



CITY OF PLANO COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		April 13, 2015		
Department:		Parks and Recreation		
Department Head		Amy Fortenberry		
Agenda Coordinator (include phone #): Nik Winter x7569				
CAPTION				
RFP 2015-083-B for Design, Fabrication, and Installation of Exhibits at Oak Point Park Nature and Retreat Center for Parks and Recreation to Réalisations Inc. Montréal in the amount of \$249,750, and authorizing the City Manager to execute all necessary documents.				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP				
FISCAL YEAR:	2014-15	Prior Year (CIP Only)	Current Year	Future Years
				TOTALS
Budget		1,057,296	3,156,704	0
Encumbered/Expended Amount		-1,057,296	-1,173,149	0
This Item		0	-249,750	0
BALANCE		0	1,733,805	0
FUND(S): PARK IMPROVEMENTS CIP				
<p>COMMENTS: Funding for this item is available in the 2014-15 Park Improvement CIP. The production and installation of exhibits at the Oak Point Park Nature and Retreat Center, in the amount of \$249,750, will leave a current year balance of \$1,733,805 available for future expenditures related to the development of Oak Point Park and Nature Preserve.</p> <p>STRATEGIC PLAN GOAL: Obtaining and displaying exhibits to inform and educate visitors about the natural setting and activities available at Oak Point Park and Nature Preserve relates to the City's goals of Great Neighborhoods - 1st Choice to Live and Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
Per recommendation memo				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Recommendation memo, Proposal recap				



Memorandum

Date: April 1, 2015

To: Diane Palmer-Boeck, Chief Purchasing Officer

From: Amy Fortenberry, Director of Parks and Recreation

Subject: Recommendation to Award Solicitation# 2015-083-B, Design, Fabrication, and Installation of Exhibits at Oak Point Park Nature and Retreat Center

During design of the newly constructed Nature and Retreat Center at Oak Point Park, it was deemed necessary that the facility include an iconic exhibit that showcases the property's history, flora and fauna, natural features and activities, so that more residents will be drawn to experience all that the park has to offer.

With the help of Purchasing, the developed concept for the exhibits was sent out as a Request for Proposal. The evaluation committee included members from the Parks and Recreation, Engineering, and Technology Services departments.

Five offerors submitted proposals. The committee agreed that the proposal from Réalisations Inc. Montréal best meets the objectives given for the visitor experience. In addition to being within budget for this project, selection was based on the quality of the proposed solution and the production schedule. The Parks and Recreation Department recommends award of Solicitation #2015-083-B, Design, Fabrication, and Installation of Exhibits at Oak Point Park Nature and Retreat Center to Réalisations Inc. Montréal for \$249,750.

The space in the entry/lobby has been designed to accommodate this exhibit. If the contract is not approved, the story of the park will not be told and the lobby space poorly utilized. Outdoor education is a core service for this facility and the exhibit contributes to that service for casual park visitors and those that want to delve into the details of their surroundings. The displays include content under the headings of: history, hydrology/geology, plants, animals, four seasons, and stewardship. The exhibit will complement the design of the facility and enhance the park experience for our guests.

CITY OF PLANO

RFP NO. 2015-083-B

**Design, Fabrication, and Installation of Exhibits at
Oak Point Park Nature and Retreat Center**

RECAP

Opening Date/Time: January 5, 2015, 3 PM

Number of Vendors Notified: 3672

Vendors Submitting "No Bids": 0

Number of Proposals Submitted Non-Responsive: 0

Number of Proposals Submitted: 6

Creative Eye Q	\$239,297.80
Building Four Fabrication	\$242,050.00
Réalisations Inc. Montréal	\$249,750.00
Wilderness Graphics (alternative offer)	\$250,000.00
Mad Systems	\$293,861.00
Wilderness Graphics	\$317,150.00

Recommended Vendor:

Réalisations Inc. Montréal	\$ 249,750.00
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Nik Winter
Specification Analyst

February 27, 2015