



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/24/2014		
Department:		Public Works		
Department Head		Gerald Cosgrove		
Agenda Coordinator (include phone #): Kellie Boyer x7248				
CAPTION				
To approve the purchase of five (5) Chevrolet Police Package Tahoes for Fleet Services to be utilized by the Police Department and Fire Department from Reliable Chevrolet utilizing State of Texas Contract No. 071-A1 / 072-A1 in the amount of \$136,658 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2013-14	Prior Year (CIP Only)	Current Year	Future Years
		TOTALS		
Budget		0	84,000	0
Encumbered/Expended Amount		0	0	0
This Item		0	-136,658	0
BALANCE		0	-52,658	0
FUND(S): EQUIPMENT REPLACEMENT FUND				
<p>COMMENTS: Funds are available in the FY 2013-14 Adopted Budget to purchase five (5) Chevrolet PPV Tahoe's for the scheduled replacements of #02261, #04217, #08263 and an un-scheduled replacement of unit #00271 in Cost Center #532/Police. One vehicle is for part of the replacement of unit #02400, which was retired in 2011 and never replaced in Cost Center #552/Fire. The additional funds of \$52,658 needed for this purchase are available from savings in other Equipment Replacement Fund purchases.</p> <p>STRATEGIC PLAN GOAL: Providing five (5) Chevrolet PPV Tahoe's for Fleet Services relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
<p>Staff recommends the purchase of five (5) Chevrolet Police Package Tahoes in the amount of \$136,658 from Reliable Chevrolet for the Fleet Department to be utilized by the Police Department and Fire Department through an existing contract with the State of Texas. The City is authorized to purchase from the State Contract list pursuant to Chapter 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (State of Texas Contract No. 071-A1 / 072-A1 / City of Plano Internal Contract No. 2014-170-O)</p>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Memo				



Memorandum

Date: March 11, 2014
To: Bruce D. Glasscock, City Manager
From: Reid Choate, Fleet Manager
Subject: Chevrolet Tahoe Purchase Recommendation

It is the recommendation of Fleet Services to purchase five (5) Chevrolet Police Package Tahoes from Reliable Chevrolet through the State of Texas Contract # 071-A1/ 072-A1 in the amount of \$136,658.40.

In order to garner competition, Fleet Services and Purchasing received quotes from two (2) vendors, (Reliable Chevrolet and Caldwell Country Chevrolet) from two (2) cooperative contracts (Buy Board & State of Texas). After evaluating vendor quotes and cooperative contracts, it was determined that Reliable Chevrolet provided the lowest cost and most value for the City.

Four (4) of these vehicles are for the scheduled replacements of units 02261, 04217, 08263 and an un-scheduled replacement of unit 00271 in Cost Center 532/ Police. One vehicle is for part of the replacement of unit 02400, which was retired in 2011 and never replaced, in Cost Center 552/Fire.

The four (4) Police vehicles will be used by the Police Department in the Traffic Division and the one (1) Fire Department Vehicle will be used for the On-Duty Chief, when responding to calls.

Equipment replacement is analyzed based of age, mileage, maintenance cost and re-sale value in determining the need for replacement. Based on these criteria, Fleet Services recommends the replacement of the above vehicles. If these vehicles are not replaced we will incur additional maintenance cost and salvage value will greatly be depreciated. In addition the user department will be limited in their ability to perform their duties to additional down time of the older vehicles.

Feel free to contact me if you have any questions at extension 4182.