



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY	
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	
Council Meeting Date:	March 23, 2015
Department:	Parks and Recreation
Department Head	Amy Fortenberry
Agenda Coordinator (include phone #): Leslie Hooker ext. 7204	

CAPTION

Bid No. 2015-28-C for a one (1) year contract with three (3) one (1) year City optional renewals for purchase of Urban Forest Management services for the Parks Department from Shawnee Mission Tree Service dba Arbor Masters Tree Service, Good Earth Corporation, Preservation...A Tree Service, Inc. dba Preservation Tree Services, Inc, Rios Tree Service Inc., The Paysage Group dba Smith Lawn and Tree, and Somerset Landscape LLC in the estimated annual amount of \$349,000, and authorizing the City Manager to execute all necessary documents.

FINANCIAL SUMMARY

NOT APPLICABLE
 OPERATING EXPENSE
 REVENUE
 CIP

FISCAL YEAR:	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
2014-15; 2015-16; 2016-17; 2017-18; 2018-19				
Budget	0	1,695,355	1,221,500	2,916,855
Encumbered/Expended Amount	0	-720,797	0	-720,797
This Item	0	-174,500	-1,221,500	-1,396,000
BALANCE	0	800,058	0	800,058

FUND(S): **GENERAL FUND**

COMMENTS: This item approves price quotes for annual urban forestry maintenance. The estimated FY 2014-15 expenditure for urban forestry maintenance to be purchased from this contract is \$174,500. Future expenditures will be made by Park Field Services and Park Support Services within the annual approved budget appropriations, at an estimated annual expenditure of \$349,000 for fiscal year 2015-16, \$349,000 for 2016-17, \$349,000 for 2017-18, and \$174,500 for 2018-19.

STRATEGIC PLAN GOAL: Contracts for maintenance of the urban forestry relates to the strategic goal of Financially Strong City with Service Excellence.

SUMMARY OF ITEM

Staff recommends approval of a one (1) year contract with three (3) City optional renewals for purchase of urban forest management services from Shawnee Mission Tree Service dba Arbor Masters Tree Service, Good Earth Corporation, Preservation...A Tree Service, Inc. dba Preservation Tree Services, Inc, Rios Tree Service Inc., The Paysage Group dba Smith Lawn and Tree, and Somerset Landscape LLC. Work will be allocated among the vendors based on price, availability, resources, and job performance. The estimated annual aggregate expenditure is \$349,000.



CITY OF PLANO COUNCIL AGENDA ITEM

List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies
Award Memo		
Bid Recap		



Memorandum

Date: 02-19-2015
To: Diane Palmer-Boeck, Chief Purchasing Officer
From: Douglas Green, Park Operations Superintendent
Re: Award Recommendation for 2015-28-C Urban Forestry Maintenance

Recommendation:

The Parks and Recreation Department recommends award of the 2015-28-C Urban Forestry Maintenance bid to the following: Shawnee Mission Tree Service dba Arbor Masters Tree Service, Good Earth Corporation, Preservation...A Tree Service, Inc. dba Preservation Tree Services, Inc, Rios Tree Service Inc., The Paysage Group dba Smith Lawn and Tree, and Somerset Landscape LLC. All bids are within the project scope with all listed contractors appearing to be both responsive and responsible. The Department believes all recommended bidders are capable of fully meeting the requirements of this contract as specified in the bid documentation. Vendors will be assigned work based on price, availability and past performance.

The estimated annual expenditure is \$349,000. Total contract expenditures will not exceed the budget appropriation.

Justification:

Contract Purpose – Plano Parks and Rec Department currently spends \$249,000.00 annually for contractual forestry management. The use of these services is an extension of the Department's overall forestry management program of over 27,000 trees. These services are used to transfer risk, used at times when the Department does not have proper equipment or expertise to complete a job, and also used to respond to specific situations or risks in a timely manner, which may also include storm response and clean-up.

Plano's urban forest is a living, growing, aging asset. As this asset matures, it requires additional personnel, equipment and financial resources to manage it properly. Appropriate management is an investment in the future of the City of Plano. The tree inventory is a near priceless asset. In the past, the Department has worked to attempt to stay ahead of the growing inventory. The recent drought conditions over the past several years along with several weather related events have made a significant impact on the recent management of the forestry inventory. In addition, tree growth along trails, in parks, on medians and along rights-of-way, along creeks and adjacent to private property has created a considerable rise in the demand of tree maintenance services. This has impacted the level of service that the Department is able to return to the citizens of Plano significantly. This trend can only be slowed or reversed with the addition of resources to assist in the management of the inventory.

Increasing contractual resources directed towards forestry management in the amount of \$100,000.00 annually along with adding additional vendors to the contract will result in reduced work order response time, reduced risk to both park users and city forces, along with the improvement of the overall health, quality, and appearance of the tree inventory.

