



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/8/10		
Department:		Purchasing/Fleet Services Division		
Department Head		Mike Ryan/Reid Choate		
Agenda Coordinator (include phone #): Earl Whitaker x7074				
CAPTION				
Approval of the purchase of Bulk Fuels in the amount of \$300,000.00 from Martin Eagle Oil Company through an existing contract/interlocal agreement with Collin County, and authorizing the City Manager or his designee to execute all necessary contract documents (Collin County contract #10003-03).				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2009-10	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		5,046,200	0	5,046,200
Encumbered/Expended Amount	0	-856,017	0	-856,017
This Item	0	-300,000	0	-300,000
BALANCE	0	3,890,183	0	3,890,183
FUND(S): EQUIPMENT MAINTENANCE FUND				
<p>COMMENTS: Funds are included in the FY 2009-10 adopted budget to purchase Bulk Fuel through an interlocal agreement with Collin County Contract# (10003-03). Remaining balance will be used for other Bulk Fuel purchases.</p> <p>STRATEGIC PLAN GOAL: Providing Bulk Fuel purchases for Fleet Services relates to the City's goal of a "Financially Strong City with Service Excellence."</p>				
SUMMARY OF ITEM				
Staff recommends the purchase of Bulk Fuels in the amount of \$300,000.00 from Martin Eagle Oil Company through an interlocal agreement with Collin County. The City is authorized to purchase from a Local Cooperative Organization pursuant to Section 271 subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for Items. (Collin County contract #10003-03).				
List of Supporting Documents: Award Memo			Other Departments, Boards, Commissions or Agencies N/A	



MEMORANDUM

Date: February 22, 2010
To: Earl Whittaker, Buyer
From: Reid Choate, Fleet Manager
Subject: Purchase of Bulk Fuel

It is the recommendation of Fleet Services to purchase bulk fuels from Martin Eagle Oil Co. through the Collin County contract #10003-03, for a period of approximately 3 months until the Tarrant County fuel bid is awarded. At that time Fleet Services will evaluate both the Collin County and Tarrant County contracts and determine the best value for the City.

Approximate expenditures for this item will be \$300,000.00.

If you have any questions, please contact me at 4182.