



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:	3/23/15			
Department:	Engineering			
Department Head	Jack Carr			
Agenda Coordinator (include phone #): Michael Parrish x7554				
CAPTION				
<p>To approve the purchase of new furniture for the Oak Point Park Nature & Retreat Center from Facilitech dba Business Interiors, in the amount of \$47,556, Texas Furniture Source, Inc., in the amount of \$144,703, Wilson Office Interiors, LLC, in the amount of \$9,755, and Mity-Lite, Inc., in the amount of \$35,821, for a total amount of \$237,835, through an existing contract/agreement with TXMAS (Texas Multiple Award Schedule) and authorizing the City Manager to execute all necessary documents. (TXMAS 9-711020, 6-71111060, 3-7-11030, 3-7-1111020, 15-7101, 6-7110170, and 2-711090)</p>				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2014-15	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	250,840	0	250,840
Encumbered/Expended Amount	0	0	0	0
This Item	0	-237,835	0	-237,835
BALANCE	0	13,005	0	13,005
FUND(S): GENERAL FUND				
<p>COMMENTS: Funding was allocated in the 2014-15 General Fund Budget to purchase furniture for the Oak Point Park Nature & Retreat Center. This item, in the amount of \$237,835, will leave a current year balance of \$13,005 for further outfitting of the Nature & Retreat Center or other facilities maintenance expenditures.</p> <p>STRATEGIC PLAN GOAL: Furnishing the Oak Point Park Nature & Retreat Center relates to the City's goals of Financially Strong City with Service Excellence and Great Neighborhoods - 1st Choice to Live.</p>				
SUMMARY OF ITEM				
<p>Staff recommends the purchase of new furniture for the Oak Point Park Nature & Retreat Center from Facilitech dba Business Interiors, in the amount of \$47,556.25 (Lines: 5, 10, 12, 13, 14, 16, 17, 20), Texas Furniture Source, Inc., in the amount of \$144,703.11 (Lines: 1, 2, 3, 4, 6, 7, 8, 9, 11, 15, 19, 21, 22, 30), Wilson Office Interiors, LLC, in the amount of \$9,755.24 (Lines: 18, 23), and Mity-Lite, Inc., in the amount of \$35,820.62 (Lines: 24, 25, 26, 27, 28, 29), for a total amount of \$237,835.22, through an existing contract/agreement with TXMAS. The City is authorized to purchase from the State Contract list pursuant to Chapter 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (TXMAS 9-711020, 6-71111060, 3-7-11030, 3-7-1111020, 15-7101, 6-7110170 and 2-711090 / City of Plano Internal Contract No. 2015-150-O)</p>				



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List of Supporting Documents: Award Memo	Other Departments, Boards, Commissions or Agencies



Memorandum

Date: March 4, 2015
To: Michael Parrish, Sr. Buyer
From: Richard Medlen, Facilities Maintenance Superintendent
Subject: Oak Point Park Nature & Retreat Center – Furniture – Bid #2015-150-O

We solicited bids from 44 cooperative vendors for new furniture for the new Oak Point Park Nature & Retreat Center. I have reviewed the bids received and recommend award to the lowest bids for each line item as shown below.

The lowest line items provided by Facilitatech dba Business Interiors, are as follows:

Line 5	Conference Table Media	\$ 7,450.47
Line 10	Buffet Credenza – Wood	\$ 5,990.52
Line 12	Prefunction Gallery Chair	\$ 4,966.86
Line 13	Prefunction Gallery Square End Table	\$ 465.50
Line 14	Prefunction Gallery Long Table	\$ 1,035.70
Line 16	Office Gallery Side Table	\$ 1,187.20
Line 17	Office Foyer & Gallery Chair	\$ 7,801.50
Line 20	Conf Chair – Public Wing	\$ 18,658.50

Installation Included

The lowest line items provided by Texas Furniture Source, Inc., are as follows:

Line 1	Typical Office Furniture	\$ 53,048.24
Line 2	Staff Systems Furniture	\$ 37,248.06
Line 3	Wall Mounted Panel	\$ 349.99
Line 4	Reception Desk	\$ 11,217.33
Line 6	Conference Table	\$ 3,060.44
Line 7	Break Room Table – Rectangle	\$ 526.84
Line 8	Break room Table – Round	\$ 336.38
Line 9	Small Office Table – Round	\$ 327.03
Line 11	Buffet Credenza – Laminate	\$ 824.03
Line 15	Corridor Bench	\$ 845.45
Line 19	Break Room Chair	\$ 1,542.72
Line 21	Conf Chair – Office Wing	\$ 8,285.76
Line 22	Desk Chair 1	\$ 10,782.80
Line 30	Filing Cabinets	\$ 16,308.04

Installation Included

The lowest line items provided by Wilson Office Interiors, LLC, are as follows:

Line 18	Office Side Chair	\$ 8,960.60
Line 23	Desk Chair 2	\$ 794.64

Installation Included

The lowest line items provided by Mity-Lite, Inc., are as follows:

Line 24	Stacking Rectangular Tables	\$ 3,095.00
Line 25	Cart for Stacking Tables	\$ 261.90
Line 26	Stacking Round Tables	\$ 2,566.44
Line 27	Cart for Round Tables	\$ 653.40
Line 28	Stacking Chairs	\$ 21,313.80
Line 29	Cart for Stacking Chairs	\$ 1,960.20
	Installation	\$ 5,969.88

The total furniture package is \$237,835.22.

The new furniture is needed to meet the design layout of cubicle furniture with a few offices for the new building.

Funding for the project is in Budget Account 01.352.8411.

Please contact me if you have any questions.

Thanks

/liw

Xc: Jim Razinha
Matt Yager
Paul Kunze
Richard Medlen
Sandra Bloomer