Non-Approval Implication – Should approval be denied, there will continue to be delays in response times of tree related service request work orders. There will be a gradual decline in the overall health,

appearance and quality of the tree inventory. Additional risks will eventually present themselves because of delays in services and unaddressed issues. There will also be an increase in the loss of mature trees that could have otherwise been saved if necessary care and maintenance could have been applied in a timely manner.

CITY OF PLANO
BID NO. 2015-28-C
Urban Forest Maintenance
BID RECAP

Bid opening Date/Time: February 9, 2015 at 9:00 am

Number of Vendors Notified: 2157

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 6

	Rate per hour by crew
Shawnee Mission Tree Service dba Arbor Masters Tree Service	
01-01: 2 man crew (2 Groundsmen)	\$120.00
01-02: 3 man crew (3 Groundsmen)	\$180.00
01-03: 3 man crew (1 Groundsman & 2 Climbers)	\$210.00
01-04: 3 man crew (2 Groundsmen & 1 Climber)	\$195.00
01-05: 4 man crew (2 Groundsmen & 2 Climbers)	\$270.00
01-06: 4 man crew (3 Groundsmen & 1 Climber)	\$255.00
01-07: 5 man crew (3 Groundsmen & 2 Climbers)	\$330.00
01-08: Arborist Fee	\$100.00

	Rate per hour by crew
Good Earth Corporation	
01-01: 2 man crew (2 Groundsmen)	\$70.00
01-02: 3 man crew (3 Groundsmen)	\$90.00
01-03: 3 man crew (1 Groundsman & 2 Climbers)	\$110.00
01-04: 3 man crew (2 Groundsmen & 1 Climber)	\$100.00
01-05: 4 man crew (2 Groundsmen & 2 Climbers)	\$140.00
01-06: 4 man crew (3 Groundsmen & 1 Climber)	\$130.00
01-07: 5 man crew (3 Groundsmen & 2 Climbers)	\$170.00
01-08: Arborist Fee	N/A

	Rate per hour by crew
Preservation...A Tree Service, Inc. dba Preservation Tree Services, Inc	
01-01: 2 man crew (2 Groundsmen)	\$120.00
01-02: 3 man crew (3 Groundsmen)	\$180.00
01-03: 3 man crew (1 Groundsman & 2 Climbers)	\$180.00
01-04: 3 man crew (2 Groundsmen & 1 Climber)	\$180.00
01-05: 4 man crew (2 Groundsmen & 2 Climbers)	\$240.00
01-06: 4 man crew (3 Groundsmen & 1 Climber)	\$240.00
01-07: 5 man crew (3 Groundsmen & 2 Climbers)	\$300.00
01-08: Arborist Fee	\$125.00

Rios Tree Service Inc.	Rate per hour by crew
01-01: 2 man crew (2 Groundsmen)	\$93.30
01-02: 3 man crew (3 Groundsmen)	\$116.30
01-03: 3 man crew (1 Groundsman & 2 Climbers)	\$125.30
01-04: 3 man crew (2 Groundsmen & 1 Climber)	\$122.30
01-05: 4 man crew (2 Groundsmen & 2 Climbers)	\$148.30
01-06: 4 man crew (3 Groundsmen & 1 Climber)	\$145.30
01-07: 5 man crew (3 Groundsmen & 2 Climbers)	\$171.30
01-08: Arborist Fee	\$50.00

The Paysage Group dba Smith Lawn and Tree	Rate per hour by crew
01-01: 2 man crew (2 Groundsmen)	\$125.00
01-02: 3 man crew (3 Groundsmen)	\$155.00
01-03: 3 man crew (1 Groundsman & 2 Climbers)	\$185.00
01-04: 3 man crew (2 Groundsmen & 1 Climber)	\$185.00
01-05: 4 man crew (2 Groundsmen & 2 Climbers)	\$215.00
01-06: 4 man crew (3 Groundsmen & 1 Climber)	\$215.00
01-07: 5 man crew (3 Groundsmen & 2 Climbers)	\$245.00
01-08: Arborist Fee	\$80.00

Somerset Landscape LLC	Rate per hour by crew
01-01: 2 man crew (2 Groundsmen)	\$77.80
01-02: 3 man crew (3 Groundsmen)	\$98.70
01-03: 3 man crew (1 Groundsman & 2 Climbers)	\$137.80
01-04: 3 man crew (2 Groundsmen & 1 Climber)	\$117.80
01-05: 4 man crew (2 Groundsmen & 2 Climbers)	\$157.80
01-06: 4 man crew (3 Groundsmen & 1 Climber)	\$147.80
01-07: 5 man crew (3 Groundsmen & 2 Climbers)	\$187.80
01-08: Arborist Fee	\$45.80

Recommended Vendors:

Recommend award to all vendors, whose references are of similar size and scope, and that provide an accurate insurance certificate within 10 days of request and whose references are in line with specifications, pending verification of compliance to all other specifications.

Leslie Hooker

February 9, 2015

Leslie Hooker
Buyer I

Date