



**CITY OF PLANO  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		04-12-2010		
Department:		Purchasing		
Department Head		Mike Ryan		
Agenda Coordinator (include phone #): <b>Nancy Corwin X7137</b>				
<b>CAPTION</b>				
Bid No. 2010-58-C for a one (1) year contract with three (3) City optional renewals for mowing and landscaping service for Public Works to TruGreen LandCare, LLC in the amount of \$51,485.00 and authorizing the City Manager to execute all necessary documents.				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	09/10, 10/11, 11/12, 12/13	Prior Year (CIP Only)	Current Year	Future Years
		<b>TOTALS</b>		
Budget		0	79,570	238,710
Encumbered/Expended Amount		0	-9,297	0
This Item		0	-49,785	-238,710
BALANCE		0	20,488	0
<b>FUND(s):    WATER &amp; SEWER FUND, MUNICIPAL DRAINAGE FUND</b>				
<p><b>COMMENTS:</b> This item approved price quotes. Expenditures will be made in the Municipal Drainage and Pumping Facilities cost centers within the approved budget appropriations for each year of the contract. The estimated annual amount is \$79,570 based on expected usage.</p> <p><b>STRATEGIC PLAN GOAL:</b> Annual contract pricing for landscape and mowing services relates to the City's Goal of "Financially Strong City with Service Excellence" and "Great Neighborhoods - 1st Choice to Live".</p>				
<b>SUMMARY OF ITEM</b>				
Staff recommends the approval of a bid for mowing and landscaping services for Public Works with TruGreen LandCare, LLC in the estimated amount of \$51,485.00. This will establish a one (1) year contract with three (3) City optional renewals.				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Recommendation memo, Bid Recap				



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Fax No. 972-769-4172*



## **MEMORANDUM**

**DATE:** March 22, 2010

**TO:** Nancy Corwin, Purchasing Buyer II

**FROM:** Robbie Carpenter, Pumping Facilities Superintendent  
Billy Clay, Public Works Assistant Superintendent

**SUBJECT: Public Works Mowing and Landscaping Services Recommendation  
(Bid No. 2010-58-C)**

The Public Works Mowing and Landscaping Service Evaluation Committee consisted of Robbie Carpenter, Billy Clay, and Josh Schultz. The process began in February 2010 with reviewing and revising specifications for the mowing and landscaping services. The bid went out in late February and was reviewed in March. The City received 17 electronic responses.

The evaluation committee reviewed the apparent lowest bidder (TruGreen) and second (2) lowest bidder (American Landscape System, Inc.) for responsiveness to the specifications. The apparent lowest bid in the amount of \$51,485 is TruGreen LandCare. The evaluation committee recommends the bid be awarded to TruGreen LandCare in the amount of \$51,485 conditioned upon timely execution of all contract documents. The contract will be awarded for a term of one (1) year with three (3) City optional renewals.

The funding for this bid is coming from the Water and Sewer Fund (41-764) and the Municipal Drainage Fund (47-471).

Please let me know if you have questions regarding our recommendation.

# CITY OF PLANO

## BID NO. 2010-58-C PUBLIC WORKS MOWING AND LANDSCAPING SERVICE

### BID RECAP

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**Bid opening Date/Time:** February 26, 2010 @ 3:30 pm

**Number of Vendors Notified:** 1047

**Vendors Submitting "No Bids":** 1

**Number of Bids Submitted:** 17

TruGreen LandCare, LLC  
American Landscape Systems, Inc.  
Somerset Landscape Maintenance  
Good Earth Corporation  
Superscapes Landscaping, Inc.  
Weisz Selection, Inc.  
SLM Landscaping & Maintenance, Inc.  
Lawn and Landcare Services Company LLC  
The Teter Group, Inc.  
Accent Landscape Management  
Greener Pastures Landscape, Inc.  
Tandem Mowing Service  
Texas Tree Turf Co.  
Cardinal Home Lawn Care  
Lawn & Landscape Management  
Landscape Creations & Co.  
Forest Hills Lawn Service Inc.

**Recommended Vendor:**

TruGreen LandCare, LLC.                      \$51,485.00

*Nancy Corwin*

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Nancy Corwin  
Buyer II

*February 26, 2010*

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Date