



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		2/25/13		
Department:		Facilities		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Michael Parrish x7554				
CAPTION				
To approve the purchase of carpet replacement at the Police Building and the Municipal Center in the amount of \$272,572 from Gomez Floor Covering, Inc. through an existing contract and authorizing the City Manager to execute all necessary documents. (BuyBoard Contract No. 391-12)				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: 2012-13	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	512,114	883,886	780,000	2,176,000
Encumbered/Expended Amount	-512,114	-274,355	0	-786,469
This Item	0	-272,572	0	-272,572
BALANCE	0	336,959	780,000	1,116,959
FUND(s): CAPITAL RESERVE				
COMMENTS: Funds are included in the FY 2012-13 Capital Reserve Fund. This item, in the amount of \$272,572, will leave a current year combined balance of \$336,960 for the Municipal Center - Bldg 71 and Police Central - Bldg. 05 projects.				
STRATEGIC PLAN GOAL: Carpet replacement at the Municipal Center and Police Building relates to the City's Goal of Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Staff recommends the purchase of carpet replacement for the Police Building and the Municipal Center in the amount of \$272,572 from Gomez Floor Covering, Inc. through an existing contract/agreement with BuyBoard. The City is authorized to purchase from a Local Cooperative Organization pursuant to Chapter 271 subchapter F of the Local Government code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (BuyBoard Contract No. 391-12/City of Plano Internal Contract No. 2013-083-O)				
List of Supporting Documents: Award Memo, Bid Recap			Other Departments, Boards, Commissions or Agencies	



TO: Michael Parrish, Buyer II

FROM: Richard Medlen
Facilities Maintenance Superintendent

DATE: January 29, 2013

SUBJECT: **Police Building and Municipal Center Carpet Replacement
Bid #2013-083-O**

I have reviewed the bids submitted for the carpet replacement at the Police Building and Municipal Center. I recommend award to the apparent lowest responsible bidder provided by Gomez Floor Covering, Inc. in the amount of \$103,297 for the Police Building and \$169,275 for the Municipal Center for a total bid of \$272,572. Additional bids were received from Shaw Contract Flooring Services Inc. d/b/a Spectra Contract Flooring for a total of \$267,089.18 and Vector Concepts for a total of \$388,468.85. The bid submitted by One Source Commercial Flooring, Inc. is nonresponsive due to exceptions listed to our Terms and Conditions. They also listed additional cost for payment and Performance Bonds and they only bid on the Police Building.

The carpet at both buildings is at the end of their expected life and has deteriorated such that their replacement is needed in order to maintain their appearance to the users and public. The carpet being replaced in the Municipal Center is in the City Manager's Suite, Mayor's Office, Health Department, Planning and Engineering Suite, Training Rooms A and B, Conference Rooms on the second floor and Public Safety Communications Offices. The funding for each project is provided for in each Capital Reserve Building Account, 54458 Police and 54424 Municipal Center.

Please let me know if you have any questions.

Thanks

/liw

C: Earl Whitaker
Jim Razinha
Glen Brashear
Janette Weedon
Melody Morgan

CITY OF PLANO

BID NO. 2013-083-O POLICE BUILDING AND MUNICIPAL CENTER CARPET REPLACEMENT BID RECAP

Bid opening Date/Time: January 22, 2013 @ 2:00 PM

Number of Vendors Notified: 7

Vendors Submitting "No Bids": 0

Bids Evaluated as Non-Responsive to Specifications: 1

Number of Bids Submitted Responsive to Bid: 3

Gomez Floor Covering, Inc. \$272,572.00

Shaw Contract Flooring Services, Inc.
d/b/a Spectra Contract Flooring \$367,089.18

Vector Concepts \$388,468.85

Recommended Vendor:

Gomez Floor Covering, Inc. \$272,572.00

Michael Parrish

February 7, 2013

Michael Parrish, Buyer II

Date