



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		3/25/2013		
Department:		Parks and Recreation		
Department Head		Amy Fortenberry		
Agenda Coordinator (include phone #): Nicole Griffin ext 7204				
CAPTION				
Bid No. 2013-132-C for a one (1) year contract with three (3) optional one year renewals for the purchase of Median and Right-of-Way Landscape Maintenance Various Locations, Including: Coit, Custer, and Independence for the Parks and Recreation Department; to Lillard Lawn and Landscaping, Inc., in the estimated annual amount of \$150,000.00 and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: 2012-13	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget	0	1,087,921	450,000	1,537,921
Encumbered/Expended Amount	0	-818,796	0	-818,796
This Item	0	-150,000	-450,000	-600,000
BALANCE	0	119,125	0	119,125
FUND(S): GENERAL FUND				
<p>COMMENTS: This item, in the amount of \$150,000, approves a one-year contract with three optional renewals with Lillard Lawn and Landscaping, Inc. to provide median and right of way maintenance along various locations in Plano, including Coit, Custer and Independence. Should the Parks & Recreation department decide to renew the contract in future years, the expense will be made within approved budget appropriations.</p> <p>STRATEGIC PLAN GOAL: Maintaining safe and visually pleasant medians and rights of way along major Plano corridors relates to the city's goal of Great Neighborhoods - First Choice to Live.</p>				
SUMMARY OF ITEM				
Parks and Recreation staff recommends the purchase of Median and Right of Way Landscape Maintenance – Major Street Including Coit, Custer & Independence from Lillard Lawn and Landscaping, Inc., in the estimated annual amount of \$150,000.00, which is the bid price plus pricing for optional contract services for planting bed renovation and recovery, irrigation repairs, and drought mitigation projects.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Bid Recap Memorandum				



Date: Thursday, March 07, 2013

To: Nicole Griffin, Buyer

From: Matthew Simmons, Field Services Supervisor

Subject: Award Recommendation: 2013-132-C Median and Right of Way Landscape Maintenance – Major Street Including Coit, Custer & Independence

Lillard Lawn and Landscape is recommended for award of bid 2013-132-C in the amount of \$101,616.96 with an annual contract ceiling of \$150,000.00. This contract is for median and right of way mowing, tree pruning, and litter collection at various locations throughout the city including Coit, Custer & Independence. Total future costs for 3 annual city optional renewals will be \$450,000.

There were two low bidders deemed non-responsive to the bid specifications.

--Four Seasons Landscape was deemed non-responsive for failure to provide a work history showing experience with properties of like size and scope in addition to having insufficient equipment to meet project deadlines and requirements. Their bid sum was \$83,372.

--Weisz Landscape was deemed non-responsive for failure to fill out the necessary price sheets for the bid. Their bid sum was \$85,376.78

The recommendation of award is based upon the following:

--lowest responsive bid

In addition to mowing and general landscape maintenance, the Parks and Recreation Department plans to use the services of Lillard Lawn and Landscape for planting bed renovation and recovery, irrigation repairs, and drought mitigation projects on an annual basis utilizing optional unit pricing provided in bid 2013-132-C.

If the contract is not awarded, numerous highly visible, high profile medians and rights of way will become non-compliant with basic Plano standards for turf maintenance. In addition, landscape projects at city monuments will be delayed, and a lack of drought mitigation may result in further losses of plant material in medians and rights of way resulting in higher long term costs.

cc:

Amy Fortenberry, Director of Parks and Recreation

Jim Fox, Park Services Manager

Doug Green, Parks Superintendent

CITY OF PLANO

BID NO. 2013-132-C

Median and Right-of-Way Landscape Maintenance Various Locations, Including: Coit,
Custer, and Independence
BID RECAP

Bid opening Date/Time: March 1, 2013 @ 2:00 pm

Number of Vendors Notified: 2554

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 2

Number of Bids Submitted Responsive to Bid: 8

Lillard Lawn and Landscaping, Inc.	\$101,616.96
J Nichols Construction, Inc	\$102,729.60
Lawn Star Landscape	\$108,044.00
All Around Lawn Care	\$119,955.00
SLM Landscaping & Maintenance, Inc	\$125,212.80
Good Earth Corporation	\$142,443.20
VMC Landscape Services	\$145,293.00
Dyna-Mist Construction Co.	\$213,892.00

Recommended Vendors:

Lillard Lawn and Landscaping, Inc.	\$101,616.96
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Nicole Griffin

March 8, 2013

Nicole Griffin
Buyer II

Date