



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		04/11/11		
Department:		Purchasing		
Department Head		Diane Palmer-Boeck		
Agenda Coordinator (include phone #): <b>Bev Rogers ext. 7376</b>				
<b>CAPTION</b>				
Approval of the purchase of audio equipment and a replacement PA system and speakers for the Carpenter Park Recreation Center renovation in the amount of \$74,593 from Schoolhouse Audio Visual through an existing contract with The Cooperative Purchasing Network (TCPN) and authorizing the City Manager to execute all necessary documents. (TCPN Contract R4706).				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR: <b>2010-11</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget	297,257	6,039,743	0	<b>6,337,000</b>
Encumbered/Expended Amount	-297,257	-4,480,910	0	<b>-4,778,167</b>
This Item	0	-74,593	0	<b>-74,593</b>
<b>BALANCE</b>	0	1,484,240	0	<b>1,484,240</b>
<b>FUND(S):     CARPENTER RECREATION CENTER CIP</b>				
<p><b>COMMENTS:</b> Funds are included in the 2010-11 Carpenter Recreation Center CIP. This item, in the amount of \$74,593, will leave a current year balance of \$1,484,240 for the Carpenter Recreation/Senior Center Expansion project.</p> <p><b>STRATEGIC PLAN GOAL:</b> Audio equipment for recreation centers relates to the City's Goal of Great Neighborhoods -1st Choice to Live.</p>				
<b>SUMMARY OF ITEM</b>				
This is an award for audio equipment and a replacement PA system and speakers for the Carpenter Park Recreation Center renovation in the amount of \$74,593 to Schoolhouse Audio Visual. The City is authorized to purchase from the State Contract list pursuant to Section 271 Subchapter D of the Local Government Code and by doing so satisfies any State Law requiring Local governments to seek competitive sealed bids for items. (TCPN Contract R4706).				
List of Supporting Documents: Memorandum			Other Departments, Boards, Commissions or Agencies	

# Memo

To: Bev Rogers, Buyer  
From: Cindy Olson, Recreation Supervisor  
Date: 4/1/2011  
Re: Recommendation to Purchase Audio Equipment for Carpenter Park Recreation Center Renovation and Expansion

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The Recreation Department needs to purchase audio equipment and a replacement PA system and speakers for the Carpenter Park Recreation Center renovation and expansion project. The funds for this purchase are available through the department's CIP Fund (32-23406-8411).

After searching BuyBoard, and TXMAS we located two vendors who were able to conduct site visits and provide quotes for all the equipment and installation as needed. A third vendor was contacted but did not respond to the phone message (Visual Innovations Company, Inc). Both vendors that did respond visited the facility and presented pricing. The two vendors that did respond offered the quotes listed below:

Ford Audio-Video Systems, Inc. (TXMAS Contract # 8-581030)	\$81,711.78
Schoolhouse Audio Visual (TCPN Contract # R4706)	\$74,593.33

The Recreation Department would recommend purchasing the audio equipment and installation of PA system and speakers from Schoolhouse Audio Visual. Please review and advise if we may proceed.