



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		3/24/2014			
Department:		Public Works			
Department Head		Gerald Cosgrove			
Agenda Coordinator (include phone #): <b>Kellie Boyer x7248</b>					
<b>CAPTION</b>					
To approve the purchase of bulk fuels from Martin Eagle Oil Co. for one year with three City optional renewals, in the estimated annual amount of \$260,000 through an existing Tarrant County contract and authorizing the City Manager to execute all necessary documents. (Tarrant County Contract No. 2014-063)					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>2013-14 thru 2017-18</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		0	4,295,000	876,000	<b>5,171,000</b>
Encumbered/Expended Amount		0	-96,000	0	<b>-96,000</b>
This Item		0	-164,000	-876,000	<b>-1,040,000</b>
BALANCE		0	4,035,000	0	<b>4,035,000</b>
<b>FUND(S):    EQUIPMENT REPLACEMENT FUND</b>					
<p><b>COMMENTS:</b> This item approves price quotes. Expenditures will be made in the Fleet Services Department based on need within the approved budget appropriations for each year of the contract. The estimated amount to be spent in FY 2013-14 is \$164,000. The estimated future annual amount is \$876,000, which will be made within approved budget appropriations. Remaining balance will be used for other Fleet Services purchases.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing Bulk Fuel purchases for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.</p>					
<b>SUMMARY OF ITEM</b>					
<p>Staff recommends the purchase of bulk fuels in the estimated annual amount of \$260,000 from Martin Eagle Oil Co. for the Fleet Department through an existing contract with Tarrant County. The City is authorized to purchase from a cooperative purchasing program with another local government or a local cooperative organization pursuant to Chapter 271 Subchapter F of the Local Government Code; and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (Tarrant County Contract No. 2014-063 / City of Plano Internal Contract No. 2014-177-I)</p>					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Memo					



# Memorandum

**Date:** March 7, 2014  
**To:** Bruce D. Glasscock, City Manager  
**From:** Reid Choate, Fleet Manager  
**Subject:** Bulk Fuel Purchase Recommendation

It is the recommendation of Fleet Services to purchase bulk fuels from Martin Eagle Oil Co. through the Tarrant County contract # 2014-063. This contract is for a period of one (1) year with an option of three (3) one (1) year renewals.

Our current fuel contract is through Tarrant County contract #2010-046 with Douglass Distributing and will expire April 6, 2014.

This contract will be used for the purchase of diesel for Emergency Generator tank sites located at Ridgeview Pump Station, Custer Pump Station, Stadium Pump Station, Emergency Operations Center, Municipal Center and Municipal Annex. In addition, we will use the contract to purchase fuels for Pecan Hollow Golf Course, Compost Grinding operations at Custer Road and Compost Operations in Melissa, TX.

If you have any questions, please contact me at 4182.