



# CITY OF PLANO COUNCIL AGENDA ITEM

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		03/28/16		
Department:		Engineering		
Department Head		Caleb Thornhill		
Agenda Coordinator (include phone #): <b>Michael Parrish x7554</b>				
<b>CAPTION</b>				
Bid No. 2016-0213-B for the Parr Library HVAC Replacement to Infinity Contractors International, Ltd., in the amount of \$169,556, and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	<b>2015-16</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>
				<b>TOTALS</b>
Budget		7,506	262,494	0
Encumbered/Expended Amount		-7,506	-31,000	0
This Item		0	-169,556	0
BALANCE		0	61,938	0
<b>FUND(s):    CAPITAL RESERVE FUND</b>				
<p><b>COMMENTS:</b> Funding for this item is available in the Facilities Capital Reserve CIP. Replacement of HVAC units at Parr Library, in the amount of \$169,556, will leave a current year balance of \$61,938 available for future expenditures related to maintenance and renovations at Plano facilities.</p> <p><b>STRATEGIC PLAN GOAL:</b> Replacing library building components that have reached the end of their useful life relates the City's goals of a Financially Strong City with Service Excellence and Great Neighborhoods - 1st Choice to Live.</p>				
<b>SUMMARY OF ITEM</b>				
See attached Recommendation Memo.				
List of Supporting Documents: Recommendation Memo, Bid Recap			Other Departments, Boards, Commissions or Agencies	



# Memorandum

**Date:** March 9, 2016  
**To:** Michael Parrish  
Senior Buyer  
**From:** Richard Medlen  
Facilities Maintenance Superintendent  
**Subject:** Parr Library – HVAC Replacement – Bid #2016-0213-B

I have reviewed the bids submitted to replace the roof top air conditioning and heating units at Parr Library. I recommend award to the lowest, responsive, responsible, bid that meets specifications, submitted by Infinity Contractors International, Ltd., for \$169,556.

Additional bids were received from DMI Corp. dba Decker Mechanical, for \$201,694, and Berger Engineering Company, for \$210,820.

The existing roof top units at Parr Library are over 15 years old and at the end of their expected life expectancy and have deteriorated such that replacement is required.

The funding for the project is in Capital Reserve account #54483.

Please let me know if you have any questions.

/lw

Cc: Jim Razinha  
Cathy Ziegler  
Danita Barber  
Matt Yager  
Todd Luxem  
Earl Whitaker

# CITY OF PLANO

## BID NO. 2016-0213-B PARR LIBRARY HVAC REPLACEMENT BID RECAP

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**Bid Opening Date/Time:** February 18, 2016 @ 2:00 PM

**Number of Vendors Notified:** 1215

**Vendors Submitting "No Bids":** 1

**Number of Non-Responsive Bids:** 0

**Number of Responsive Bids Submitted:** 3

<b><u>Vendor Name</u></b>	<b><u>Total Base Bid</u></b>
Infinity Contractors International, Ltd.	\$169,556
DMI Corp. dba Decker Mechanical	\$201,694
Berger Engineering Company	\$210,820

**Recommended Vendor:**

Infinity Contractors International, Ltd. \$169,556

*Michael Parrish*

March 15, 2016

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Michael Parrish, Senior Buyer

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Date