie Hooker, Buyer

From: Matthew Simmons, Field Services Supervisor

Subject: Award Recommendation: 2014-54-C – US75 and the North Dallas Tollway - Median and Right of Way Landscape Maintenance

Carruthers Landscape Management, Inc. is recommended for award of bid 2014-54-C in the estimated amount of \$99,088.00 with a total estimated annual amount of \$124,088 (which includes the bid price plus optional contract services for unforeseen/unplanned projects). This contract is for median and right of way mowing, planting bed maintenance, tree pruning and staking, in addition to litter collection on US75 and the NDT. Total future costs will be \$392,118.

The recommendation of award is based upon the following:

--lowest responsive bid

--history of maintaining large, highly visible, high profile commercial and governmental properties consisting of, streets, roads, parkways, boulevards and lanes in North Texas cities including Plano.

--equipment list dedicated to the contract sufficient to meet demanding deadlines in the care of median and right of way turf and landscape.

In addition to mowing and general landscape maintenance, the Parks and Recreation Department plans to use the services of Carruthers Landscape Management, Inc. for unplanned and unforeseen projects that may include planting bed renovation and recovery, irrigation repairs, and drought mitigation projects on an annual basis utilizing optional unit pricing provided in bid 2014-54-C.

If the contract is not awarded, numerous medians and rights of way along major highways in Plano will become non-compliant with basic Plano standards for turf and landscape maintenance. In addition, unforeseen repairs and landscape recovery projects may be delayed, and insufficient drought mitigation may result in further losses of plant material in medians and rights of way resulting in higher long term costs.

cc:

Amy Fortenberry, Director of Parks and Recreation
Jim Fox, Park Services Manager
Doug Green, Parks Superintendent

CITY OF PLANO

BID NO. 2014-54-C

Median & Right-of-Way Landscape Maintenance US 75 & Dallas North Tollway
BID RECAP

Bid opening Date/Time: January 24, 2014 @ 10:00 am

Number of Vendors Notified: 3,255

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 7

Carruthers Landscape Management, Inc.	\$99,088.00
SLM Landscaping & Maintenance, Inc.	\$99,940.00
Weldon's Lawn & Tree	\$133,970.00
Weisz Selection, Inc.	\$151,500.00
Lone Star Landscapes	\$153,366.30
Landworks	\$190,642.00
VMC Landscape Services	\$193,854.00

Recommended Vendors:

Carruthers Landscape Management, Inc.	\$99,088.00
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Leslie Hooker

January 24, 2014

Leslie Hooker
Buyer I

Date