



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		4/9/12		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): <b>Earl Whitaker x7074</b>				
<b>CAPTION</b>				
To approve the purchase of one (1) Kenworth Truck/Tractor for Fleet Services to be utilized by Compost Operations in the amount of \$105,993 from MHC Kenworth through an existing contract/agreement with Buy Board, and authorizing the City Manager to execute all necessary documents. (Buy Board Contract #358-10)				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2011-12</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	0	175,000	0	<b>175,000</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	-105,993	0	<b>-105,993</b>
BALANCE	0	69,007	0	<b>69,007</b>
<b>FUND(s):    EQUIPMENT REPLACEMENT FUND</b>				
<p><b>COMMENTS:</b> Funds are included in the FY 2011-12 Adopted Budget to purchase one (1) Kenworth Truck/Tractor as a new addition to the fleet in Cost Center #714/Compost Operations. The remaining funds of \$69,007 will be used to purchase the trailer from the same supplement.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing a Kenworth Truck/Tractor for the City's Compost Operations Department relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
<b>SUMMARY OF ITEM</b>				
<p>Staff recommends the purchase of one (1) Kenworth Truck/Tractor for Fleet Services to be utilized by Compost Operations in the amount of \$105,993 from MHC Kenworth through an existing contract/agreement with Buy Board. The City is authorized to purchase from a Local Cooperative Organization pursuant to Chapter 271 subchapter F of the Local Government Code and by doing so satisfies any State Law requiring local governments to seek competitive bids for items. (Buy Board Contract #358-10 / City of Plano Internal Contract No. 2012-50-O)</p>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Award Memo			N/A	



Date: March 23, 2012  
To: Bruce D. Glasscock, City Manager  
From: Reid Choate, Fleet Manager  
Subject: **Truck/Tractor Purchase Recommendation**

It is the recommendation of Fleet Services to purchase one (1), Kenworth Tractor/Truck in the amount of \$105,992.67 from MHC Kenworth through Buyboard contract #358-10.

Fleet Services and the Purchasing Department researched several Coop Purchasing programs through HGAC and Buy Board, with evaluations conducted between two manufacturers, Kenworth and Peterbilt. Buy Board offered specified product from both manufacturers. HGAC offered similar product but did not meet the requirements of the specifications. In view of these facts, Buy Board was chosen as the contract to utilize for this purchase. After evaluating the products and pricing, Kenworth offered a more competitive price in comparison to Peterbilt's price of \$124,317.

The department needs an additional tractor trailer in order to provide sufficient back-up capacity to front-line fleet and to relieve the urgency associated with existing maintenance requests.

The composting operation does not have a back-up tractor or trailer unit. A retained unit is actually being used as a front-line unit.

Contractual obligations with North Texas Municipal Water District require that no more than 500cy of ground material remain at the Custer Road Grind site at any given time. Not adding this piece of equipment to the fleet will result in increased overtime hours worked to meet hauling demands, poor customer service resulting in lost revenue and will result in employees being pulled from 121 Regional composting facility in order to haul more loads preventing processing and harvesting of windrows and resulting in lack of finished and saleable soil amendment products.

Feel free to contact me if you have any questions at extension 4182.