CITY OF PLANO
COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY
☐ Consent ☐ Regular ☐ Statutory

Council Meeting Date:	4/13/15
Department:	Parks and Recreation
Department Head	Amy Fortenberry
Agenda Coordinator (include phone #):	**Leslie Hooker ext. 7204**

CAPTION

Bid No. 2015-115-C for a one (1) year contract with three (3) City optional renewals for Athletic Field Mowing and Landscape Maintenance for the Parks Department to Lawn Star Landscape in the estimated annual amount of $54,892, and authorizing the City Manager to execute all necessary documents.

FINANCIAL SUMMARY

☐ NOT APPLICABLE ☒ OPERATING EXPENSE ☐ REVENUE ☐ CIP

FISCAL YEAR: **2014-15; 2015-16; 2016-17; 2017-18**	**Prior Year (CIP Only)**	**Current Year**	**Future Years**	**TOTALS**
Budget	0	708,555	164,676	**873,231**
Encumbered/Expended Amount	0	-77,502	0	**-77,502**
This Item	0	-54,892	-164,676	**-219,568**
BALANCE	0	576,161	0	**576,161**

FUND(S): GENERAL FUND

COMMENTS: This item approves price quotes for annual athletic field mowing and landscape maintenance. The estimated expenditure for athletic field mowing and landscape maintenance to be purchased from this contract for the remainder of FY 2014-15 is $54,892. Future expenditures will be made by Sports Turf Maintenance within the annual approved budget appropriations, at an estimated annual expenditure of $54,892 for fiscal years 2015-16, $54,892 for 2016-17, and $54,892 for 2017-18.

STRATEGIC PLAN GOAL: Contracts for annual athletic field mowing and landscape maintenance relates to the strategic goal of Financially Strong City with Service Excellence.

SUMMARY OF ITEM

Staff recommends approval of a one (1) year contract with three (3) City optional renewals for purchase of Athletic Field Mowing and Landscape Maintenance from Lawn Star Landscape in the estimated annual amount of $54,892.

List of Supporting Documents:	Other Departments, Boards, Commissions or Agencies

CITY OF PLANO
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Award Memo Bid Recap	

Memorandum

Date: March 9, 2015

To: Diane Palmer-Boeck, Chief Purchasing Officer

From: Kevin Murray, Park Superintendent

Subject: Award Recommendation for 2015-115-C Athletic Field Mowing and Landscape Maintenance

Lawn Star Landscape is recommended for award of bid 2015-115-C – Athletic Field Mowing and Landscape Maintenance for Heritage Yards Park, Schell Park, Horseshoe Park, McCreary Sports Fields, Cheyenne Park, Old Shepard's Park, and Youth Ball Park in the estimated amount of $54,892.20. The department believes that Lawn Star Landscape is fully capable of meeting the requirements of this contract as specified in the bid documentation.

The recommendation of award to this vendor is based upon the following:

- lowest responsive bid for group resulting in savings for the City of Plano
- history of maintaining highly visible, high profile, sites with similar scope and size
- equipment list dedicated to the contract sufficient to meet demanding deadlines in the care of high use parks and athletic fields

The contract award is an estimated annual amount of $54,892.20. The total amount related to the funding of this contract is within the estimated expenditure.

If the contract should be denied, the turf athletic surfaces would seriously decline becoming unsafe and unplayable. As athletic field playing surfaces deteriorate, the result will be the cancellation of games with all the athletic field playing surfaces becoming a liability, whether it is being used for a game, practice, or casual use.

CC: Amy Fortenberry
Jim Fox
Ed Voss
Jeff Slate

CITY OF PLANO

BID NO. 2015-115-C
Athletic Field Mowing and Landscape Maintenance
BID RECAP

Bid opening Date/Time: February 26, 2015 @ 10:00 am

Number of Vendors Notified: 3352

Vendors Submitting "No Bids": 0

Bids Evaluated Non-Responsive to Specifications: 0

Number of Bids Submitted Responsive to Bid: 12

Lawn Star Landscape	$54,892.20
LawnPros, Inc	$69,574.67
Good Earth Corporation	$71,596.80
Lillard Lawn Commercial Maintenance	$77,100.00
Weldon's Lawn and Tree	$80,127.90
Four Seasons Lawnscapes	$81,960.00
SLM Landscaping & Maintenance Inc	$84,450.00
O'Donnell's Landscape Services, Inc.	$84,990.00
Dyna-Mist Construction Company	$86,430.00
VMC Landscape Services	$98,100.00
Carruthers Landscape Management, Inc	$108,000.00
Mg Lawn and Landscape LLC	$194,250.00

Recommended Vendor:
Lawn Star Landscape $54,892.20

Leslie Hooker

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Leslie Hooker
Buyer I

January 21, 2015

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Date