



**CITY OF PLANO
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY				
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory				
Council Meeting Date:		04/22/13		
Department:		Libraries		
Department Head		Cathy Ziegler		
Agenda Coordinator (include phone #): Sharron Mason x7247				
CAPTION				
<p>A Resolution of the City Council of the City of Plano, Texas, approving the purchase of thirty-six (36) month maintenance service, Windows 7 upgrade, and Liber8 software upgrade for the Plano Public Library System's Radio Frequency Identification devices from Bibliotheca, LLC, a sole source provider, for an estimated total of One Hundred Seventy Eight Thousand One Hundred Sixty Six and 92/100 Dollars (\$178,166.92); authorizing its execution by the City Manager or his authorized designee; and providing an effective date.</p>				
FINANCIAL SUMMARY				
<input type="checkbox"/> NOT APPLICABLE <input checked="" type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP				
FISCAL YEAR:	2013-14 thru 2016	Prior Year (CIP Only)	Current Year	Future Years
				TOTALS
Budget		0	148,374	178,167
Encumbered/Expended Amount		0	-5,490	0
This Item		0	0	-178,167
BALANCE		0	142,884	0
FUND(S): GENERAL FUND				
<p>COMMENTS: This item approves price quotes. Expenditures will be made in the Libraries Department based on need within the approved budget appropriations for each year of the contract. The estimated annual amount to be spent in FY 2013-14 is \$51,430, FY 2014-15 \$54,001 and in FY 2015-16 \$56,701, which will be made within approved budget appropriations. An additional amount of \$16,035 is included for Upgrades.</p> <p>STRATEGIC PLAN GOAL: Providing an Annual Maintenance Agreement for the City of Plano Libraries System relates to the City's Goal of a Financially Strong City with Service Excellence.</p>				
SUMMARY OF ITEM				
<p>Staff requests Council approval for the purchase of thirty-six (36) month maintenance service, Windows 7 upgrade, and Liber8 software upgrade for the Plano Public Library System's Radio Frequency Identification devices from Bibliotheca, LLC for an estimated total of \$178,167 for thirty-six (36) month maintenance services. Contract No. 2013-198-X.</p>				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies	
Recommendation Memo and Resolution				



Date: March 15, 2013

To: Sharron Mason, Purchasing

From: Cathy Ziegler, Director of Libraries

Ref: Bibliotheca, LLC Maintenance Contract

I recommend the Plano City Council agree to the maintenance contract with Bibliotheca, LLC. Under this contract, Bibliotheca, LLC will be responsible for fixing or replacing all specified equipment in the Plano Public Library System RFID check-in/check-out system, should the equipment fail during the contracted period. This agreement includes the upgrades to Windows 7 and the software Liber8.

Should the City Council decide to not enter into this contract, and should the specified equipment fail, customer service would suffer while new equipment is located, purchased and installed. New equipment would be unbudgeted and could be a significant expense for the City, as the current equipment, acquired in a series of purchases, cost over \$800,000. We are dependent on this equipment to do business, as staff reductions were paired with its original implementation.

Currently, all the Plano Public Library System RFID equipment is on the Windows XP operating system. The City of Plano expects to complete all upgrades to Windows 7 by April 2014. The RFID equipment must be updated to Windows 7 to be compatible with the rest of the City.

At this time, monthly statistics for self-service check-out are collected by opening each of the 38 self-serve kiosks and taking the reading. Liber8 is an administrative software product that allows all the statistics to be collected remotely from one location. This will increase the efficiency of this monthly procedure.

A Resolution of the City Council of the City of Plano, Texas, approving the purchase of thirty-six (36) month maintenance service, Windows 7 upgrade, and Liber8 software upgrade for the Plano Public Library System's Radio Frequency Identification devices from Bibliotheca, LLC, a sole source provider, for an estimated total of One Hundred Seventy Eight Thousand One Hundred Sixty Six and 92/100 Dollars (\$178,166.92); authorizing its execution by the City Manager or his authorized designee; and providing an effective date.

WHEREAS, the Plano Public Library System of the City of Plano utilizes the Radio Frequency Identification devices developed by Bibliotheca, LLC to process the circulation of library materials;

WHEREAS, the Radio Frequency Identification devices require maintenance and upgrades periodically to remain in good operation;

WHEREAS, Bibliotheca, LLC is the sole source provider of Radio Frequency Identification devices and is the only company that can provide the necessary maintenance and upgrades; and

WHEREAS, upon full review and consideration of the purchase and all matters attendant and related thereto, the City Council is of the opinion that the purchase should be approved, and that the City Manager or his designee shall be authorized to execute it on behalf of the City of Plano.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANO, TEXAS THAT:

Section I. The City Council hereby finds and determines that Bibliotheca, LLC is the sole source provider for maintenance and upgrade services for the Plano Public Library System's Radio Frequency Identification devices and thus, this purchase is exempt from competitive bid as provided for in *V.T.C.A., Local Government Code, Section 252.022(a)(7)*.

Section II. The City Council approves the purchase of thirty-six (36) month maintenance service, Windows 7 upgrade and Liber8 software upgrade from Bibliotheca, LLC for the Radio Frequency Identification devices used by the Plano Public Library System in the amount of One Hundred Seventy Eight Thousand One Hundred Sixty Six and 92/100 Dollars (\$178,166.92).

Section III. The City Manager, or his authorized designee, is hereby authorized to execute the purchase and all other documents in connection therewith on behalf of the City of Plano, according to the terms and conditions set forth in the purchase.

Section IV. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this 22nd day of April, 2013.

Phil Dyer, MAYOR

ATTEST:

Diane Zucco, CITY SECRETARY

APPROVED AS TO FORM:

Diane C. Wetherbee, CITY ATTORNEY