



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		02/25/13		
Department:		Facilities		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Michael Parrish x7554				
CAPTION				
To approve the purchase of carpet replacement at the Parr Library in the amount of \$129,776 from Shaw Contract Flooring Services, Inc. d/b/a Spectra Contract Flooring through an existing contract and authorizing the City Manager to execute all necessary documents. (BuyBoard Contract No. 391-12)				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: 2012-13	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	3,412	185,588	40,000	229,000
Encumbered/Expended Amount	-3,412	-7,480	0	-10,892
This Item	0	-129,776	0	-129,776
BALANCE	0	48,332	40,000	88,332
FUND(s): CAPITAL RESERVE				
COMMENTS: Funds are included in the FY 2012-13 Capital Reserve Fund. This item, in the amount of \$129,776, will leave a current year balance of \$48,332 for the Parr Library - Bldg. 97 project.				
STRATEGIC PLAN GOAL: Carpet replacement at the Parr Library building relates to the City's Goal of Financially Strong City with Service Excellence.				
SUMMARY OF ITEM				
Staff recommends the purchase of carpet replacement for the Parr Library in the amount of \$129,776 from Shaw Contract Flooring Services, Inc. d/b/a Spectra Contract Flooring through an existing contract/agreement with BuyBoard. The City is authorized to purchase from a Local Cooperative Organization pursuant to Chapter 271 subchapter F of the Local Government code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (BuyBoard Contract No. 391-12/City of Plano Internal Contract No. 2013-084-O)				
List of Supporting Documents: Award Memo, Bid Recap			Other Departments, Boards, Commissions or Agencies	



TO: Michael Parrish, Buyer II

FROM: Richard Medlen
Facilities Maintenance Superintendent

DATE: January 29, 2013

SUBJECT: **Plano Parr Library Carpet Replacement, Bid #2013-084-O**

I have reviewed the bids submitted for the carpet replacement at Parr Library. I recommend award to the apparent lowest responsible bid provided by Shaw Contract Flooring Services, Inc. d/b/a/ Spectra Contract Flooring in the amount of \$129,776. Additional bids were received from Gomez Floor Covering, Inc. for \$134,353 and Vector Concepts for \$137,264.25. The bid submitted by One Source Commercial Flooring, Inc. is deemed nonresponsive due to exceptions listed in our Terms and Conditions.

The carpet is at the end of its expected life and has deteriorated such that replacement is needed in order to maintain its appearance to the public. The funding for the projected is budgeted for in the Capital Reserve Fund Account, 54483 Parr Library.

Please let me know if you have any questions.

Thanks

/liw

C: Earl Whitaker
Jim Razinha
Cathy Ziegler
April Hill
Janette Weedon
Melody Morgan

CITY OF PLANO

BID NO. 2013-084-O PLANO PARR LIBRARY CARPET REPLACEMENT BID RECAP

Bid opening Date/Time: January 25, 2013 @ 2:00 PM

Number of Vendors Notified: 7

Vendors Submitting "No Bids": 0

Bids Evaluated as Non-Responsive to Specifications: 1

Number of Bids Submitted Responsive to Bid: 3

Shaw Contract Flooring Services, Inc.
d/b/a Spectra Contract Flooring \$129,776.00

Gomez Floor Covering, Inc. \$134,353.00

Vector Concepts \$137,264.25

Recommended Vendor:

Shaw Contract Flooring Services, Inc.
d/b/a Spectra Contract Flooring \$129,776

Michael Parrish

February 7, 2013

Michael Parrish, Buyer II

Date