



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		3/25/2013			
Department:		Police			
Department Head		Greg Rushin			
Agenda Coordinator (include phone #): <b>Teresa Shelstad x7539</b>					
<b>CAPTION</b>					
Bid No. 2012-286-C for a one (1) year contract with three (3) City optional renewals to purchase ammunition for the Police Department from GT Distributors, Inc. in an estimated annual amount of \$93,244 and Precision Delta Corp. in an estimated annual amount of \$56,313 and authorizing the City Manager to execute all necessary documents.					
<b>FINANCIAL SUMMARY</b>					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	<b>2012-13, 2013-14, 2014-15, 2015-16</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		0	278,889	448,671	<b>727,560</b>
Encumbered/Expended Amount		0	-90,989	0	<b>-90,989</b>
This Item		0	-149,557	-448,671	<b>-598,228</b>
<b>BALANCE</b>		0	38,343	0	<b>38,343</b>
<b>FUND(S):    GENERAL FUND</b>					
<p><b>COMMENTS:</b> This item approves price quotes for various types of ammunition. Expenditures will be made in the Police Department for each year of the contract. The estimated annual amount to be spent in FY 2012-13 for this contract is \$149,557. The estimated future amount is \$448,671, (\$149,557 in FY 2013-14, \$149,557 in 2014-15, and \$149,557 in FY 2015-16) and will be based on need within approved budget appropriations.</p> <p><b>STRATEGIC PLAN GOAL:</b> Annual contract pricing for Police ammunition relates to the City's Goal of Financially Strong City with Service Excellence.</p>					
<b>SUMMARY OF ITEM</b>					
Staff recommends the approval of a one (1) year contract with three (3) City optional renewals to purchase ammunition for the Police Department from GT Distributors, Inc. in an estimated annual amount of \$93,244 and Precision Delta Corp. in an estimated annual amount of \$56,313. The total estimated contract value is \$149,577.					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Award Memo					
Bid Recap					



**DATE:** March 7, 2013

**TO:** LaShon Ross, Deputy City Manager

**FROM:** Gregory W. Rushin, Chief of Police

**SUBJECT:** 2012-286-C Ammunition Annual Contract

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The Police Department provides ammunition for recruit and officer firearms training throughout the year. This firearms training includes annual weapons qualifications for officers' duty weapons, shotguns, and patrol rifles, SWAT officers' firearms training and qualifications, and numerous training courses throughout the year. Previously, there were several active ammunition contracts for various types and quantities of ammunition. The police department needs to consolidate all anticipated ammunition purchases into one annual contract for fixed-price ammunition purchases for the Police Department.

The Police Department Training Unit identified the various types and quantities of ammunition anticipated annually and submitted this list to Purchasing to begin the process to develop specifications and seek proposals from qualified vendors. Per the information obtained in BidSync, 637 vendors were notified of the above mentioned bid and 16 vendors viewed the bid.

The Police Department Training Unit evaluated the bids for 2012-286-C, the ammunition annual contract. Bids from each vendor were evaluated for their ability to meet the specifications and low bid requirements for each of the 20 items listed in our specifications.

The Police Department wishes to purchase ammunition on an as-needed basis from the vendor with the lowest, responsive and responsible bid for each individual item. No single vendor meets all specifications for all items, nor did any single vendor submit the lowest responsive and responsible bid for all items. The City received two (2) responses to the bid process. GT Distributors, Inc. submitted a partial bid and Precision Delta Corp. bid 19 out of 20 items. Precision Delta Corp. did bid on line item 19; however, it was not the product that we had requested and we did not accept the product that they bid. Purchasing will be posting this one product for rebid as it was not available on any cooperative or state contracts.

**RECOMMENDATIONS:** The Police Department recommends awards for Annual Contract #2012-286-C (Ammunition) as follows:

- Items 1, 4, 5, 6, 8, 9, 11, 12, 14, 16, 17 Precision Delta Corp.
- Items 2, 3, 7, 10, 13, 15, 18, 20 GT Distributors, Inc.
- Item 19 Bid incorrect product

The total potential award for GT Distributors, Inc. is \$93,244.00 and the total potential award for Precision Delta Corp. is \$56,313.20. The total award for both GT Distributors, Inc. and Precision Delta Corp. is \$149,557.20. Because the types and quantities of ammunition is uncertain the entire award for each vendor may not be exhausted. The estimated project expenditure will be below the budgeted amount. The account balance for the 532 Ammunition account is currently \$221,851.

Without this contract, the Plano Police Department would not be able to purchase ammunition to complete state required qualifications with their duty weapons, shotguns and rifles. Further, officers would not be able to complete necessary firearms training to maintain proficiency in these perishable skills. Maintaining an operationally sufficient inventory of ammunition is of the utmost importance in our ability to maintain a safe environment for our community.

Consolidating the multiple ammunition contracts enables the Training staff to more efficiently purchase the types and quantities of ammunition needed without the administrative burden of researching each contract to identify which vendor provides which type of ammunition.

# CITY OF PLANO

## BID NO. 2012-286-C Purchase & Delivery of Ammunition for Plano PD

### BID RECAP

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**Bid opening Date/Time:** Monday, February 11, 2013 @ 2pm

**Number of Vendors Notified:** 637

**Vendors Submitting "No Bids":** 0

**Bids Evaluated Non-Responsive to Specifications:** 0

**Number of Bids Submitted Responsive to Bid:** 2

GT Distributors, Inc.

**Total Bid**

\$ 93,244.00

Precision Delta Corp.

\$247,125.20

**Recommended Vendors:**

GT Distributors, Inc.

Line Items: 2,3,7,10,13,15,18,20

**Total Award**

\$ 93,244.00

Precision Delta Corp.

Line Items: 1,4,5,6,8,9,11,12,14,16,17

\$56,313.20

*Teresa Shelstad*

*March 12, 2013*

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Teresa Shelstad  
Buyer I

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Date