



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		March 17, 2015		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): Teresa Shelstad Ext: 7539				
CAPTION				
Bid No. 2015-44-C for a one (1) year contract with three (3) City optional renewals, for the purchase of batteries for Inventory Control & Asset Disposal from Continental Batteries in the estimated annual amount of \$35,424 and Interstate Batteries in the estimated annual amount of \$19,752 for an estimated annual total of \$55,176, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2014-15 thru 2017-18	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget	0	2,161,526	165,528	2,327,054
Encumbered/Expended Amount	0	-857,486	0	-857,486
This Item	0	-55,176	-165,528	-220,704
BALANCE	0	1,248,864	0	1,248,864
FUND(S): WAREHOUSE				
<p>COMMENTS: This item approves price quotes. Expenditures will be made in the Inventory Stock Department based on need within the approved budget appropriations for each year of the contract. The estimated annual amount to be spent in FY 2014-15 is \$55,176. The estimated future annual amount is \$165,528, which will be made within approved budget appropriations. Remaining balance will be used for other Inventory purchases.</p> <p>STRATEGIC PLAN GOAL: Providing Batteries for Warehouse Inventory relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
Staff recommends approval of a one (1) year contract with three (3) city optional renewals, for the purchase of batteries for Inventory Control & Asset Disposal from Continental Batteries in the estimated amount of \$35,424 (Line Items: 2,3,5,8,9,10,11,12, and 13) and Interstate Batteries in the estimated amount of \$19,752 (Line Items: 1,4,6,7, and 14) for an estimated annual total of \$55,176.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo				
Bid Recap				



Memorandum

Date: February 16, 2015
To: Teresa Shelstad, Purchasing Buyer
From: Josh Mathewes, Inventory Control/Asset Disposal Supervisor
Subject: Award of Bid # 2015-44-C Batteries-Auto /Truck/Marine

It is the recommendation from Inventory Control/ Asset Disposal (ICAD) based on inventory requirements and Fleet based on specifications to award 2015-44-C by line item as follows versus a total award to one vendor due to the total dollar savings achieved.

Metroplex Battery, Inc. provided the lowest bid pricing for line items 1, 3, 4, 5, 6, 8, 9, 10, and 12; however they failed to meet specifications on 1, 3, 4, 5, 6, 8, 9, and 10.

General Parts International provided the lowest bid price for line 2; however they failed to meet specifications. General Parts International provided the lowest bid that met specifications for line item 4.

Continental Batteries provided the lowest bid that met specifications for line items 2, 3, 5, 8, 9, 10, 11, and 13. During the evaluation it was determined to reduce administration costs to award line 12 to Continental Batteries instead of Metroplex Battery Inc. a difference of \$14.25 annually.

Interstate Batteries provided the lowest bid that met specifications for lines 1, 6, 7, and 14. During the evaluation it was determined to reduce administration costs to award line 4 to Interstate Batteries instead of General Parts International a difference of \$163.50 annually.

It is the recommendation of Inventory Control and Asset Disposal to award bid 2015-44-C by line item as follows:

Continental Batteries:
Line items: 2, 3, 5, 8, 9, 10, 11, 12, and 13
Estimated amount: \$35,424

Interstate Batteries:
Line items: 1, 4, 6, 7, and 14
Estimated amount: \$19,752

Estimated total overall amount: \$55,176

Failure to award this bid could result in extended lead times, prolonged down time to city Fleet vehicles and equipment, higher procurement costs and the inability to provide inventory in an emergency or maintenance situation.

The specifics of this bid are on file with the Purchasing Division.

CITY OF PLANO

**BID NO. 2015-44-C
Batteries- Auto/Truck/Marine**

BID RECAP

Bid opening Date/Time: January 5, 2015 @ 3:00pm

Number of Vendors Notified: 1415

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 5

Interstate Batteries	\$56,954.93
Metroplex Battery, Inc.	\$57,214.35
Continental Batteries	\$57,963.51
OReily Auto Parts	\$67,389.20
Napa Auto Parts	\$71,907.37
General Parts International	\$64,545.45

Recommended Vendors:

Continental Batteries: \$35,423.95
Line items: 2, 3, 5, 8, 9, 10, 11, 12, and 13

Interstate Batteries: \$19,751.96
Line items: 1, 4, 6, 7, and 14

Teresa Shelstad

February 16, 2015

Teresa Shelstad
Buyer I

Date