



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY					
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory					
Council Meeting Date:		3/26/2012			
Department:		Public Information			
Department Head		Dana Conklin			
Agenda Coordinator (include phone #): Nicole Griffin ext 7204					
CAPTION					
CSP No. 2012-89-C for a one (1) year contract with three (3) City optional renewals for Summer Arts Program for Public Information Department to Art Centre of Plano, Inc., in the amount of \$55,290 and authorizing the City Manager or his designee to execute all necessary documents.					
FINANCIAL SUMMARY					
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP					
FISCAL YEAR:	2011-12 2012-13 2013-14 2014-15	Prior Year (CIP Only)	Current Year	Future Years	TOTALS
Budget		0	55,290	165,870	221,160
Encumbered/Expended Amount		0	0	0	0
This Item		0	-55,290	-165,870	-221,160
BALANCE		0	0	0	0
FUND(S): GENERAL FUND					
<p>COMMENTS: This item approves price quotes. Expenditures will be made in the Summer Arts Program department based on need within the approved budget appropriations for each year of the contract. The estimated annual amount to be spent in FY 2011-12 is \$55,290. The estimated future annual amount is \$165,870, which will be made within approved budget appropriations.</p> <p>STRATEGIC PLAN GOAL: Providing a Summer Arts Program relates to the City's goal of Partnering for Community Benefit.</p>					
SUMMARY OF ITEM					
Staff recommends the Competitive Sealed Proposal of Art Centre of Plano, Inc., in the amount of \$55,290, be accepted as the best value proposal, and conditioned upon timely execution of any necessary contract documents for the Summer Arts Program.					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies		
Bid Recap					
Memorandum					



Date: March 6, 2012
To: Nicole Griffin, Buyer
From: Dana Conklin, Director of Public Information
Subject: **Award Recommendation 2012-89-C CSP for Summer Arts Program**

A Competitive Sealed Proposal for a Summer Arts Program was led by the City of Plano and two proposals were received on March 2, 2012. Proposals were reviewed by a three member panel and results indicate our selection of the Art Centre of Plano, Inc., as the vendor to provide for the administration of a multi- and inter-disciplinary summer arts program for youth ages 8-15.

The program will run six to eight weeks during the summer and will provide a forum for children to gain exposure and hands-on experience in various artistic skills. This program is directed to children who might not otherwise have an opportunity to experience these artistic disciplines; however, participation is open to all children within the defined age group.

The selection of the Art Centre of Plano, Inc., as the vendor for this program is based on the variety of artistic skills included within each week of the program, their outreach to underserved populations, and their utilization of additional sponsors in providing this program.

This contract will be a one-year contract for \$55,290 with three optional City renewals and was based on the vendor that will provide the best overall value to the City of Plano.

CITY OF PLANO
CSP NO. 2012-89-C
Summer Arts Program

CSP RECAP

Bid opening Date/Time: March 2, 2012 @ 2:00 pm

Number of Vendors Notified: 445

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 2

Art Centre of Plano, Inc.	\$55,290.00
PFamily Arts	\$55,290.00

Recommended Vendors:

Art Centre of Plano, Inc.	\$55,290.00
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Nicole Griffin

Nicole Griffin
Buyer I

March 5, 2012

Date