



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		4/12/10		
Department:		Purchasing/Fleet		
Department Head		Mike Ryan/Reid Choate		
Agenda Coordinator (include phone #): <b>Earl Whitaker x7407</b>				
<b>CAPTION</b>				
Bid No. 2010-90-B for the purchase of three (3) Ballfield Groomers for Fleet Services to be utilized by Athletic Field Maintenance to Kromer Co. LLC in the amount of \$63,159.00.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR: <b>2009-10</b>	<b>Prior Year (CIP Only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Budget		45,000	0	<b>45,000</b>
Encumbered/Expended Amount	0	0	0	<b>0</b>
This Item	0	-63,159	0	<b>-63,159</b>
BALANCE	0	-18,159	0	<b>-18,159</b>
<b>FUND(S):     EQUIPMENT REPLACEMENT FUND (ERF)</b>				
<p><b>COMMENTS:</b> Funds are included in the FY 2009-10 adopted budget to purchase three (3) Kromer Field Commander Ballfield Groomers per Bid Sync Bid #2010-90-B. The additional funds of (\$18,159) needed for this purchase will be funded through savings in the Equipment Replacement Fund.</p> <p><b>STRATEGIC PLAN GOAL:</b> Providing equipment purchases relates to the City's goal of a "Financially Strong City with Service Excellence."</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the purchase of three (3) Ballfield Groomers for Fleet Services to be utilized by Athletic Field Maintenance from Kromer Co. LLC in the amount of \$63,159.00.				
List of Supporting Documents: Award Memo, Bid ReCap			Other Departments, Boards, Commissions or Agencies NA	

# Memorandum

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**To:** Earl Whitaker  
Buyer  
Purchasing Division

**From:** David Garza  
Fleet Superintendent

**Date:** 3/30/2010

**Re:** Award Recommendation Memo OR 908977

## AWARD RECOMMENDATION

Based on the bid evaluation packet received for bid 2010-90-B – Ballfield Groomers, Fleet Services Division recommends the bid to be awarded to Kromer Co. LLC as the lowest responsive, responsible bidder in the amount of \$63,159.00.

## ITEM DETAILS

This recommendation is for the purchase of three (3) Ballfield Groomers with single broom attachment (line item 1) model Field Commander in department 637 with the following options, attachments, and/or accessories:

72" single rear broom attachment with lift; 72" rear coco drag mat attachment; hydraulic rotating front ridge broom attachment; sunshade canopy; Honda engine with severe duty air filtration; Manufacture warranty with one year satisfaction warranty (as stated in bid).

David A Garza  
Fleet Services Superintendent

# CITY OF PLANO

**BID NO. 2010-90-B  
(3) Ballfield Groomers**

## **BID RECAP**

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**Bid opening Date/Time:** March 19, 2010 @ 3:00 pm

**Number of Vendors Notified:** 658

**Vendors Submitting "No Bids":** 2

**Number of Bids Submitted:** 2

Kromer Co. LLC  
Luber Brothers Inc.

**Bids Evaluated Non-Responsive to Specification:** (1) Luber Brothers Inc.

**Recommended Vendor:**

Kromer Co. LLC \$63,159.00

*Earl S. Whitaker*

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Earl S. Whitaker  
Buyer

*April 2, 2010*

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Date