



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		2/25/2013			
Department:		Purchasing			
Department Head		Diane Palmer-Boeck			
Agenda Coordinator (include phone #): Perry Neeley, Ext. 7376					
CAPTION					
Bid No. 2013-107-C for a one (1) year contract with three (3) City optional renewals to purchase Tire Re-Capping Services for Inventory Control & Asset Disposal (ICAD) from Southern Tire Mart in an estimated annual amount of \$60,470 and authorizing the City Manager to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2012-13 thru 2016	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget			2,109,145	181,410	2,290,555
Encumbered/Expended Amount		0	-696,371	0	-696,371
This Item		0	-60,470	-181,410	-241,880
BALANCE		0	1,352,304	0	1,352,304
FUND(S): WAREHOUSE					
<p>COMMENTS: This item approves price quotes. Expenditures will be made in the Inventory Stock Department based on need within the approved budget appropriations for each year of the contract. The estimated annual amount to be spent in FY 2012-13 is \$60,470. The estimated future annual amount is \$181,410, which will be made within approved budget appropriations. Remaining balance will be used for other Inventory purchases.</p> <p>STRATEGIC PLAN GOAL: Providing Tire Re-Capping Services for Warehouse Inventory relates to the City's Goal of a Financially Strong City with Service Excellence.</p>					
SUMMARY OF ITEM					
Staff recommends the approval of a one (1) year contract with three (3) city optional renewals to purchase Tire Re-Capping Services for Inventory Control & Asset Disposal (ICAD) from Southern Tire Mart in a total estimated annual amount of \$60,469.50.					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Award Memo					
Bid Recap					



Date: January 28, 2013
To: Perry Neeley, Purchasing Buyer
From: Josh Mathewes, ICAD Supervisor
Subject: Award of Bid 2013-107-C Tire Re-Capping Services

It is the recommendation of the Inventory Control & Asset Disposal (ICAD) Department to award this contract to a single vendor for all line items. There are two locations involved in the drop-off and pick-up of tire re-capping services; pick-up at Fleet Services Department at 4200 W. Plano Parkway and drop-off at Municipal Warehouse at 4100 W. Plano Parkway. In view of this fact, it is in the best interest of the City, for operational efficiency, to award to a single vendor.

Wingfoot Commercial Tire was found to be the lowest overall bidder but failed to meet specifications on line items 1 and 3. The tread specifications for line 1 were 26/32's and Wingfoot provided a sample of tread that was 18/32's of tread depth. The tread depth specifications for line 3 were 26/32's and Wingfoot provided a sample of tread that was 24/32's of tread depth. To award a lesser tread depth would equate to less miles of wear before the tires will need to be re-tread again and would increase costs.

A to Z Tire & Battery, Inc. also provided bids for tire re-capping services but failed to meet specifications on line items 1 and 3 on both bid packets that they provided.

Southern Tire Mart was found to be the next lowest overall and the only responsive bidder meeting all specifications.

It is the recommendation of both the Inventory Control & Asset Disposal (ICAD) Department based on inventory requirements and the Fleet Services Department based on specifications to award Contract 2013-107-C entirely as follows:

Southern Tire Mart
Total Estimated Amount: \$60,469.50

Failure to approve this contract would result in higher purchasing costs, possible limited availability or no availability, possible non-uniformity of brands and increased down time of City of Plano Fleet vehicles.

The specifics of this bid are on file in the Purchasing Division.

Feel free to contact me if you have any questions at extension 4283.

Josh Mathewes
Inventory Control & Asset Disposal Supervisor

CITY OF PLANO

**BID NO. 2013-107-C
Tire Re-Capping Service
BID RECAP**

Bid opening Date/Time: January 15, 2013 @ 2:00 PM (CDT)

Number of Vendors Notified: 423

Vendors Submitting "No Bids": 0

Number of Bids Submitted Non-Responsive to Bid: 3

Number of Bids Submitted Responsive to Bid: 1

Southern Tire Mart

Total Offer: \$60,469.50

Recommended Vendor:

Southern Tire Mart

Items: 1, 2, 3, 4, 5, 6

Line Item Estimated Amount: \$60,469.50

Perry Neeley

February 8, 2013

Buyer

Date